

**SEASIDE HEIGHTS BOARD OF EDUCATION MEETING
OCTOBER 23, 2025 - 5:30 PM
AGENDA**

- I. CALL MEETING TO ORDER - "Adequate notice of this meeting was given by posting notice on the district website, in the district school, Office of the Board of Education and the Borough of Seaside Heights Municipal Offices, with publication in the Asbury Park Press on September 26, 2025 in accordance with the provisions of the Open Public Meetings Act."
- II. FLAG SALUTE
- III. ROLL CALL
- IV. PRESENTATION: Jackie Wilhelm & Chris Raichle: NJSLA & DLM Assessments
CAP for Chronic Absenteeism
- V. PRESIDENT'S REPORT
- VI. SUPERINTENDENT'S REPORT **(Attachment 1)**
- VII. PUBLIC COMMENT ON AGENDA ITEMS
- VIII. COMMITTEE REPORTS
- IX. SUPERINTENDENT'S AGENDA
- X. BUSINESS ADMINISTRATOR'S AGENDA
- XI. OLD BUSINESS
- XII. NEW BUSINESS
- XIII. PUBLIC DISCUSSION ON NON-AGENDA ITEMS
- XIV. EXECUTIVE SESSION
- XV. ADJOURNMENT

10/23/25

PUBLIC HEARING ON THE VIOLENCE AND VANDALISM REPORT

As per the NJ School Board agenda requirement for October, this is a public hearing on our Violence and Vandalism report for the 2024-25 school year. There was one incident that occurred during the 2024-2025 School Year.

(ATTACHMENT 1)

**Superintendent's Report
October 23, 2025**

Good evening. Congratulations to the entire Hugh J. Boyd, Jr. Elementary School staff for being recognized by the New Jersey Department of Education for improvement over the past few years in many areas, including ELA proficiency, Math SGP and ELP progress. The state has invited representatives from our school to speak at an upcoming literacy training on October 22nd.

Everyone is looking forward to Halloween and we are excited to welcome our families to the Trunk or Treat on October 31st, immediately following dismissal from school at 3:00 p.m. until 5:00 p.m. We hope everyone can join us!

Parent/Teacher Conferences will take place November 24th and November 25th. Parents can sign up for a conference on the Parent Portal if they have not done so already.

October is a very busy month as we observed many important occasions:

- We recognized National Custodians Day and National Principals Month.
- The Week of Respect was observed from October 6, 2025 through October 10, 2025.
- School Violence Awareness Week is being observed this week, from October 20, 2025 through October 24, 2025.

Finally, I hope our staff and students enjoy the Fall Break from November 3rd through November 7th.

This concludes my Superintendent's Report.

Thank you, Mr. President.

IX. SUPERINTENDENT'S AGENDA**A. PERSONNEL RESOLUTIONS****1. School Safety Specialist**

Recommend the Board approve Jacqueline Wilhelm as the School Safety Specialist for the 2025-2026 school year.

2. Project Starfish Staff

Recommend the Board approve the following staff members for project Starfish, an after school program, for the 2025-2026 school year, contingent upon grant funding, paid through the McKinney-Vento "Project Starfish" Grant through the Monmouth-Ocean Educational Services Commission:

Name	Position	Hourly Rate	Hrs./Day	# of sessions
a) Jackie Wilhelm	Supervisor	\$53	2	50
b) Chelsea Segalla	Teacher	\$53	1.5	36
c) Suzanne Heagen	Teacher	\$53	1.5	36
d) Courtney Monguso	Teacher	\$53	1.5	36
e) Carolyn Zabinski	Teacher	\$53	1.5	36
f) Stacie Miller	Aide	\$19	1	48
g) Prentice Chevalier	Aide	\$19	1	48
h) Brian Tirpak	Guidance Counselor	\$53	1	48
i) Nancy Corsaro	Art Teacher	\$53	1	24
j) Jessica Thompson	Music Teacher	\$53	1	24
k) Kaelin Cardone	Sub. Supv/Guidance	\$53	As needed	
l) Shannon Van Cora	Sub. Teacher	\$53	As needed	

Program will run on Tuesday and Thursday afternoons from 3:00 pm-4:00 pm as follows: Oct. 28,30; Nov. 11,13,18,20; Dec. 2,4,9,11,16; Jan. 6,8,13,15,20,22,27,29; Feb. 3,5,10,12,17, 19,24,26; Mar. 3,5,10,12,17,19,24,26,31; Apr. 14,16,21,23,28,30; May 4,7,12,14,19,21

3. Teachers-In-Charge Assignments & Stipend

Recommend the Board approve the following Jackie Wilhelm and Courtney Monguso to serve as Teachers-in-Charge for the 2025-2026 school year at the rate of \$125 per day.

IX. SUPERINTENDENT'S AGENDA**B. OTHER BOARD ITEMS****1. HIB Report**

There were/was _0_ report(s) of Harassment, Intimidation and Bullying - 9/23/25 - 10/23/25

There were/was _0_ Suspension(s) - 9/23/25 - 10/23/25

2. NJQSAC District Performance Review

Recommend the Board approve the submission of the New Jersey Quality Single Accountability Continuum District Performance Review for the Seaside Heights School District for the 2025-2026 school year.

3. Nursing Service Plan

Recommend the Board approve the Nursing Service Plan for the Seaside Heights School District for the 2024-2025 school year.

4. Field Trips

Recommend the Board approve the following field trips for the 2025-2026 school year:

Dates	Place
1/12/26; 2/9/26; 3/9/26; 4/13/26; 5/11/26; 6/8/26	Upper Shores Library 112 Jersey City Avenue Lavallette, NJ 08735
12/4/25 - Grade 6	NJ Museum & Planetarium 205 West State Street Trenton, NJ 08625

5. Chronic Absenteeism Presentations (CAP)

Recommend the Board approve the Chronic Absenteeism Presentations (CAP) for the Hugh J. Boyd, Jr. Elementary School for the 2025-2026 school year

X. BUSINESS ADMINISTRATOR'S AGENDA**1. Minutes**

RESOLVED that the minutes of the following meetings be approved.

a) Minutes of the Regular Meeting held on September 22, 2025. **(Attachment 2)**

2. Payment of Bills

Bills List September/October	\$ 138,174.53
(Attachment 3)	

3. Payroll Approval

BE IT RESOLVED that the bi-monthly payroll periods ending be approved:

September 15, 2025	\$ 146,787.66
September 30, 2025	\$ 155,964.56

4. Appropriation Transfers

BE IT RESOLVED that the Appropriation Transfers for the month of September 2025 be approved. **(Attachment 4)**

5. Board Secretary's Report

RESOLVED that through the adoption of this resolution, we, the Seaside Heights Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)4 certify that as of September 30, 2025, after review of the Board Secretary's monthly financial reports (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **(Attachment 5)**

6. Report of the Treasurer of School Monies

RESOLVED that the Seaside Heights Board of Education accept the Report of the Treasurer of School Monies for the months ended September 30, 2025 that the Board Secretary's Report and Treasurer of School Monies Report are in agreement. **(Attachment 6)**

7. Resolution Authorizing the Seaside Heights Board of Education to Join the NJ Solutions Joint Health Insurance Fund

WHEREAS, a number of public entities in the State of New Jersey have joined together to form the NJ Solutions Joint Health Insurance Fund, hereafter referred to as the “Fund”, as permitted by N.J.A.C. 11:15-3.1 et. seq., N.J.S.A. 17:1-8.1 et. seq., and N.J.S.A. 40A:10-36 et. seq.; and

WHEREAS, the Fund was approved to become operational by the Department of Banking and Insurance and the Department of Community Affairs (collectively, the “Departments”) and has been operational since that date; and

WHEREAS, the statutes and regulations governing the creation and operation of a joint insurance fund in the State of New Jersey contain certain restrictions and safeguards in connection with the administration of the public interest entrusted to such a Fund; and

WHEREAS, the governing body of Seaside Heights Board of Education, hereinafter referred to as “Local Unit” has studied the feasibility of joining the Fund and has determined that membership in the Fund is in the best interest of the Local Unit.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Local Unit hereby agrees and authorizes the following:

- i. Execution of the application for membership to the Fund, including any and all documents and/or certifications as may be necessary, in order for the Local Unit to complete the application process and join the Fund.
- ii. The Local Unit shall become a member of the Fund for an initial period outlined in the Local Unit’s Indemnity and Trust Agreement, subject to the approval of the Fund Commissioners, which in no event shall exceed three (3) years as prescribed in N.J.A.C. 11:15-3.3(a).
- iii. The Local Unit shall participate in the following type(s) of coverage(s) offered by the Fund: Health Insurance and/or Prescription Insurance and/or Dental Insurance and/or Medicare Advantage/Employer Group Waiver Program as defined pursuant to N.J.S.A. 17B:17-4, the Fund’s Bylaws, and Plan of Risk Management.
- iv. Adoption and approval of the Fund’s Bylaws, a true and correct copy of which is annexed hereto as Attachment A, which has been approved by the Departments.
- v. Execution of the Local Unit’s Indemnity and Trust Agreement, a true and correct copy of which is annexed hereto as Attachment B, which has been approved by the Departments.

BE IT FURTHER RESOLVED that the governing body of the Local Unit certifies, pursuant to N.J.A.C. 11:15-3.3(a), that the Local Unit has never defaulted on claims under a self-insured plan and that it has not had its insurance canceled for nonpayment of premium for a period of at least two (2) years prior to this application.

BE IT FURTHER RESOLVED that the governing body of the Local Unit is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the Fund as required by the Fund's Bylaws, and to deliver these documents to the Fund's Executive Director with the express reservation that these documents shall become effective only upon acceptance of the Fund's By-laws as prescribed in N.J.A.C. 11:15-3.3(a).

BE IT FURTHER RESOLVED that this resolution shall take effect upon its passage.

8. Resolution to Terminate Participation in SHBP and SEHBP

Recommend that the Seaside Heights Board of Education adopt the attached resolution to terminate all participation under the State Health Benefits Program (SHBP) and the School Employees' Health Benefits Program (SEHBP), including any associated prescription drug and dental plan coverage.

9. 2026 - 2027 Budget Calendar

Resolved that the Seaside Heights Board of Education approve the 2026-2027 Budget Calendar (**Attachment 7**)