

Basic Computer Literacy Skills Breakdown

Perfect for beginners with little to no experience.

What you'll learn:

- How to use a computer
- Internet basics
- Email & file management

Price:

- From R299, 00

Duration:

- You decide — e.g. 1–2 weeks

Office Skills Bundle (Most Popular)

Learn Microsoft Word, Excel & Outlook in one package.

What you'll learn:

- Create documents (Word)
- Work with data (Excel)
- Manage emails (Outlook)

Price:

- From R800 – R1200



Online Classes

Learn from anywhere at your own pace.

Includes:

- Pre-recorded video lessons
- Step-by-step guidance
- WhatsApp support

Ready to start?

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