



Board of Directors Meeting Minutes [**approved**]

January 8, 2026 at 6:00 p.m.
1001 Delaware Avenue, Longmont, CO 80501

All Board meetings are open to the public

Fostering human thriving by nurturing the whole child in an authentic Montessori program as a public charter school

Attending: Kate Keiser, Amelia Striegel, Jennifer Kemp(teleconference), Rachel Mueller, Myong Lee, Jessica Rawlings, Dylan Lovett Barr; Laura Marble; Jennifer Ramsey

AGENDA ITEM	OWNER	ACTION
OPENING		
- Call to Order & Welcome - Acknowledgements:	Keiser	Called to order at 6:05 p.m.
GENERAL AGENDA		
Approval of Minutes from 12.11.25	Lovett Barr	Motion to approve Mueller; 2nd Lee. All approved.
- President's Report	Keiser	No report (items below).
- Head of School Report - Enrollment update - Facility update - Grant update Mascot process	Rawlings	Enrollment lottery completed. Expect to be fully enrolled with a waitlist. In discussions re: Blue Spruce modular. New facility construction is ahead of schedule. Finalized grant award notification received. Mascot selection process to proceed. Motion to accept Mueller; 2nd Striegel. All approved.
- Treasurer's Report - Gifts over 1,000 Revenue & Expense through November 2025 - R=\$1,444,448.96 - E=\$1,597,983.96 Colotrust as of 12/31/25: \$843,389.05	Mueller	Motion to accept gifts over \$1k Keiser; 2nd Striegel. All approved. Motion to accept report Keiser; 2nd Lee. All approved.

Calendar Items

Feb. 12: BOD Meeting

Reporting Milestones

Jan. 21: Amended Budget (or Adopted Budget, if not amended)

March 15: Projected Enrollment

April 15: Proposed Budget

May 31: Safety Report

June 15: Approved Budget

July 1: School Calendar

Aug. 31: Insurance Certifications and Governance Report

Sept. 15: Draft Audit

Oct. 15: Final Audit

Quarterly Financial Reports: Within 30 days of close of quarter.

Staff Representative Report	Marble	Highlighted work in UE: Interdisciplinary applied math project creating a 3D model of the new facility. Ideas cabinet used to encourage passion projects and extensions. Practical life bus trips.
- Standing Committee Updates - SAC – meeting invitations sent.	Rawlings	Forming Salary & Benefits Committee.
DISTRICT POLICY UPDATES		
No updates at this time		
OLD BUSINESS		
Annual Campaign (Detailed) - Repeat thank-you notes from last year?	Keiser	Kemp to draft communication. Revisit at work session.
Facility Use Agreement	Keiser	Update to the Board.
Planning the Move (Timeline)	Mueller/ Rawlings	For work session, including dashboard options.
School Calendar & Schedule	Rawlings	Motion to approve Striegel; 2nd Mueller. All approved.
NEW BUSINESS		
Fee & Tuition Schedule 2026–27	Rawlings	Motion to approve Striegel; 2nd Lee. All approved.
HR Platform changes (please see overview)	Ramsey	Motion to approve purchase Lee; 2nd Striegel. All approved.
Form 990	Ramsey	Motion to approve Mueller; 2nd Lee. All approved.
Budget Appropriating Resolution	Ramsey	Motion to approve Striegel; 2nd Lee. All approved.
Assessment Update	Rawlings	Legislative change re: CMAS. Exploring options & potential impacts.
Upcoming Finance & Facilities Meeting on 2/26 (link to last year's presentation)	Lovett Barr	Priority discussion at work session.
Auction & Fundraising Update	Rawlings	Tabled until next meeting.
PUBLIC COMMENT (please limit comments to 3 minutes)		
EXECUTIVE SESSION		

Determining positions relative to matters that may be subject to negotiations pursuant to C.R.S. §24-6-402(4)(e)	Keiser	Did not convene.
Personnel matters pursuant to C.R.S. §24-6-402(4)(f)	Keiser	Did not convene.
CLOSING		
Adjournment		Motion to adjourn Mueller; 2nd Lee. All approved. Vote at 8:57 p.m.

Work Session: January 22, 2026, 6:00–8:00 p.m.

Next Meeting: February 12, 2026, 6:00–8:00 p.m.

Resources

- [District Reporting 2023–2024 SVCMS](#)
- [Draft BOD Perpetual Calendar](#)
- [CLCS Annual Finance Seminar – Link to Session Recordings, Slide Decks, & Supplemental Materials](#)
- [Public Policies](#)