

KENNETT HIGH SCHOOL



We believe that students become life-long learners by working with a supportive faculty through a series of rich, relevant learning experiences.

STUDENT/FAMILY HANDBOOK

2023 – '24

Realizing the full potential of each and every student.

TABLE OF CONTENTS

*** Denotes IMPORTANT INFORMATION FOR PARENTS/GUARDIANS**

Important Contacts	05
Welcome to Kennett High School	06
Philosophy & Objectives	07
Student Bill of Rights	08
Student Records*	09
Staff-Student Relations	10
School & Community Data	10
Accreditation Statement	10
Nondiscrimination	11
Title VI of the Civil Rights Act of 1964*	11
Limited English Proficient Students	11
Right to Privacy*	12
2023-'24 School Calendar	13
2023-'24 Bell Schedules	14
2023-'24 Student Government	16
<u>ENROLLMENT INFORMATION*</u>	17
Initial Entry Requirements	17
Health Requirements	17
Health Examinations	17
Placement of Transfer Students	18
Homeschool Students	18
Admission of Homeless Students	18
Student Withdrawals Prior to the End of the Year	19
<u>GENERAL INFORMATION</u>	20
Attendance*	20
Attendance Procedures*	20
Co-Curricular Eligibility, Participation	25
Cancellations or School Delay	25
Change of Address*	26

<u>Dance Procedures</u>	26
<u>Personal Appearance (Dress Code)</u>	27
<u>Emergency Drills & Emergencies</u>	28
<u>Local, State, Federal Laws</u>	28
<u>Make Up Work</u>	28
<u>Mid-Term & Final Assessments</u>	29
<u>Visitors</u>	29
<u>SCHOOL SERVICES</u>	30
<u>Health Services*</u>	30
<u>Insurance</u>	31
<u>Library</u>	32
<u>Student Services</u>	33
<u>School Counseling</u>	33
<u>Family & Student Support*</u>	34
<u>Special Education</u>	34
<u>SCHOOL POLICIES & PROCEDURES</u>	35
<u>Athletic Equipment, Musical Instruments</u>	35
<u>Backpacks, Bags, Purses</u>	35
<u>Bicycles, Skateboards, Rollerblades, Snowmobiles</u>	35
<u>Building Security</u>	36
<u>Bus Behavior & Procedures</u>	36
<u>Cameras, Video & Recording</u>	38
<u>Expectations for Use of Personal Electronics</u>	38
<u>Food or Drink</u>	39
<u>Gambling</u>	39
<u>Grading & Report Cards</u>	39
<u>Lockers</u>	40
<u>Lunch</u>	40
<u>Senior Privileges</u>	42
<u>Student Academic Dishonesty</u>	45
<u>School District Internet Access for Students</u>	46
<u>Student Messages</u>	46
<u>Textbooks, Chromebooks, & Other School Property</u>	46
<u>Student Parking</u>	47

<u>CONDUCT & DISCIPLINE OVERVIEW*</u>	51
<u>Behavior Program</u>	51
<u>Definitions and Consequences</u>	52
<u>Detention</u>	52
<u>Suspension</u>	52
<u>Due Process</u>	53
<u>Appeal Process</u>	53
<u>Discipline Definitions & Consequences</u>	54
<u>Searches</u>	59
<u>Searches – Use of Dogs</u>	60
<u>Substance Abuse Violation Re-Entry Procedure</u>	60
 <u>CO-CURRICULAR ACTIVITIES</u>	 61
<u>Kennett Athletics</u>	62
<u>Clubs & Groups</u>	63
<u>Educational Opportunities</u>	64
 <u>Staff Directory</u>	 68



IMPORTANT CONTACTS

Main Office 356-4343

Fax Line 356-4391

Absence Email **khsattendance@sau9.org**

Principal 356-4343, Ext. 3116

Kevin Carpenter

Career & Technical Center Director 356-4370

Virginia Schrader

Dean of Students 9 & 10 356-4309

Jess Tilton

Dean of Students 11 & 12 356-4340

David Coleman

Director of Student Services 356-4325

Jennifer Murphy

Athletic Director 356-4335

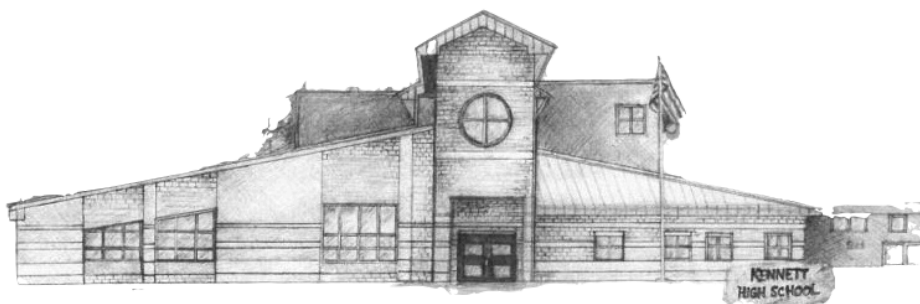
Neal Weaver

Nurses Office 356-4350

Pamela Clay-Storm & Jeanne Twehous

Fresh Picks Food Services Director 356-4355

Ryan Mayo



WELCOME TO KENNETT HIGH SCHOOL

Dear Students,

The 2023-'24 school year is a wonderful opportunity for you to set new goals and make a fresh start in your high school experience. We now enter the 16th year in our facility and the opportunities you have for a high-quality 21st century education are greater than anyone could imagine. We encourage you to maintain a [full class schedule](#) and participate in [co-curricular activities](#) to enrich your high school experience and prepare you for a successful post-secondary transition. Our facility with bright, clean classrooms, industry standard labs and [athletic facilities](#) are a testimony to the support of your education by the people of the Mount Washington Valley. You can express your thanks by taking advantage of these opportunities and developing your full potential. Demonstrate your appreciation of these resources by showing respect for your classmates, teachers and administrators, and respect for our school.

As you progress through high school, it is important for you to make choices and understand the consequences of these choices. On the other hand, it is our responsibility to ensure the safety of all students and staff, and provide an environment where all students can learn. It is in the spirit of balancing freedom and choice with safety and responsibility that the Student/Family Handbook is written. It is critical to a quality and successful learning environment that you understand your rights and responsibilities. You are responsible for the information in this handbook, so please read it carefully and discuss it with your parents/guardians. If there are parts of the handbook you do not fully understand please ask questions of your advisory teacher, school counselor, classroom teachers or the school administrators.

We have a terrific student body, a wonderful dedicated staff, an amazing facility and a supportive community. We continue to embrace the concept of a respectful school with acceptance and understanding, and celebrate all our students' special talents and gifts. Let us build on this atmosphere of respect, responsibility, kindness and pride so together we build a better future. Let's make the 2023-'24 school year the best year ever at Kennett High School.

Have a great year,

Kennett High School Administrative Team

PHILOSOPHY & OBJECTIVES

I. The primary function of a school is to provide an environment that gives each student an opportunity to achieve their greatest potential; intellectually, physically, socially, and ethically.

II. As the goals of the school are best met in an atmosphere of mutual respect, which promotes a sense of personal worth and accomplishment, there should be a feeling of cooperation and a sharing of responsibilities among students, teachers, parents/guardians, administrators, and the community at large.

III. The responsibilities of the cooperative groups are as follows:

The school

- furnishes a variety of curricula and programs that will serve the needs of all students and will encourage their participation.
- provides information and experiences to students that will assist them in making secondary, post-secondary, and career choices.
- provides an orderly structure within which rules and policies are followed and enforced uniformly.
- develops a system to identify and resolve problems in a reasonable amount of time.
- prepares students to be responsible citizens.
- fosters a spirit of cooperation with community, government, service organizations, and other civic endeavors.
- provides an atmosphere that encourages and rewards classroom achievement in all subjects at all levels.

The students

- maintain regular attendance by adhering to the attendance policy.
- arrive at school on time and ready to learn.
- respect the rights of others and their rights to learn.
- are aware and take full advantage of the academic opportunities available.
- communicate with and inform their parents/guardians of school activities.
- help develop a sense of school unity while recognizing fellow students as individuals.
- respect school rules.
- take responsibility for their learning and behavior, and hold themselves to high standards of conduct and achievement.

- avail themselves of the right to express varying points of view and exert influence for change.
- are responsible and contributing members to the KHS community.

The parents/guardians

- ensure that their student maintains regular attendance by adhering to the attendance policy.
- provide the school with written explanations for student absences or tardiness.
- foster a positive attitude in their children toward the school.
- support students in academic endeavors.
- support students in co-curricular activities.
- take an active role in communication between school and home.
- provide a home environment conducive to studying.
- are aware of the academic and co-curricular opportunities available for their children.
- advocate for student placement in appropriate levels.

The community

- provides adequate funding.
- participates in decision-making processes through committees, hearings, school board meetings, and by voting.
- shares resources and expertise that will enrich school programs.
- contributes their support to school activities.
- promotes the spirit of educational excellence.
- continually strives to meet and support the educational needs of all students.

STUDENT BILL OF RIGHTS

Students have certain inalienable rights. These rights are founded in that each student, regardless of gender, race, or religion is endowed with various abilities. With these abilities each student can become the adult they wish to be.

- You have the right to a positive and appropriate learning environment.
- You have the right to use school resources.
- You have the right to a safe school environment.
- You have the right to your own beliefs.
- You have the right to be treated with respect.
- You have the right to be judged on your own academic merits and behavior.

All rights are subject to acceptance of responsibility for your actions. Throughout life you are not always able to do as you wish, however you can always think and believe what you wish.

STUDENT RECORDS

The Family Educational Rights and Privacy Act ([FERPA](#)) affords parents/guardians and students over 18 years of age (“eligible students”) certain rights with respect to the student’s education records. They are:

1. The right to inspect and review the student’s education records within 45 days of the day the District receives a request for access. Parents/guardians or eligible students should submit to the Principal a written request that identifies the record(s) they wish to inspect. The Principal will make arrangements for access and notify the parent/guardian or eligible student of the time and place where the records may be inspected.
2. Parents/guardians or eligible students may ask the Conway School District to amend a record that they believe inaccurate or misleading. They should write to the Principal, clearly identify the part of the record they want changed and specify why it is inaccurate or misleading. If the District decides not to amend the record as requested by the parent/guardian or eligible student, the District will notify the parent/guardian or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent/guardian or eligible student when notified of the right to a hearing.
3. The right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the District as an administrator, supervisor, instructor or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the school board; a person or company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant or therapist); or a parent/guardian or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing their tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill their professional responsibility.
4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA. The name and address of the office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
600 Independence Avenue, SW
Washington, DC 20202-4605

STAFF-STUDENT RELATIONS

Staff members are expected to regard each student as an individual and to accord each the rights and respect due any individual. The role of staff is not to be seen as dictators or controllers, but as resource persons, aides and guides in the learning process. Staff members shall provide for the fullest self-determination by each student regarding their learning processes, consistent with district and local goals and with optimum opportunities for all students. Students shall be treated with courtesy and consideration. Neither insults nor sarcasm shall be used before a student's peers as a way of forcing compliance with a staff member's requirements or expectations.

SCHOOL AND COMMUNITY DATA

Kennett High School is a public high school located in the Mount Washington Valley resort community of Conway, New Hampshire, with a year-round population of 10,079 which swells during peak summer and winter vacation periods. The high school draws its student population from eight communities covering over 1,000 square miles. The major industries in the valley are in the hospitality field. The area is almost entirely residential with students coming from a wide socio-economic background. Current enrollment in the high school for grades nine through twelve is approximately 680. The school year is divided into two semester grading periods. Activities and sports are concentrated in the after-school hours.

ACCREDITATION STATEMENT

Kennett High School is accredited by the New England Association of Schools and Colleges, Inc. ([NEASC](#)).



NONDISCRIMINATION

Notice of Nondiscrimination. The Conway School District does not discriminate on the basis of age, sex, gender identity, sexual orientation, race, creed, color, ancestry or national origin, marital status, familial status, physical or mental disability, religion or economic status in employment, or in admission to, access to, or treatment in its programs and activities. Inquiries concerning the application of the District's nondiscrimination policy should be directed to the [Director of Special Services](#) or to the **Assistant Superintendent** of SAU#9 [176A Main Street, Conway, NH 03860; (603) 447-8368].

The Director of Special Services also serves as the District Section 504/ADA Coordinator (regarding disability matters) and the Assistant Superintendent serves as the District Title IX Coordinator (regarding gender-based matters); together they coordinate the District's compliance with applicable nondiscrimination policies, and applicable Federal and State laws. Those seeking additional information concerning the District's nondiscrimination policy ([Policy AC](#)), or who wish to access the District's grievance procedure ([Policy ACAA-R](#)) in order to file a complaint of discrimination, can access those policies by [clicking here](#).

TITLE VI OF THE CIVIL RIGHTS ACT OF 1964

"No person in the United States shall, on the grounds of race, color, or national origin, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance."

The following person has been designated as the contact person to handle complaints:

Pamela Stimpson

Director of Special Services, SAU#9

176A Main Street

Conway, NH 03818

(603) 447-8368

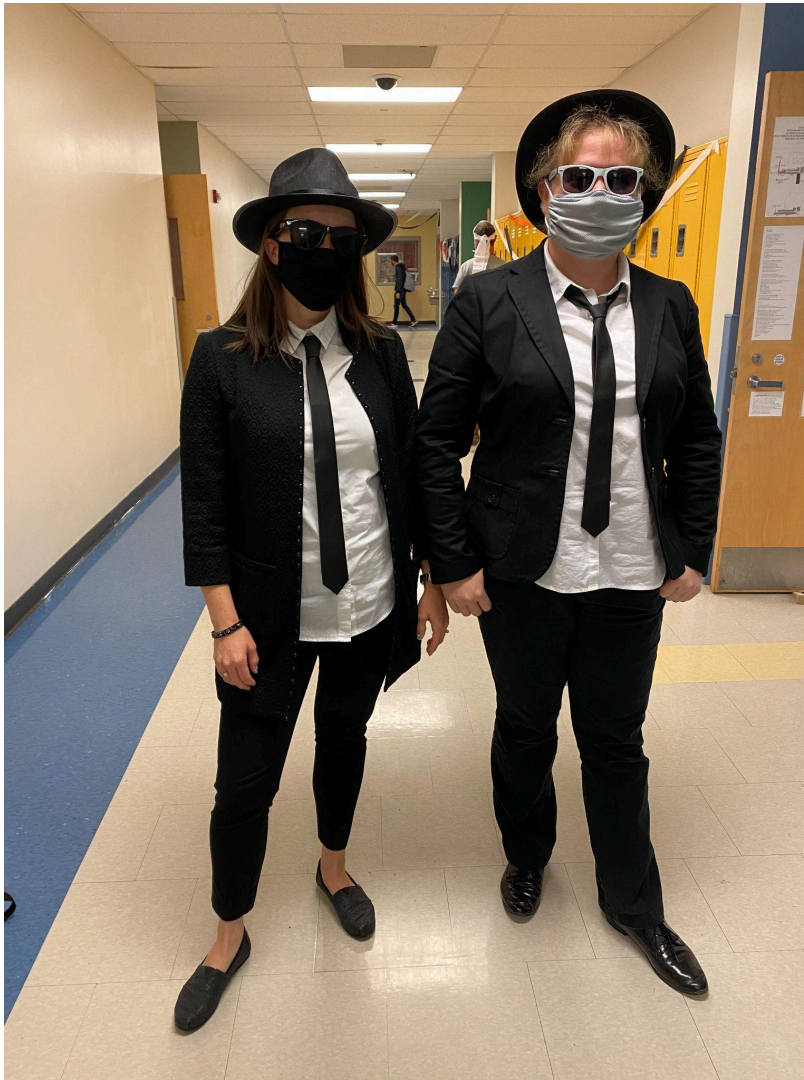
LIMITED ENGLISH PROFICIENT STUDENTS

Kennett High School provides English for Speakers of Other Languages (ESOL) services for limited English speaking students ([Policy IHBBA](#)). During enrollment, students fill out a primary home language survey. If English is not the primary language, students are tested to see what extra services they might need to help them with their oral, reading and writing skills in English. These services include ESOL English and ESOL academic support.

RIGHT TO PRIVACY

Under the Elementary and Secondary Education Act of 1965 (ESEA), as amended by the Every Student Succeeds Act ([ESSA](#)) schools are required to release names, addresses and telephone numbers of all juniors and seniors to any military branch that requests the information.

Parents/Guardians who do not want this information released should make their request, in writing, to Jennifer Murphy, Director of Student Services, by October 1.



*Jess Tilton, Dean of Students & Kat Murdough, Social Studies Teacher
Halloween 2021*

School Administrative Unit No. 9 2023-24 School Calendar

August - 4T/ 1S days

M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
TW	TW	TW	31	

September - 20T/ 20S days

M	T	W	Th	F
				1
X	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

October - 21T/ 20S days

M	T	W	Th	F
	2	3	4	ER TW
X	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

November - 18T/ 18S days

M	T	W	Th	F
		1	2	3
6	7	8	ERSC	X
13	14	15	16	17
20	21	X	X	X
27	28	29	30	

December - 16T/ 16S days

M	T	W	Th	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
X	X	X	X	X

January - 21T/ 21S days

M	T	W	Th	F
X	2	3	4	5
8	9	10	11	12
X	16	17	18	19
22	23	24	25	26
29	30	ER		

February - 16T/ 16S days

M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
X	X	X	X	X
26	27	28	29	

March - 21T/ 20S days

M	T	W	Th	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	ERSC	TW
25	26	27	28	29

April - 17T/ 17S days

M	T	W	Th	F
1	2	3	4	5
8	9	ER	11	12
15	16	17	18	19
X	X	X	X	X
29	30			

May - 22T/ 22S days

M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	ER	16	17
20	21	22	23	24
X	28	29	30	31

June - 10T/ 9S days

M	T	W	Th	F
3	4	5	6	7
10	11	12	ER	TW
MU	MU	MU	MU	MU
24	25	26	27	28

August 28-30	Teacher Workshop (TW)
August 31	1st Day of School for Students
September 4	Labor Day (X)
October 5	Early Release for Students (ER)
October 6	Teacher Workshop (TW)
October 9	Indigenous People's Day (X)
November 9	Early Release for Students - Conferences (SC)
November 9	* 3 Hour Evening for Conferences
November 10	Veterans' Day (Observed) (X)
November 22-24	Thanksgiving Recess (X)
Dec.25 - Jan.1	Holiday Break
January 15	Martin Luther King Jr. Day (X)
January 31	Early Release for Students (ER)

February 19-23	February Vacation (X)
March 21	Early Release for Students -
March 21	Conferences (SC)
	* 3 Hour Evening for Conferences
March 22	Teacher Workshop (TW)
April 10	Early Release for Students (ER)
April 22-26	Spring Vacation (X)
May 15	Early Release for Students (ER)
May 27	Memorial Day (X)
June 13	Last Day of School for Students
	and Early Release
June 14	Teacher Workshop Day (TW)
June	Make-up Days (MU)

Daily Bell Schedule 2023-2024

Monday, Tuesday, Wednesday and Friday			
Block	Skinny	Class Time	Minutes
1 7:30 - 8:55 85 mins	1A	7:30 - 8:11	41
	1B	8:14 - 8:55	41
2 8:59 - 10:24 85 mins	2A	8:59 - 9:40	41
	2B	9:43 - 10:24	41
Flex/Advisory		10:28 - 10:58	30
3 11:02 - 12:51 84 mins (+ 25-min lunch)	Lunch Waves	11:02 - 11:27 11:44 - 12:09 12:26 - 12:51	A Lunch - CTE, Fine Arts, Int/LL, Science B Lunch - English, Health, Soc St, World Lang C Lunch - Freshman Skinnies, Math, PE
	3A	11:02 - 11:43	41
	3B	11:45 - 12:26	41 - C Lunch
4 12:55 - 2:20 85 mins	4A	12:55 - 1:36	41
	4B	1:39 - 2:20	41

Thursday (PLC Schedule)			
Block	Skinny	Class Time	Minutes
PLC		7:00 - 8:00	60
1 8:04 - 9:29 85 mins	1A	8:04 - 8:45	41
	1B	8:48 - 9:29	41
2 9:33 - 10:58 85 mins	2A	9:33 - 10:14	41
	2B	10:17 - 10:58	41
3 11:02 - 12:51 84 mins (+ 25-min lunch)	Lunch Waves	11:02 - 11:27 11:44 - 12:09 12:26 - 12:51	A Lunch - CTE, Fine Arts, Int/LL, Science B Lunch - English, Health, Soc St, World Lang C Lunch - Freshman Skinnies, Math, PE
	3A	11:02 - 11:43	41
	3B	11:45 - 12:26	41 - C Lunch
4 12:55 - 2:20 85 mins	4A	12:55 - 1:36	41
	4B	1:39 - 2:20	41

Delayed Opening (No PLC or Flex/Advisory)			
Block	Skinny	Class Time	Minutes
1 9:30 - 10:33 63 mins	1A	9:30 - 10:00	30
	1B	10:03 - 10:33	30
2 10:37 - 11:40 63 mins	2A	10:37 - 11:07	30
	2B	11:10 - 11:40	30
3 11:44 - 1:13 58 mins (+ 25-min lunch)	Lunch Waves	11:44 - 12:09 12:16 - 12:41 12:48 - 1:13	A Lunch - CTE, Fine Arts, Int/LL, Science B Lunch - English, Health, Soc St, World Lang C Lunch - Freshman Skinnies, Math, PE
	3A	11:44 - 12:14	30
	3B	12:18 - 12:48	30 - C Lunch
4 1:17 - 2:20 63 mins	4A	1:17 - 1:47	30
	4B	1:50 - 2:20	30

Early Release (No PLC or Flex/Advisory)			
Block	Skinny	Class Time	Minutes
1 7:30 - 8:21 51 mins	1A	7:30 - 7:54	24
	1B	7:57 - 8:21	24
2 8:25 - 9:16 51 mins	2A	8:25 - 8:49	24
	2B	8:52 - 9:16	24
3 9:20 - 10:11 51 mins	3A	9:20 - 9:44	24
	3B	9:47 - 10:11	24
4 10:15 - 11:30 50 minutes (+ 25-min lunch)	Lunch Waves	10:15 - 10:40	1st Lunch - CTE, Fine Arts, Int/LL, Science, Social Studies
		11:05 - 11:30	2nd Lunch - English, Freshman Skinnies, Math, Health, PE, World Language
	4A 4B	10:15 - 10:39 10:41 - 11:05	24 - 2nd Lunch

STUDENT GOVERNMENT

STUDENT BODY

President

Sophie Saunders

Vice President

Nora Goodman

Treasurer

Rylie Walker

SENIORS

President

Nate Lynn

Vice President

Jake Young

Class Representative(s)

Abby Virgin

JUNIORS

President

Izzy Lawson

Vice President

Beckett Clark

Class Representative(s)

Piper Lopashanski

SOPHOMORES

President

Guillermo Chavarria Burns

Vice President

Jack Jarrell

Class Representative(s)

Charlie Doherty

Freshman Class elections will be held in the fall of 2024.



ENROLLMENT INFORMATION

INITIAL ENTRY REQUIREMENTS

Students entering Conway schools for the first time must present the following:

- A valid birth certificate or other documentation of date of birth (passport, NH identification, etc.)
- A certification of physical examination from a licensed healthcare provider
- A certificate of immunization or certificate of medical and/or religious exemption (see below)
- Proof of residence (see full policies [JFAA](#) & [JFAB](#))
- Proof of guardianship (if child is not living with both biological parents)
- Completion of all [registration forms](#)
- Educational files and materials from previous educational placement, including any special education records (as available)

[New Student Registration](#) should be completed online.

HEALTH REQUIREMENTS

(see full policy [JHC – Health Policies](#))

All new students seeking entrance into public schools in SAU#9 are required by law ([N.H. RSA #141-C:20-a](#)) and [School Board policy](#) to present, at the time of entry, valid documentation that they have received immunizations against communicable diseases as required by the Department of Health and Human Services Division of Public Health or provide a [Certificate of Medical and/or Religious Exemption](#) (temporary or permanent) based on medical reasons or religious tenets. The required immunizations and minimum dosages are to be compliant with the state immunization requirements and are outlined in the health policy. All immunization exemptions shall be governed by [N.H. RSA #141-C:20-c](#).

HEALTH EXAMINATIONS

(see full policy [JHC – Health Policies](#))

A complete physical exam at the parents'/guardians' expense shall be required ([NH Law RSA 200:32](#)) of all children prior to entering school in Conway. Students who were previously enrolled in a public or private school in the state, withdrew, and are currently seeking entry into a Conway

school, may satisfy the health examination requirement with the results from the previous school record.

PLACEMENT OF TRANSFER STUDENTS

(see full policy [IKEAB – Placement of Transfer Students](#))

Students who transfer from any other accredited public or private school in the United States are placed in comparable courses. Students from these sending institutions will be credited with a comparable number of credits. Students from non-accredited or international settings will be assisted in placement by the Student Services Department through any or all of the following:

- Student's age
- Document review (school transcripts and records; program of studies; prior assessments and portfolio; other documents available)
- Performance on local summative assessments in core curricula
- Interview
- Probationary classroom placement

The student's parent/guardian may appeal the decision on placement or transfer of credits within 30 days of the Principal's decision. (see full policy linked above for more details)

HOMESCHOOL STUDENTS

(see full policy [IGBGA – Homeschool Students](#)/Fair and Equitable Placement upon Enrollment at Kennett High School)

Prior to a homeschooled student being enrolled at Kennett High School, the student must submit documentation on their academic accomplishments in the homeschool setting. The Director of Student Services will determine credit equivalents upon review of documentation and will present their determination to the homeschooled student's family in writing.

ADMISSION OF HOMELESS STUDENTS

(see full policy [JFABD – Admission of Homeless Students](#))

To the extent practical and as required by law, the District will work with homeless students and their families to provide stability in school attendance and other services.

STUDENT WITHDRAWALS PRIOR TO THE END OF THE YEAR

A student withdrawing from Kennett High School will be referred to the Student Services Department. The Student Services Department will provide the necessary information and act as a liaison for the transition to a new school. All records and information will be released when all obligations by the student for Kennett High School have been completed.

Note: If the withdrawal reason is other than a transfer to another school, a student/parent/school counselor/administrator conference must be held prior to the withdrawal. Students who fail to enroll in a new school within one (1) week will be reported as truant and intervention processes will begin.



Graduation 2023

GENERAL INFORMATION

ATTENDANCE

We hold high expectations for our students and expect them to attend all classes every day so that the most meaningful and interactive teaching and learning is able to take place. In addition, the State of New Hampshire requires that each student between the ages of 6 and 18 attend school each day school is in session, except when the student's physical or mental condition prevents attending ([RSA 193.1](#)). Although we encourage all students to strive for perfect attendance, we realize that situations and conditions might arise which necessitate a student's absence for the entire day, or for a portion of a day.

ATTENDANCE PROCEDURE

1. Class attendance is taken by the teacher within the first 15 minutes of each class.
2. Daily school attendance is derived from the Block 1 class attendance and adjusted as needed by the main office to accurately reflect students' entries and dismissals.
3. Students are expected to be in their Block 1 class by 7:30 a.m. (8:05 a.m. on PLC Thursdays).
4. Students not in attendance for the class will be marked as truant if parental/guardian or administrative excuse has not been determined.

ABSENCES

(see full policy [JH – Attendance, Absenteeism and Truancy](#))

The Board requires that school-aged children enrolled in the District attend school in accordance with all applicable state laws and District policies. Attendance shall be required during the days and hours that school is in session, except that the Principal or their designee may excuse a student for temporary absences when receiving **satisfactory evidence of conditions or reasons that may reasonably cause the student's absence.**

The Board considers the following to be excused absences:

1. Illness
2. Recovery from an accident
3. Required court attendance
4. Medical and dental appointments
5. Death in the immediate family
6. Observation or celebration of a bona fide religious holiday
7. Such other good cause as may be acceptable to the Principal or their designee or permitted by law

Any absence that has not been excused for any of these reasons will be considered an unexcused absence or truancy.

In the event of an illness (#1 above), parents/guardians must contact the school to inform them of the student's illness and absence. This may be done through the main office at (603) 356-4343 or via email at khsattendance@sau9.org . If it is not possible to call or email, a note signed by a parent/guardian must be brought by the student to the main office immediately upon return to school. This note will confirm the non-truancy of the absence.

When it becomes apparent that a student will be absent from school for five (5) consecutive days (or 10 half-days) due to illness, a parent/guardian should notify the main office, then request that the call be transferred to their child's school counselor to request homework assignments and/or make-up work from the student's teachers. Generally, it will take between 24 and 48 hours for a counselor to notify the faculty and for the assignments to be left in the main office for pick-up by the parent/guardian.

For absences other than illness (#2-6 above), parents/guardians must provide written notice or a written excuse that states one of these reasons for non-attendance. The Principal or their designee may require parents/guardians to provide additional documentation in support of their written notice, including, but not limited to doctor's notes, court documents, obituaries, or other documents supporting the claimed reason for non-attendance.

If parents/guardians wish for their child to be absent for a reason not listed above (#7), the parent/guardian must provide a written explanation of the reason for such absence, including why the student will be absent and for how long the student will be absent. The Principal or their designee will make a determination as to whether the stated reason for the student's absence constitutes good cause and will notify the parents/guardians via telephone and writing of their decision. If the Principal or their designee determines that good cause does not exist, the parents/guardians may request a conference with the Principal to again explain the reasons for non-attendance. The Principal may then reconsider the initial determination. However, at this juncture, the Principal's decision shall be final.

Parents/guardians and students need to understand that:

- Make-up arrangements will be made at the teacher's convenience in a timely manner.
- Certain educational activities that occur during an absence cannot be replicated or replaced by make-up work.
- When a portion of a student's grade is determined by class participation, absence from class will have a detrimental effect on this grade.

APPROVED SCHOOL ACTIVITIES, FIELD TRIPS, GAMES

Approved school activities that may cause a student to miss a class are categorized as Field Trips. Students must have written parent/guardian and teacher [permission to attend](#). Additionally, if a student intends to provide their own transportation to an athletic or school event, the [Student Transportation Waiver](#) must be completed and returned to the principal or other designee.

FAMILY VACATIONS, EDUCATIONAL OPPORTUNITIES

Generally, absences during the school year are discouraged. The Principal or their designee may, however, grant approval of absence for family vacations/educational opportunities, provided a [written request](#) is submitted **at least two (2) weeks in advance** to the [Secretary to the Dean of Students](#). This advance planning will allow the teacher(s) enough time to work with parents/guardians and the student regarding work completion. Students are responsible for gathering work, in advance, for planned vacations and educational opportunities.

For absences extending beyond one (1) month, parents/guardians must contact the Principal at least 30 days prior in order for alternative educational plans to be developed.

TRUANCY, UNEXCUSED ABSENCE

(see full policy [JH – Attendance, Absenteeism and Truancy](#) and [NH RSA 193-1](#))

Truancy is defined as any unexcused absence from class or school. Any absence that has not been excused for any of the reasons listed above will be considered an unexcused absence.

- Ten (10) half-days of unexcused absences or five (5) full days, during a school year, will constitute habitual truancy.
- A half-day absence is defined as a student missing more than two (2) hours of instructional time and less than three and one-half (3.5) hours of instructional time.
- Any absence of more than three and one-half (3.5) hours of instructional time shall be considered a full-day absence.
- Disciplinary and/or legal action may occur when a student is truant from school.
- The Principal (or their designee) or the Student Resource Officer is hereby designated as the District employee responsible for overseeing truancy issues.

INTERVENTION PROCESS TO ADDRESS TRUANCY

1. Truant students are identified and contact is made via letter or phone on a regular basis by the Secretary to the Dean of Students to alert parents/guardians of their child's truancy.

2. A weekly screening through attendance records by the Dean of Students' office is used to identify students who have become habitually truant. This information is then shared with relevant KHS designees including, but not limited to, the student's school counselor, disciplinarian, special education case manager, the nurse's office, and the grade-appropriate Dean of Students.
3. After five (5) days of truancy, a letter is sent by first-class mail to parents/guardians detailing the dates of their child's trancies, contact information for assistance, a statement of the parent/guardian responsibility to ensure that the student attends school and education regarding state and local truancy laws and legal procedures. A meeting will be set up with the student, parents/guardians, counselor, SRO and the grade-appropriate Dean of Students.
4. An investigation commences as to the cause of the student's truant behavior. Parental/guardian contact is made by one of the KHS designees in order to develop a plan for reducing the student's truancy. When parental/guardian contact cannot be made via telephone, a home visit is made by one of the KHS designees and/or the School Resource Officer.
5. When appropriate, modifications of the student's educational program are made to meet particular needs that may be causing the truancy.
6. When appropriate, legal action is filed or the assistance of other outside agencies is sought.

DISMISSAL FROM SCHOOL

A written request, signed by the parent/guardian, or a phone call from the parent/guardian, should be received in the main office by 9:30 a.m. for any student wishing to be dismissed early during the school day. KHS is a closed campus, meaning that lunch dismissals are not permitted.

The following information must be included:

- A specific reason for the dismissal
- Time and date of the dismissal
- When, or if, the student will return to school
- Parent/guardian signature

The Board considers the following to be excused absences:

1. Illness
2. Recovery from an accident
3. Required court attendance
4. Medical and dental appointments
5. Death in the immediate family
6. Observation or celebration of a bona fide religious holiday
7. Such other good cause as may be acceptable to the Principal or their designee or permitted by law

Please be advised, early dismissals from school are treated as absences.

- Ten (10) half-days of unexcused absences or five (5) full days, during a school year, will constitute habitual truancy.
- A half-day absence is defined as a student missing more than two (2) hours of instructional time and less than three and one-half (3.5) hours of instructional time.
- Any absence of more than three and one-half (3.5) hours of instructional time shall be considered a full-day absence.

If a student needs to be unexpectedly dismissed, a parent/guardian must call the main office at (603) 356-4343 with a valid reason for the dismissal.

TARDY PROCEDURE

Kennett High School students are expected to be in school and in class, on time.

TARDY TO CLASS

Students entering the class after the bell has rung will be marked TFC (Tardy for Class) by the teacher. The teacher and/or school administration will assign consequences when deemed necessary.

TARDY TO SCHOOL

Except for students who have earned Senior Privileges, all students are expected to be in school for all classes, flex blocks, study halls, tutorials and other scheduled academic activities. Students entering school after school has begun must receive a tardy slip from the main office and hand it to their teacher upon entering class.

Students are permitted four (4) unexcused tardies per semester. Disciplinary consequences begin with the fifth unexcused tardy and additional disciplinary consequences (i.e. lunch detention, detention, suspension, etc.) occur with every subsequent third tardy for the remainder of the semester (i.e. 8, 11 ... etc.).

Parents/guardians may excuse two (2) tardies per semester (i.e. family emergency). A signed note should be sent in with the student explaining the reason for the school tardy.

A tardy will be excused for health/medical related circumstances and other official appointments (i.e. court appearances) when the attendance office is provided with a note from a medical provider or court documentation upon the student's return to school.

All other requests to excuse a tardy will require approval from an administrator.

Habitually tardy students who drive themselves to school may have their parking privileges suspended for the remainder of the school year and their parking space reassigned to a student on the waitlist. If their attendance improves, their name will be added to the wait list and considered for a parking space.

At the beginning of each semester, the attendance cycle will start again.

CO-CURRICULAR ELIGIBILITY, PARTICIPATION

(see full policy [IGDJ – Student Activities Code](#))

To be eligible to participate in or attend any game, practice, play, or co-curricular activity, a student must attend a full day of classes on the day of the event. If a student has been dismissed from school, the student is not allowed to return to school to participate in a game, practice, play, or co-curricular activity without prior approval. If the event is scheduled for Saturday, Sunday or a holiday, this regulation shall apply to the last day of school preceding the event.

Exceptions may include absences due to:

- religious holidays
- illness/doctor's appointment
- [college visits](#)
- absence is school related (i.e. field trip)

The Principal or other designee may find other absences excusable. Students should get pre-approval in writing prior to being absent. Students who are dismissed due to illness must have permission from the Principal or other designee to participate in activities that day.

CANCELLATIONS OR SCHOOL DELAY

Due to inclement weather or other reasons, school may be canceled or the opening of school in the morning may be delayed. The student's primary contact will be notified using the SchoolMessenger information system. Students can also listen to the local radio stations and TV channels beginning at 5:30 a.m. ([WMWV 93.5](#), [WCSH channel 6](#), [WMUR channel 9](#), [WMTW channel 8](#), and [channel 3](#)). This information is also available at the [SAU#9 website](#). Please do not call the school seeking such information.

In the event [SAU#13 \(Freedom, Madison, and Tamworth\)](#) cancels school and does not provide transportation to Kennett High School, students will receive an excused absence.

CHANGE OF ADDRESS

Any time a student changes their place of legal residence, a parent/guardian must inform the [School Counseling Registrar](#) immediately and fill out a change of address form. Failure to notify the school of changes in address may make parents/guardians liable for payment of tuition charges.

Any changes in telephone numbers or email addresses must be reported also to insure our ability to contact parents/guardians in an emergency situation or to relay important information.

DANCE PROCEDURES

1. Students who are not enrolled at Kennett High School or who are not homeschooled within the District may not attend Kennett dances unless attending as a guest of a currently enrolled Kennett student or district homeschooled student.
2. Those wishing to bring a guest must request administrative approval in writing, a minimum of five (5) days before the date of the event by filling out the [Request to Bring Guest form](#). The request must be written by the parent/guardian of the Kennett student and include the name of the guest along with the name and phone number of the school the guest is currently attending.
3. The Kennett student who brings a guest will be held responsible for the actions of the guest. The high school administration reserves the right to deny guest approval.
4. Guests must be under age 21 and may not be in middle school.
5. Students leaving the dance, leave for good. They may not re-enter.
6. Students who are suspected of drug or alcohol use during the evening or who are in possession of drugs or alcohol will be turned over to the police officer on duty.
7. No food or drink is allowed in the gym.
8. Coats or purses are not allowed in the gym. Any backpack brought into the building will be locked in a secure location by chaperones for the duration of the dance.
9. Students may not bring food or drink into the building. Water may be purchased from the concession stand and consumed in the hall area outside the gym.
10. During Homecoming and Winter Carnival dances, semi-formal attire that meets school dress code, is required.

PERSONAL APPEARANCE (DRESS CODE)

(see full policy [JFCA – Personal Appearance](#))

Concern for personal appearance is an indication of self-respect and of courtesy toward others. The following list details what can be worn during the school day. Failure to comply with the dress code will be treated as insubordination. If a student is not sure if something may or may not be worn, they should check with a faculty member or administrator before wearing it to school.

Beliefs

- Students should be able to dress and style their hair for school in a manner that expresses their individuality without fear of unnecessary discipline or body shaming.
- Students should be treated equally and the dress code will not reinforce or increase the marginalization of any group or be more strictly enforced against individuals because of racial identity, ethnicity, gender identity, gender expression, gender nonconformity, sexual orientation, cultural or religious identity, household income, body size/type, or body maturity.
- Students should not face unnecessary barriers to school attendance because of the dress code.
- Students should be able to dress comfortably within their school environment.
- All students are expected to be neat and clean.
- All students should be dressed in attire appropriate to the classroom (i.e. Career Tech Center).

Students Must Wear

- Top (shirt, blouse, sweater, sweatshirt, tank, etc.). A top is an item of clothing beyond an undergarment. All tops must be held up by some type of supportive strap or sleeve and must cover the stomach and back.
- Bottom (pants, shorts, skirt, dress, etc.). All bottoms must fully cover the buttocks.
- Footwear (must have a sole).

Students May Not Wear Clothing, Jewelry or Personal Items That

- Include pornographic images, contain threats, swears, or that promote illegal or violent conduct such as the unlawful use of weapons, drugs, alcohol, tobacco, or drug paraphernalia.
- Demonstrate hate group association/affiliation and/or use hate speech target groups based on race, ethnicity, gender, sexual orientation, gender identity, religious affiliation, or other protected groups.
- Intentionally show private parts (nipples, genitals, buttocks).
- Does not cover private parts in opaque (not able to be seen-through) material so that undergarments are not visible; visible straps and waistbands are accepted.

- Covers the student's face to the extent that the student is not identifiable (except clothing/headgear worn for a religious or medical purpose).
- Could pose a safety hazard including, but not limited to chains, spiked clothing and accessories.

***NOTE: This is a non-exhaustive list.*

Additionally

- Sunglasses cannot be worn in any building unless it is attire required as part of a specific program or curriculum or they are medically necessary.
- Gang-related apparel, including insignias, bandanas, colors, mottos, or symbols, is considered inappropriate for school attire and is prohibited. School administrators have the authority to prohibit any other messages that they determine to be disruptive to the school's learning environment.

Athletic Section

- All sports uniforms are approved by the administration.
- All practice clothing must follow the written dress code.

EMERGENCY DRILLS AND EMERGENCIES

Periodically, emergency drills will be conducted during the school year. During such drills students will be expected to behave in an orderly manner. Pushing, running, shouting, or other inappropriate behavior will not be tolerated. **All school rules apply during the drill.** Emergency drill procedures and maps are posted in each room of the school.

During an emergency, all school rules apply and all students must follow drill protocols; early release, senior privilege and eighteen year old sign out permissions are **VOID** during the emergency. In order for students to receive directions from staff and to keep lines of emergency communication open, cell phones are not to be used. Once the emergency is concluded students will return to regular school rules, protocols, and privileges.

LOCAL, STATE, FEDERAL LAWS

Kennett High School supports, follows and will assist in the enforcement and prosecution of violations of local, state and federal laws as they pertain to student conduct and high school activities.

MAKE UP WORK

It is the responsibility of the student to arrange for make-up work with each of their teachers. A student who is absent will be allowed to make-up work missed due to their absence. For each day

absent excused, the student will be given one (1) day to make up the work, unless additional time is approved by the student's teacher. Students and parents/guardians need to remember that certain educational activities that occur during an absence cannot be replicated or supplanted by make-up work. In courses where a portion of a student's grade is determined by class participation, absence from class will have a detrimental effect on this grade.

MID-TERM AND FINAL ASSESSMENTS

Students will have final assessments for all year-long and semester classes. If a student is absent on assessment day, the student may be given up to two (2) weeks to complete the assessment, with approval by the Principal. If the assessment is not made up within two (2) weeks after the scheduled assessment date, a failing grade will be issued for the assessment.

VISITORS

Students may not bring visitors to school.

Sponsored student groups must begin a registration process with the Principal. Approval for a group visitation is contingent upon many factors and will not be automatically approved.

Adults wishing to visit the school or an individual teacher, during the school day, must make prior arrangements with the Principal.



SCHOOL SERVICES

HEALTH SERVICES

A nurse is available to students from 8:00 a.m. to 2:00 p.m. on all days that school is in session. The primary role of the school nurse is to provide health care for chronic and acute illness, as well as injuries in the school setting. The school nurse is responsible for medication administration, health care procedures, monitoring immunization requirements and the development of health care plans. The nurse also provides education and counsels students on safe and healthy lifestyle choices.

A student who becomes ill or injured during the school day should report to the nurse. The nurse will make a determination if the illness or injury necessitates the student being dismissed from school and will contact the parent/guardian. The nurse will also respond to all emergency situations and may deem emergency transport necessary. In that case, an attempt to contact the parent/guardian will be made as soon as possible. If the nurse is not available, students are to report to the main office.

Please complete the Health Update form online in [PowerSchool](#) at the beginning of the year and notify the nursing office of any changes in the student's health during the academic year, including: new medications, injuries, hospitalizations, or illnesses. The nurse works closely with school personnel and community healthcare providers to help support student healthcare needs and academic success.

Students may receive medications in school according to procedures adopted by the Board. Parents/guardians should bring in prescribed medication to the school nurse along with a completed [Permission for Medication at School form](#). This form must be signed by the student's physician as well as the parent/guardian. All medications need to be in the original container, clearly labeled for the patient's use, and kept in the nursing office. Inhalers, Epi-Pens, or diabetic supplies should be carried by the student. Over-the-counter medications may be carried by the student with signed permission from their parent/guardian. The nurse will provide select over-the-counter medications to a student also with permission from their parent/guardian.

Please submit the student's immunization records, including any immunizations received during the school year and over summer vacation, in accordance with NH State Law. [Click here for the current immunization requirements](#). The nursing office provides free flu vaccines for students in the fall. Please look for permission forms in the fall.

For more information about the nursing office at Kennett High School please visit the [Nurse's Office](#) website. Please feel free to call with any questions: (603) 356-4350.

Blood Borne Pathogen Safety Procedures

Blood Borne Pathogens are disease-causing microorganisms that may be present in human blood. They may be transmitted with any exposure to blood or other materials potentially infectious. To minimize exposure to blood borne pathogens there are two strategies of prevention. These strategies are used in combination to offer you maximum protection.

- Do not come into contact with blood or body fluids. If you come in contact with blood or body fluids, you must exercise the universal precautions, and notify a school administrator. This is an aggressive, standardized approach to infection control.
- Hand washing with soap and warm water as soon as possible following contact with blood or other body fluids is a must to prevent the spread of blood borne pathogens.

INSURANCE

The Conway School District provides limited accident insurance for all students. This policy covers all activities within the school day and school-sponsored co-curricular activities and events. Additional coverage can be purchased at the beginning of the school year at modest rates to parents/guardians.

*Note: This is not a comprehensive accident insurance policy. This basic insurance is designed to supplement existing family policies. For any questions regarding insurance please contact **Jim Hill**, Director of Administrative Services, at the SAU#9 office at (603) 447-8368.*



LIBRARY

[School Library Usage Expectations & Procedures](#)

Monday through Friday from 7:30 a.m. to 5:00 p.m., the [KHS Library](#) is open to individual students and faculty for quiet study, research and reading. Computers for printing are available for use during these hours.

Note: The library will close at 3:00 p.m. when there is no late bus or appropriate supervision.

Students wishing to use the library independently during school hours must obtain a [SmartPass](#) from their teacher or school counselor, and must sign in at the library upon arrival. Students using the library as a classroom must be accompanied by a teacher who has reserved the use of a section of the library. Food and all beverages (even water) are not to be consumed in the library and must be left in the cubicles located near the front doors.

Every year, new books are added to the fiction and non-fiction contemporary and classic titles already in the library's collection. Magazines are available for students to read and borrow, and Chromebooks are available to use during school hours.

Note: Your hometown libraries are also excellent sources for information, and are open year-round! KHS students (from all towns) are eligible for free Conway Public Library cards! Present your KHS ID!



STUDENT SERVICES

SCHOOL COUNSELING

School Counseling offers many services to all students at Kennett High School. Information concerning college selection, careers, occupational training, financial aid, and military service is readily available. Additionally, school counselors are available to meet with students and parents/guardians. Students and parents/guardians should direct questions pertaining to course selection, course changes, and any phase of high school scheduling to the school counselors.

If a student is experiencing learning difficulties, the student and/or parents/guardians are encouraged to speak with the student's school counselor after direct communication with the teacher has been tried. Intervention strategies will be explored to improve the situation.

Questions and needs of a more personal nature may also be brought to your school counselor. There may be times when stress and problems outside of school affect students at school; school counselors can help. Students are encouraged to make appointments with their counselor before and after school, during study halls, and during lunch periods. Although a team approach including student, parent/guardian, and counselor is encouraged to insure optimum student success and achievement, conversations a student has with their counselor are confidential. Confidentiality, however, is broken if a student is believed to be in danger of hurting themselves or someone else, or is being hurt.



Nate Jaus



Kari Oransky



Leslie Jones

School Counselors

FAMILY & STUDENT SUPPORT

The [Family Support Liaison](#) (FSL) supports students and families with help connecting to social services, mental health services, medical care, parenting resources, transportation, free/reduced meal programs, school supplies, and/or scholarships. The FSL is available to all students and their families to mentor and provide guidance to help navigate the social, family and socio-economic issues that they face. The goal is to help students grow and develop their skills as self-assured and independent individuals. The FSL can also coordinate communication and support for students, families, and school staff, especially as it may relate to behavior, truancy, and/or discipline.

SPECIAL EDUCATION

The special education programs and related services at Kennett High School are designed to provide direct instruction, mainstreamed support services, and appropriate placement for students with educational disabilities. The special education program options range from a separate classroom setting to full inclusion with structured academic support and special education consultation to classroom teachers.

Student eligibility for this program is determined by the Pupil Evaluation and Placement Teams, which consist of the student, parents/guardians, teachers, school counselors and administrators. The New Hampshire Special Education Rules govern the entire special education process. Each student involved in the special education program will have an assigned case manager as well as an Individual Education Plan (IEP), detailing their special educational goals/objectives and services. A [Parental Rights in Special Education booklet](#) is available in the Special Education office.

If you are experiencing learning difficulties in school, you and your parents/guardians should discuss your concerns with your teachers and/or school counselor.

SCHOOL POLICIES & PROCEDURES

The teaching and learning that occurs at Kennett High School often goes far beyond the specific information in our written curriculum. One additional component of your education is learning to accept responsibility and its ensuing rewards and consequences. As part of your lifetime learning process, you will be continually faced with choices; you will then have to make decisions, and accept and live with the results of those decisions.

ATHLETIC EQUIPMENT, MUSICAL INSTRUMENTS

Students may transport musical instruments and athletic equipment to and from school. However, these items must be stored in the music room or appropriate team locker room and left there during the school day. Students should deposit the instrument or athletic equipment in the location designated by the music teacher or coach before the school day begins and retrieve the instrument or athletic equipment when the school day ends or within 30 minutes of departure for a travel event (game or concert).

BACKPACKS, BAGS, PURSES

Bags that are carried by students during the school day must be able to fit in teacher-approved storage areas. Book bags and backpacks may be stored in lockers throughout the day.

BICYCLES, SKATEBOARDS, ROLLER BLADES, SNOWMOBILES

A student riding a bicycle to school is responsible for securing it to the bike rack. Bicycles are not to be ridden on school property during school hours. Use of skateboards, roller-blades and shoes with wheels are not allowed on school property.

Snowmobiles must be registered in the State of N.H. and with the Secretary to the Dean of the Students prior to bringing a machine on campus. Snowmobiles are covered under the Student Parking policies and procedures. Students will receive a sticker to be placed on the machine to allow parking in an assigned area on school grounds. Students may NOT use the snowmobile during school hours, except to arrive and depart. The school is not responsible for loss or damage to any of the above.

BUILDING SECURITY

Students may not prop open a door or otherwise allow a person or persons into the building during school hours (7:30 a.m. – 2:30 p.m.). Guests are expected to enter through the front visitor's entrance at the northern end of the building, receive a visitor's pass from the main office, and be properly admitted. Any student violating this rule will serve the appropriate consequence.

BUS BEHAVIOR AND PROCEDURES

(see full policy [EEAE – School Bus Safety Program](#))

Bus Conduct Code

Since the bus is considered an extension of the school, students are subject to all school rules while awaiting and riding the bus. Additionally, students are responsible for following school bus rules as designated by each school district, bus driver, and the State of New Hampshire. These may include but are not limited to the following:

1. keep the aisle clear at all times.
2. remain seated while the bus is moving and until the bus stops.
3. keep your head, hands and arms inside the bus.
4. not eat on the bus.
5. be courteous and talk quietly with no foul language.
6. treat the driver and other students with respect.
7. not throw any objects.
8. treat the bus and equipment appropriately.
9. cross in front of the bus at the driver's signal.

While on the bus all riders are under the supervision of the bus driver. The bus driver will report incidents of inappropriate behavior to the school immediately by completing a written incident report. Upon a referral, the Principal or their designee may impose any of the following consequences for the first or subsequent offense, depending upon the severity of that offense and the necessity to protect the safety of other students who ride the bus. If at any time you are uncomfortable on the bus, you should report this to the bus driver and/or the Principal or their designee.

First Incident

The Principal or their designee will meet with all students involved. Additionally, the Principal or their designee will contact the parents/guardians to outline the repercussions of the first offense and subsequent offenses. You will be assigned consequences depending upon the nature and severity of the incident. Consequences can range from a warning to bus privileges being

suspended, or more. The bus driver or [Transportation Coordinator](#) will be informed of the status of the incident within 24 hours and each day thereafter until consequences are determined.

Second Incident

The Principal or their designee will hold a meeting with the student and their parent/guardian. The student will be assigned consequences depending upon the nature and severity of the incident. Consequences can range from administrative detention to a half-day of ISS (both will include an educational component). Bus privileges can be suspended for up to 20 days.

Third Incident

The Principal or their designee will meet with all students involved. Additionally, the Principal or their designee will contact the parents/guardians. This is the final disciplinary intervention stage for bus incidents in the current school year. Students will be assigned consequences depending upon the nature and severity of the incident. Consequences can range from a half-day of ISS to a full day of ISS (both will include an educational component). Bus privileges can be suspended for up to 25 days and before bus privileges can resume a meeting with the Superintendent must occur. All subsequent offenses regardless of the nature or severity can result in loss of bus privileges for the remainder of the current school year.

Note: A bus suspension will be defined as an official day of school. Weekends, holidays, snow days, etc... will not be included.

Appeals

Appeals of administrative decisions must be made within 24 hours; however, the original decision will remain in effect pending an appeal.

Late Buses

Students are encouraged to stay after school to participate in school sponsored activities. When a 5:00 p.m. late bus is provided and a student stays after school to meet with a teacher or participate in an extracurricular activity or athletic practice/event, they must obtain permission, prior to the end of the school day, from a teacher, advisor or administrator. That staff member will then request a late bus pass for the student to ride the late bus, which the student can retrieve in the main office. Check with the driver for the exact route.

*Note: Students should **ONLY** stay after school when they have a legitimate educational reason and proceed to the library or other approved area to wait for the late bus announcement. This is not the time to just “hang around” with friends. Students leaving school grounds without*

administrative permission while waiting for a late bus will not be allowed to ride the bus that day. All bus behavior rules apply to Late Bus Transportation.

Transferring Buses

When a student needs to ride a different bus or get off at a different stop, the student must bring a note signed by a parent/guardian or a phone call must be made to the main office (356-4343). Notes should be turned in before block 3. The main office will issue a transfer bus pass to you to present to the bus driver.

CAMERAS, VIDEO, & RECORDING

Students are not permitted to photograph, video, or record members of the student body, faculty, support staff, or administration without prior administrative permission. Violation of this protocol may lead to disciplinary action which could include detention, ISS, or OSS.

EXPECTATIONS FOR USE OF PERSONAL ELECTRONICS

(see full policy [JICL – Student Internet and Network Access for Students](#))

The faculty and administration at KHS understand that electronics are a part of the lives and culture of our students and their families. We recognize our role in teaching responsible use of these items.

The following expectations have been set regarding the use of electronics at KHS during school hours:

- Any electronic device is not permitted during class time unless use is for an academic purpose with teacher permission. School computers and school bandwidth cannot be used for non-educational purposes.
- Appropriate use of electronic devices is allowed in the hallways during passing time between classes, in the school store and during lunch as long as it does not disrupt the educational environment or create an unsafe situation. When in the halls or cafeteria, only one earbud/headphone may be used in order to maintain a safe environment. The volume must be set so that others cannot hear your music. Seniors can use their cell phones in the courtyard during their free time. Office phones may be used in emergency situations with prior permission.

FOOD OR DRINK

Food consumption is limited to the following:

- Cafeteria
- Courtyard (weather permitting)
- Mineral Spring Café
- The school store (the Eagle's Nest)
- Classrooms for approved educational experiences

Food and beverages may be purchased from the cafeteria, school store (the Eagle's Nest), and Mineral Spring Café only during the following times:

- Prior to the start of the school day (7:00 a.m. – 7:30 a.m.)
- Student's scheduled lunch
- Normal operating hours for the school store (aka: the Eagle's Nest) and Mineral Spring Café

Students may have water and other healthy beverages with them to drink during the school day. Teachers may use their discretion to limit the drinking of beverages during class if it is deemed a distraction or otherwise poses an issue.

Students are not to purchase food items via DoorDash or other delivery service and have them brought to the school. If such items are delivered, students will not be called to the main office for retrieval; these items can be retrieved after 2:30 p.m. The sale of any food or beverages items by students is prohibited by Federal regulations.

GAMBLING

Gambling of any type is strictly prohibited.

GRADING & REPORT CARDS

(see full policy [IKAB – Student Progress Reports](#))

The teacher awards a grade to reflect a student's performance and/or competency relative to the standards that are dictated both by the curriculum of the course and by the teacher of the class and local summative assessment data. The standards against which performance is measured (i.e. classwork, homework, tests, quizzes, papers, classroom performance, lab performance, shop performance, projects, etc.) should be communicated so that students possess, in advance, an understanding of how their grade is determined. An accurate, concise record of each student's academic performance is to be kept in the electronic grading program, [PowerSchool](#).

Calendar of Grading 2023-'24 *(subject to change)

Quarter 1: August 31 – November 3

Quarter 2: November 6 – January 19

Quarter 3: January 22 – March 29

Quarter 4: April 1 – June 13

Attendance may not be used as a factor in grading. Letter grade numerical equivalents are as follows:

A+	97 to 100
A	94 to 96
A-	90 to 93
B+	87 to 89
B	84 to 86
B-	80 to 83
C+	77 to 79
C	74 to 76
C-	70 to 73
D+	67 to 69
D	65 to 66
F	64 and below

Report cards will be issued to all students two (2) times a year. Report cards are issued one (1) week from the close of grades. Teachers are expected to verify that electronic grades are up to date by the deadline and to use the comments available for report cards. A snapshot of grades in progress will be sent home with students for Quarter 1 and 3, and can also be found in PowerSchool.

LOCKERS

Lockers are available upon request and their use is encouraged for the storage of books, backpacks, large purses, tote bags, and the like, as well as school-related materials and coats. School combination locks are provided for lockers, and no other lock may be used. Students are responsible for the locker for which they are assigned, as well as the contents of the locker. Students are expected to keep lockers clean. Students may retrieve materials from lockers before and after school and during passing time. As the lockers are the property of the school, the school reserves the right to open and inspect a student's locker. The school assumes no responsibility for lost or stolen items.

LUNCH

Hot lunches are available for students during their lunch periods. When students have finished eating, they must clear all refuse, papers... etc. and dispose of the trash properly. During lunch students may eat in the cafeteria or in designated areas outside when permissible by weather.

Unless permission is granted otherwise, students will remain in the cafeteria, school store or courtyard (weather permitting) until the end of their lunch period; they are not to congregate in the lobby or hallways.

[Applications for free and reduced price meals](#) are available online and in the main office. People who receive food stamps or AFDC benefits receive a statement of Food Stamp Benefits (or ATI message) and are generally eligible for free or reduced lunch. Students are encouraged to access free and reduced meals. [Click here for more information.](#)

REGULAR REVIEW OF PERMANENT RECORDS

Each school year the Student Services department and administration will conduct a separate and complete review of data on the permanent record for the purpose of monitoring each student's progress toward graduation. The administration will send a letter each year, during the summer, to the parent/guardian of any student who is not maintaining regular progress toward graduation.

NOTIFICATION OF POSSIBLE FAILURE PROCEDURE

The administration and/or Student Services department shall notify parents/guardians, in writing, of the possibility of failure for the year no later than the end of the third quarter, around early April. Team meetings with the parents/guardians, student, school counselor, and any other interested party will be scheduled to develop an action plan. Two (2) weeks prior to the end of school, the parents/guardians will be notified in writing if the student does not meet the promotion requirements and a placement meeting will be scheduled. The decision whether to promote or retain the student will be determined at this meeting. A copy of any notification to parents/guardians will be maintained in the student's file.

SENIOR PRIVILEGES

RATIONALE

The matter of senior privileges falls within the context of Kennett High School's [Mission Statement](#). Just as the overall task of education is a shared responsibility, senior privileges can exist only within a context of shared responsibility.

It is the intent of Kennett High School to teach students to make good choices and to use their time wisely. Senior privileges are meant to help our students prepare for life after high school. Privileges for seniors do not automatically come into effect along with senior academic status. **Seniors earn and maintain senior privileges through appropriate academic and social behavior.**

It is hoped that students will value privileges that have been earned through responsible behavior. This will create a sense of personal accomplishment as well as foster respect and cooperation within the school community.

All senior privileges, including Open Campus, are built on a foundation of mutual trust and respect between seniors and school administration. The Principal or their designee will reserve the right to suspend/revoke these privileges on a case-by-case basis if the disciplinary, attendance, and academic expectations, etc. are not met.

PRIVILEGES

Seniors at Kennett High School may be eligible for **unassigned periods** as a part of senior privileges. Seniors are expected to be in attendance and on time to all scheduled classes regardless of block and privileges.

Open Campus

A senior that has a block with no scheduled class, excluding Flex/Advisory/Lunch, can exercise their Open Campus privilege. **A senior wishing to exercise their Open Campus privilege must sign in and out at the main office.**

All seniors are required to sign in and out, no exceptions. If you do not sign in and out, it will be treated as a "cut class" and "leaving school without permission" discipline referral which may result in, but is not limited to, loss of all privileges including senior privileges, Open Campus privileges and parking privileges. Seniors who are returning to campus are expected to arrive into the building at least five (5) minutes prior to the start of the next block.

Senior Sign In/Out

- When seniors arrive who do not have an assigned class at the beginning of the school day, they **must arrive at school in time to sign in at the main office** and be on time to their Block 2 class.
- Seniors with privileges who do not have an assigned 4th block class may leave after 3rd block.
- Seniors leaving before 2:20 p.m. must also sign out at the main office. This is necessary to ensure accurate attendance and for accountability in case of an emergency in the building.
- Failure to sign in or out will result in a warning. A second offense will result in a one (1) week loss of privilege. Subsequent infractions may lead to further loss or revocation of privileges. Any student who fails to check in for attendance will be marked as truant for the day.
- Failure to abide by student motor vehicle policy (i.e. taking a student who does not have permission to leave campus) will result in loss of parking privileges.
- Loss of parking privilege may extend from one week to a full year depending on the circumstances.

Student Courtyard

During the fall and spring months, unassigned periods may be spent in the student courtyard. Seniors must realize that classes are being held and appropriate social behavior is expected. Seniors are expected to keep in mind the following rules, as well as all other relevant school rules:

1. Lying on tables or ground is not permitted.
2. Keeping the courtyard clean is required.
3. Avoid destructive, dangerous, distractive or provocative behaviors.
4. Underclassmen are not allowed in the courtyard area during class times, not even during study hall.
5. Basketball equipment should be used appropriately and stored in the proper location upon leaving the area

Final Exam Waiver

Seniors who have an "A" average in the semester of a course can opt to have the course final exam waived.

Note: If teacher grade reports indicate that classroom performance is poor and/or graduation is in danger, the administration or parents/guardians reserve the right to suspend or revoke any and/or all privileges.

SENIOR PRIVILEGES: ELIGIBILITY

1. **Senior Standing**

Students must have earned 18 credits and be in their fourth year to be considered for Senior Privileges. Any exception must be approved by the Principal.

2. **Social Behavior**

Seniors will abide by all rules governing acceptable behavior as expected of seniors in high school and will not abuse, in any way, senior privileges. Failure to do so may result in the loss of any or all Senior Privileges, Open Campus Privileges and parking privileges.

3. **Parent/Guardian Permission**

Parent/guardian permission must be obtained on the proper form. All Seniors are required to have a parental/guardian permission form signed and returned at the start of each school year. The signed permission is in effect for the entire school year.

Note: Parents/guardians may request that privileges be suspended at any time during the year.



STUDENT ACADEMIC DISHONESTY

Kennett High School is charged with the responsibility to provide the best education and training to prepare students to become personally, socially, and vocationally responsible citizens. We believe that this entails the orderly development of the intellectual, physical, social, aesthetic, moral and ethical potential of the individual through instruction and discipline, example and experience. Therefore:

First Offense

1. Any student suspected by the teacher of cheating, plagiarism, or forgery will receive a verbal warning as part of a student/teacher conference. A plan between the teacher and student will be set up to ensure mastery of the material. Parents/guardians will be notified. A discipline referral will be submitted for record keeping purposes.
 - a. Plagiarism is using others' ideas and words without clearly acknowledging the source of the information. Notice that it does not matter whether or not the failure to give credit is intentional. Any lack of credit, even accidental, is considered plagiarism.
 - b. Academic dishonesty may be defined as:
 - i. not giving proper credit for ideas, works, or specific substance of another's work.
 - ii. claiming authorship on a group project without actually doing the work.
 - iii. claiming someone else's artistic or scholarly work as your own.
 - iv. resubmission of prior work without the teacher's knowledge.

Subsequent Offenses

1. Upon a subsequent offense a discipline referral will be completed. The report shall be forwarded by the administrator to the school counselor. The teacher will notify parents/guardians of the situation.
2. If this is a subsequent offense in the same class or content area, a meeting will be scheduled by the Dean of the Students' office to review and discuss the incident. The student and teacher must be present and others that may be included could be, but are not limited to the instructional leader, administrator and parent/guardian.
3. The student will receive a zero grade for the school work in question. The teacher may choose to give an alternative assignment for partial or whole credit.
4. Parents/guardians will be notified.
5. Further disciplinary action may be taken as warranted by the circumstances and as prescribed by the investigating officials.

For further information and clarification, please visit the website www.plagiarism.org.

The Kennett High School library has a copy of the book [Plagiarism: A How-Not-To-Guide by Barry Gilmore](#), as a reference and for those who may not have Internet access available to them.

SCHOOL DISTRICT INTERNET ACCESS FOR STUDENTS

(see full policy [JICL – School District Internet Access for Students](#))

The network is provided for students to conduct research for educational purposes. Access to network services is given to students who agree to act in a considerate and responsible manner. Access is a privilege – not a right. Interfering with the school network or internet filter is forbidden and will result in the loss of computer privileges.

STUDENT MESSAGES

The school considers frequent messages to be an interruption of the school day and a disruption to the educational process. We strongly encourage parents/guardians to limit messages to those that are extremely urgent in nature. Students who have messages will be called to the office during passing periods or at the end of the school day. In the event of an emergency, students will be notified by the administration.

In order to assist the school in providing students with the most efficient educational experience possible, we request that parents/guardians turn off their student's cell phone service between 8:00 a.m. – 2:00 p.m. Please contact your cell phone provider for details.

TEXTBOOKS, CHROMEBOOKS, & OTHER SCHOOL PROPERTY

Textbooks, library books, Chromebooks (and accessories), materials, and other school property are provided to students. Students who abuse, harm, lose or destroy school property will reimburse the school for the cost of the item(s), and may face further disciplinary consequences. All textbooks issued to students are to be covered and remain so during the entire school year. Students are expected to return all school property or pay for any property, textbooks etc.

STUDENT PARKING

(see full Conway District policies [JLIE](#) & [JLIF](#))

The state of New Hampshire does not require motorists to have automotive insurance. The Conway School District, Kennett High School and SAU#9 are not responsible for any damages from insured, uninsured and/or underinsured motor vehicle accidents.

Parking at the school is a privilege. The privilege will be withdrawn if it is abused. Students will receive a warning if the abuse is a result of any one of the following items listed below on school grounds:

- Any parking violation
- Any violation of school rules involving a vehicle belonging to the student or their family
- Parking without a permit

Violations of the “loss of privilege” policy include but are not limited to the following:

On School Grounds

- Driving on school grounds without a valid license (registration or inspection)
- Repeated violations of those listed above
- Racing on school grounds
- Causing damage to school grounds, fields, or facilities
- Moving violations while on Eagles Way or school grounds
- Any moving violation or unsafe behavior
- Leaving campus without permission
- Transporting students off campus without a proper dismissal

Off School Grounds

- DUI or reckless driving conviction regardless of location

Additionally, any vehicle driven to school by a student who does not have privileges may have a parking boot applied to their vehicle. The cost for removal would be \$25.

Should any student break any of the “loss of privilege” rules, they will lose parking eligibility for five (5) school days or the remainder for the current academic year at the discretion of the Principal or designee.

Procedure

1. The administration will contact the student in question after the parking boot has been applied.

2. Any student with parking privileges who loses their license must return their parking sticker and notify school authorities within one (1) business day of loss.

Any student who has their driver's license legally suspended must self-report this event to the KHS Administration within three (3) days of the suspension and their parking privileges will be revoked immediately. If this is done, the student will be placed at the bottom of the parking waiting list, and can re-obtain a parking permit after their license is reinstated and a parking space becomes available. If the student does not self-report the event, they will lose parking privileges for the remainder of their high school career.

A student has the right to appeal the loss of parking privileges to the Principal. If the student is dissatisfied with the outcome of the appeal to the Principal, they may make an appeal to the Superintendent of Schools. A student who has exhausted all administrative appeals may appeal to the Conway School Board.

Any staff member, student or visitor involved in a moving violation while on school property may be charged at the discretion of law enforcement. The Board shall request law enforcement strictly enforce all posted speed limits.

A lottery will be held each summer for qualifying juniors and seniors, with seniors having priority, to determine who will receive a parking space during the following school year. Students not chosen in the lottery will be placed on a waiting list based on their grade level. To be eligible for the lottery or to be placed on the waiting list, students must have their driver's license and a registered vehicle. Students cannot be placed on the waiting list if they do not have a valid driver's license.

Students granted parking privileges for the upcoming year are required to pay a \$5 sticker fee (non-refundable) and provide copies of their driver's licenses and their vehicle's registration to the Secretary to the Dean of Students. Valid copies of these documents must be kept on file. If either of these items expire during the school year, students must provide an updated copy to the Secretary to the Dean of Students.

Students who are not eligible in the summer may reapply and be considered again for the second semester the following school year. Students may be disqualified from the parking lottery for any of the following reasons:

- Received a "loss of privilege" motor vehicle violation.
- Assigned an external suspension during the fourth quarter.
- Excessive discipline and/or attendance issues.

Students agree to follow the following rules pertaining to driving to and parking at school:

1. Parking stickers are non-transferable, must be visible, and should be placed on the lower corner on the inside of the passenger's side of the windshield. Cars without a sticker may be booted. Students must notify the Secretary to the Deans if they drive a different vehicle to school.
2. Students may not transport or store any illegal substances or items in a vehicle parked on school property.
3. There is no overnight parking on the school campus.
4. The Conway School District and any person it authorizes to do so may search the vehicle when parked on school property.
5. Students may not violate any local, state or federal motor vehicle laws while on school property. Campus is considered to start at the entrance to Eagle's Way off Eastman Road.
6. Notice of all driver's license suspensions and revocations within the state of New Hampshire are made available to the School Resource Officer.
7. Students who do not use their assigned parking space on a regular basis may be reassigned to share a spot with another student and/or relinquish their space.
8. Students wishing to go to their vehicles and then re-enter the building during the school day must be supervised by a school staff member.
9. Students are expected to be in school, in class, and on time.

Students who lose their parking privilege have the right to appeal. If both the school Principal and the Superintendent of Schools deny the appeal, the deadline for the final appeal with the Conway School Board is the second meeting after the notification of denial from the Superintendent.

TEMPORARY PARKING STICKERS

Students with a special need for parking on campus may request a temporary parking sticker from the Secretary to the Dean of Students or the Student Safety Coordinator. Temporary parking spots are not guaranteed.

- Situations that **do not apply here** include being late to school, involvement in on-campus extracurricular activities, or outside of school responsibilities (i.e. work).
- Warnings may be issued which could result in the loss of privilege or eligibility in the following year's lottery.

PARKING SPACE SHARING

In an effort to most efficiently utilize the available parking spaces on campus, students have the option to share their parking space with other eligible students. This privilege is available to a student who is on the waiting list, and who has gained the permission of a permitted student to

use their parking space for a day. The permitted student must email the Secretary to the Deans to notify them that they are allowing someone on the waiting list to use their space for the day. The borrowing student must sign in at the Secretary to the Deans of Students' office upon arrival at school. Students are expected to be in school and in class on time. Violations of the shared pass procedure may result in loss of parking privileges for all students involved.

At no time are students allowed to park in the front visitor's parking lot.

[Click here to sign up for the Parking Waitlist!](#)



CONDUCT & DISCIPLINE OVERVIEW

(see full policy [JICD – Student Conduct, Discipline and Due Process](#))

The school faculty and administration believe that most students are responsible and make sound choices. However, in the event that a school rule or law has been broken, disciplinary consequences may be required. Any unlawful act taking place by a student on the school grounds, at school sanctioned activities, or on buses/school vehicles will result in school consequences up to and including suspension or expulsion. In addition, the student may be charged by the police and be prosecuted in a court of law.

The consequences will be determined based on a number of mitigating factors to include but not limited to: the specific circumstances of a violation, the number of previous violations by a student, severity of the violation, safety and/or security implications, and the degree of severity of the disruption to the educational process or environment. Consequences can range from an informal discussion up to and including a recommendation for removal from school. Note that some violations may not follow a progression of consequences.

BEHAVIOR PROGRAM

KHS uses a Multi-Tiered System of Supports (MTSS) for teaching and managing behaviors. The Universal Team works to create clarity and consistency regarding school-wide behavioral expectations. For students that struggle to stay within these boundaries, they may be referred to the intermediate tier Child Study Team (CST) or the upper-tier Intensive Team for further interventions and support.

DEFINITIONS & CONSEQUENCES

The following are definitions and expectations surrounding typical disciplinary consequences assigned. The list is not exhaustive.

DETENTION

Teacher

Students stay under supervision of a teacher, before or after school, for a minor violation of school or classroom rules.

Lunch

Students stay under supervision of a teacher, during their lunch period, for a minor violation of school or classroom rules.

Administrative

Students stay under the supervision of an administrator or designee, before or after school. After school administrative detentions are from 2:25 p.m – 4:00 p.m. Students are expected to work quietly during detentions. Saturday morning detentions may be assigned.

SUSPENSION

Kennett High School supports, promotes and adheres to the full intent of [N.H. RSA #193:13 – Suspension and Expulsion of Pupils.](#)

Excerpt I.(a) The Superintendent or chief administering officer, or a representative designated in writing by the Superintendent, is authorized to suspend pupils from school for a period not to exceed 10 (ten) school days for gross misconduct or for neglect or refusal to conform to reasonable rules of the school.

Suspension – Internal (ISS)

Students stay under the supervision of a high school staff member for anywhere between one (1) period and an entire day, and are not allowed to participate in school activities on the day of suspension. Only the Principal or their designee may approve removing a student from ISS for a class during the school day. Students on modified schedules are required to stay in the ISS for the same period of time as their modified schedule. Teachers send work assignments to ISS, but students are responsible for bringing a writing instrument and silent reading materials for use when their academics are completed. Lunch may be brought from home or an ISS lunch produced by the cafeteria may be purchased.

Suspension – External (OSS)

Students stay under the supervision of the parent/guardian and are not allowed on school property or to participate in school activities during the period of suspension. Students are allowed to complete missed class work, without penalty, within three (3) days upon their return to school. In the case of an external suspension beyond five (5) days, additional make up time may be granted. External suspensions that exceed ten days may be imposed in special circumstances by the Superintendent.

Students who receive disciplinary consequences that require a student to arrive early or leave school late must be offered 24-hour notice in order to arrange transportation. Students are

reminded that work, sports, clubs, driver's education, and social commitments are not excuses for failure to report to an assigned consequence. Students who are absent or dismissed on the day of an assigned consequence are required to serve their consequence on the next day they are in attendance. It is the student's responsibility to communicate with their parent/guardian regarding all disciplinary consequences. In the case of external suspensions, school staff will attempt to directly contact the parents/guardians.

DUE PROCESS

Prior to the assignment of any administrative disciplinary consequences a student will be given a hearing with an administrator that will include:

- Statement of the charges [referral reason]
- Opportunity for the student to respond to the charges [referral]
- Statement by administrator of any consequences

APPEAL PROCESS

A student, or parent/guardian of a student, who has been internally or externally suspended from school for more than two (2) days has the right to appeal that suspension to the Principal. Students, or parents/guardians of a student, will receive notification of the appeals process. All appeals of suspension must be made within 24 hours of notification of suspension. The appeal must be in writing and outline the specific reason for the appeal.

The written appeal should be presented to the Principal, who will set an appointment time and date for the appeal hearing. The student will retain the right to attend school during the appeal process, unless their presence endangers the welfare of students, staff, or the orderly operations of the school. If the suspension is not overturned, it shall begin or continue the day after the student has been officially notified.

If they are dissatisfied with the outcome of the appeal to the Principal, they may make an appeal to the Superintendent of Schools. A student who has exhausted all administrative appeals may appeal to the Conway School Board. All additional appeals of suspension made to the Superintendent or School Board must be made in writing within 24 hours of notification of suspension appeal denial.

Below are examples of student actions and the potential disciplinary consequences that may result:

DISCIPLINE DEFINITIONS & CONSEQUENCES

Minor Level = Classroom Managed – Refer to office only for repeated inappropriate behaviors that are not responding to teacher interventions and redirections. Three repeated minors should become a major referral that is sent as an Office Disciplinary Referral (ODR).

Major Level = Office Disciplinary Referral (ODR) – Send an online ODR to the office. Send the student to the office also if they are disrupting the academic environment. Notify the main office immediately if the student’s behavior is a safety concern.

BEHAVIOR	MINOR-LEVEL (classroom managed)	RESTORATIVE RESPONSE	MAJOR-LEVEL (office managed)	RESTORATIVE RESPONSE
Alcohol/Drugs/Vaping/Nicotine	No minor level.		The use, possession, sale, or distribution of alcohol, drugs, nicotine, or related paraphernalia on school property or at any school-sponsored event.	Educational intervention up to and including possible expulsion.
Arson	No minor level.		Student plans and/or participates in the burning of property.	OSS and police notification.
Bomb Threat/ False Alarm	No minor level.		Planning a threat or using explosives on school property.	OSS and police notification.
Building Security (Opening/Propping Doors)	No minor level.		Student props open a door allowing access to the building.	Consequences range from education to OSS depending on level of involvement and details of offense.
Bullying/Hazing (Refer to District policies <u>ACAB-Harassment</u> , <u>JICK-Pupil Safety and Violence Prevention</u> and <u>JICFA-Hazing</u>) *Reports of hazing should be forwarded to the Deans.	No minor level.		Bullying – A student commits a single significant act or engages in a pattern of behaviors involving a written, verbal, or electronic communication or a physical act/gesture, directed at another student or faculty member which causes physical harm, property damage, emotional distress, interference with	Consequences range from education to OSS depending on the details. Possible police involvement.

			<p>education, a hostile educational environment.</p> <p>Hazing – Insults, taunts, challenges or behaviors, whether verbal or physical in nature, which are likely to intimidate and/or negatively influence student participation or otherwise control student access to sanctioned activities.</p>	
Cheating/ Plagiarism/Forgery	<p>For cheating/ plagiarism first offense:</p> <ul style="list-style-type: none"> - Reported to the administration. - A first time incident, or a situation that is deemed to be a minor example of cheating (teacher's discretion), will be managed by the classroom. 	<ul style="list-style-type: none"> - The teacher will reteach and communicate with the student's parents/guardians, school counselor, department head, and appropriate administrator. - Teacher education and intervention or discipline. 	Multiple incidents within the same school year, or forgery.	<ul style="list-style-type: none"> - Consequences may include forfeiture of academic credit (from assignment to course credit) or OSS. - The teacher will communicate with the student's parents/guardians, school counselor, department head, and appropriate administrator.
Cut Class (all or partial)	<ul style="list-style-type: none"> - Student is in school, but does not go to their scheduled classes. - Student leaves class with permission but does not return (teacher discretion). 	Student teacher conversation, contact home, teacher detention (teacher discretion).	Repeated offense three (3) or more times.	Detention – In School Suspension.
Cut Teacher Detention	No minor level.		Skips teacher-assigned detention.	Detention – ISS.
Defiance/ Disrespect/ Non-Compliance/ Disruption *Non-threatening	Deliberately disobeying and/or refusing to comply with reasonable requests.	<ol style="list-style-type: none"> 1. Teacher confers with the student. 2. Teacher contact home. 3. Teacher detention. 	Behavior has persisted past the first three (3) minor level responses.	Admin intervention.
Dress Code	Student is not within the dress code, but makes immediate	<ol style="list-style-type: none"> 1. Teacher confers with the student. 2. Teacher contact home. 	The student is not within the dress code and cannot or will not alter to meet compliance with	Detention.

	alterations to become compliant upon request.	3. Teacher detention.	the dress code OR repeated violations of the minor-level behavior.	
Electronics (Refer to KHS Expectations for Use of Personal Electronics, District policy <u>JICL-Student Internet and Network Access</u> and <u>CN- Internet/ Information Technology Access</u>)	The student used personal electronics during class time without teacher permission or outside of the guidelines provided by the teacher (ex. when, where, how long, intended purpose of use, volume level)	1. Teacher confers with the student. 2. Teacher contact home. 3. Teacher detention.	<ul style="list-style-type: none"> - Repeated violations of minor-level behavior. - The student uses personal electronics in an unsafe or inappropriate manner. - Student engages in photograph, video or recording of members of the school community without prior administrative permission. - Student violates the District Internet and network access policies. 	Consequences range from education to OSS depending on details.
Forgery/Dishonesty	No minor for forgery. Student delivers a message that is untrue.		<ul style="list-style-type: none"> - A student signs a person's name without that person's permission. - A student knowingly delivers a message that is untrue or intentionally misleading. - A student misrepresents themselves. 	Detention or ISS depending on severity.
Gang Affiliation Display	No minor level.		Student uses gestures, dress, and/or speech to display affiliation with a gang.	Consequences range from education to OSS depending on the details.
Sexual Harassment (Refer to District policy <u>JBAA-Sexual Harassment and Violence</u>) *Reports should be brought to the Director of Student Services.	No minor level.		Sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, sexually motivated physical conduct, other verbal or physical conduct or communication of a sexual nature.	Consequences range from education to OSS and possible police involvement.

Inappropriate Displays of Affection	<ul style="list-style-type: none"> - Student engages in brief or sustained consensual physical contact or gestures of a sexual nature. - The act most often offends others or makes them feel uncomfortable. 	<ol style="list-style-type: none"> 1. Teacher confers with the student. 2. Teacher contact home. 3. Teacher detention. 	<ul style="list-style-type: none"> - Student repeatedly engages in brief consensual physical contact or gestures of a sexual nature OR a single incident of prolonged consensual contact of a sexual nature. - The act is inappropriate in the context of a school or professional setting. 	Consequences range from detention to OSS depending on the details.
Inappropriate language	Student engages in low-intensity, non-direct instances of inappropriate language.	<ol style="list-style-type: none"> 1. Teacher confers with the student. 2. Teacher contact home. 3. Teacher detention. 	Repeated violations of the minor-level behavior. See response for Threatening Behavior.	Consequences range from detention (for repeated minor-level behavior) to OSS depending on details.
Inappropriate Location	No minor level.		Student is in an area without proper permission	Consequences range from detention to ISS depending on the infraction.
Late to Class	Student arrives late to class after the bell without a pass.	<ol style="list-style-type: none"> 1. Teacher confers with the student. 2. Teacher contact home. 3. Teacher detention. 	Student repeatedly arrives late to class [three (3) times or more] without a pass.	Detention.
Left Class Without Permission	In an isolated event, a student leaves class without teacher permission.	<ol style="list-style-type: none"> 1. Teacher confers with the student. 2. Teacher contact home. 3. Teacher detention. 	Student continues to leave class without a staff member's verbal permission, a pass, and/or properly signing out.	Detention.
Left Campus Without Permission	No minor level.		Student leaves campus without proper dismissal.	Consequences range from detention to OSS depending on the details.
Physical Contact	A student engages in low-intensity mutual horseplay or inappropriate physical contact with another person (such as kicking, hitting, pushing or play).	Remedial intervention and education.	A student engages in a single significant incident of inappropriate physical contact with another person which poses an unintentional threat of injury to those involved or bystanders OR repeated	Consequence ranges from education to OSS depending on details.

			violations of minor-level behavior.	
Physical Aggression (Refer to District policy <u>JFCI-Assault Policy</u>)	No minor level.		A student displays physical behavior with malicious intent where injury or damage may or does occur (such as hitting, punching, hitting with an object, kicking, hair pulling, scratching, etc.).	OSS and possible police involvement.
Property Misuse or Damage/Vandalism	Student uses property for a purpose other than its intended use or in violation of adult directives OR Student behavior unintentionally causes damages, disfigurement or destruction of property (request for restitution may be managed by the discipline or main office).	<ul style="list-style-type: none"> - Intervention and/or community restoration measures. - Contact home to notify of restorative measures, if necessary. 	A student deliberately damages, disfigures or destroys property OR repeated violations of the minor-level behavior.	<ul style="list-style-type: none"> - Consequences range from detention to OSS depending on details. - Restitution will be sought. - Police will be notified.
Theft	No minor level.		Student found having taken or given another person's property without the owner's permission.	Consequences range from restitution to OSS and notification of police depending on details.
Threatening Behavior	No minor level.		<ul style="list-style-type: none"> - Student verbally threatens or intimidates another person. - Student uses or employs mannerisms or language to intimidate or initiate which conveys a challenge to fight. 	Consequences range from detention to OSS depending on the details.
Truancy	No minor level.		Student is intentionally absent for any part of or the entire school day without valid permission from parent/guardian.	<ul style="list-style-type: none"> - ISS and potential police notification. - May also involve legal action or referral to outside services.

Weapons (Refer to District policy <u>JICI-Dangerous</u> <u>Instruments and</u> <u>Weapons</u>)	No minor level.		<ul style="list-style-type: none"> - A student possesses, on school property, a firearm, dangerous chemical, explosive device, or weapon (an instrument capable of inflicting bodily harm). - Weapons are defined as items readily capable of inflicting bodily harm or threatening damage or disfigurement. - Use of an object with intent to harm will qualify as use of a weapon. - This applies to the student's motor vehicle as well. 	<p>This is a District-level response that requires police notification.</p> <p>Note: Superintendent has the authority to modify this on a case-by-case basis upon review of information and intent.</p>
Other (Administration reserves the right to address any behavior that causes disruption in the academic environment, interferes with the smooth functioning of the building or poses a threat to the safety, well-being or rights of others in the school community)	Student engages in a problem behavior not listed.		Student engages in a problem behavior not listed.	Consequences range from education to OSS depending on details.

SEARCHES

(see full policy [JIH - Authority for School Searches](#)
& [JIHB - Searches of Student Automobiles on School Property](#))

The lockers, desks, and all furniture and equipment in the school are considered property of the District. Therefore, the Principal or their designee has the right to inspect and search any part of the school at any time. People on school property or participating in school activities are subject to search and may have their backpacks, handbags, or other similar items, including, but not limited to, vehicles driven or parked on school property, searched by the Principal or designee when there is reasonable suspicion that the search will turn up evidence that the individual has violated, or is violating, either the law or school rules. The guidelines for those who refuse a search until proper law enforcement authorities can be summoned are as follows:

1. Person in question will be accompanied to the Dean of Students' office or other designated area with their belongings.
2. Person in question will be informed of the intended search based on reasonable suspicion.
3. In the case of a student, an attempt will be made to notify the parent or legal guardian at the conclusion of the search.
4. If the person in question refuses to be searched or to have their belongings searched, they will be detained until the proper law enforcement authorities are summoned and the officials will continue with the search.
5. Students who refuse to be searched and/or leave the premises to avoid a search will receive the same consequences they would have received had they been found to be in possession of the intended search items.

SEARCHES – USE OF DOGS

The use of "sniffer" dogs trained for the identification of illegal substances will be permitted in the school to inspect the premises upon request by the Principal or designated building administrator with approval of the Superintendent or their designee. A qualified law enforcement agency and the Principal or designated building administrator shall conduct such inspections. This policy will be published annually in the Student/Family Handbook.

SUBSTANCE ABUSE VIOLATION RE-ENTRY PROCEDURE

(Refer to School Board policies [JFCH – Student Substance Abuse](#) and [JHC – Health Policy](#))

KHS students suspended for violation of the District's alcohol or drug policies, excluding tobacco or nicotine product violations, will be re-admitted through the office of the Dean of Students or their designee. The student and parent/guardian may be required to attend the re-admittance meeting. Repeated violations will be referred to the Superintendent of Schools for a hearing.

School Board Policies are subject to change throughout the year.

[Click here](#) to view the Conway School District Policies.

CO-CURRICULAR ACTIVITIES

Co-curricular activities include any/all formally sanctioned school related activities, athletics, clubs, etc., that take place outside of the normal school day and are not directly linked to a course grade. As representatives of our school and community, participants are expected to

demonstrate at all times the attributes of good sportsmanship, cooperation, respect and courtesy. A successful co-curricular program is measured by the positive impact it has upon the social, emotional, and physical growth of individuals and not by the quantity of awards, victories or recognitions.

Guiding Principles

The co-curricular programs at Kennett High School are designed to:

- Offer programs which meet the abilities, needs, and interests of a diverse student body and to facilitate the transfer of acquired skills and values into the classroom.
- Foster experiences which support the personal qualities of self-control, hard work, perseverance, fair play, cooperation, and cultural/intellectual awareness.
- Encourage the active support and participation of students, faculty, coaches, advisors, parents/guardians and all segments of the community, thereby promoting pride, enthusiasm, appropriate group behavior and joy in expanding horizons.
- Offer co-curricular activities which explore potential career choices and offer intellectual stimulation.
- Demonstrate the importance of drill, practice, rehearsal and preparation toward a formulated goal or an improved level of performance.
- Inspire loyalty and support toward group goals.
- Afford the opportunity to deal with setbacks and to channel energy in a positive direction by demonstrating that personal and group success can be achieved by a healthy lifestyle.
- The student's primary focus is on learning so after school help/make up work takes precedence over all activities and will be an excused absence unless the coach/advisor and the teacher involved agree otherwise.



KENNETT ATHLETICS

The [Kennett Athletic Department](#)'s mission is to promote the educational, physical, social and emotional growth of all students through participation in interscholastic athletics.

Important Documents and Forms

- [Student Activities Code](#)
- [KHS Sports Participation Health Record Form](#)

Check out the links below for more information, or contact the [Athletic Director](#).

Fall Sports

[Cross Country](#)

[Field Hockey](#)

[Football](#)

[Golf](#)

[Mountain Biking](#)

[Boys Soccer](#)

[Girls Soccer](#)

[Volleyball](#)

Winter Sports

[Boys Basketball](#)

[Girls Basketball](#)

[Unified Basketball](#)

[Ice Hockey](#)

[Indoor Track](#)

[Skiing](#)

Spring Sports

[Baseball](#)

[Boys Lacrosse](#)

[Girls Lacrosse](#)

[Boys Tennis](#)

[Girls Tennis](#)

[Softball](#)

[Track](#)



CLUBS & GROUPS

Detailed information about each club or group can be found [here!](#)

[Art Club](#)

Environmental Club

[Drama Club](#)

Gay/Transgender/Straight
Alliance (GTSA)

Eagles for Action

[Jazz Band](#)

[Key Club](#)

Wilderness Youth
Leadership Development
(WYLD)

[Prom Committee](#)

Student Council

[Yearbook Committee](#)

**[Click here to view
even more opportunities!](#)**

[Career Technical Student Organizations](#)

Distributive Education Clubs
of America (DECA)

Educators Rising

Future Business Leaders
of America (FBLA)

Health Occupations
Students of America (HOSA)

Health and Wellness Club
Students/Staff

Robotics Club

SkillsUSA

Task Force Eagle

**[Click here to view
even more opportunities!](#)**



EDUCATIONAL OPPORTUNITIES

Advanced Studies Program at St. Paul's School (ASP)

The [Advanced Studies Program](#) is open to New Hampshire public high school students who are entering their senior year. The ASP is a five and a half week summer program in which all students take a “writing workshop” class and another “major” class of their choice. Students can choose from over 20 major classes, including Law and Government, Mass Media, Ecology, Political Violence and International Terrorism, Marine Biology and many others. The writing workshop class is designed to focus on the college essay and, ideally, students leave the class with one significantly revised essay that could possibly be used as their college essay, in addition to several other essay drafts. Students live on-campus in dormitories at the St. Paul’s School in Concord, NH.

While the academic environment is intense, students have free time on both the weekdays and weekends to spend how they like. Fun events are planned on the weekends, such as professionally DJed dances, talent shows, movie nights and karaoke nights. Sports are required at the ASP and students have a variety of options, including crew, soccer, basketball, personal fitness, swing dancing, Pilates classes and much more.

Qualified students will receive a letter in the fall of their junior year inviting them to apply to the ASP. Students must complete a lengthy application process, much like applying to college, including an essay, an interview, getting recommendations, and applying for financial aid, if necessary. Students are notified around April 1st if they are accepted. For more information, please contact the School Counseling Office.

Hugh O’Brien Youth Leadership Conference (HOBY)

The [Hugh O’Brien Youth Leadership Conference](#) is an opportunity for sophomore students. During your sophomore year, applications will be accepted to attend the conference, which usually takes place over Memorial Day weekend. The conference is named after Hugh O’Brien, a man devoted to giving kids opportunities to excel more than they thought they could. This conference is a fun-filled weekend devoted to making you a better leader, meeting new people and learning to be enthusiastic. Another appealing part to HOBY is that you get to experience a college-like atmosphere for a weekend with some of the best people you will ever meet. One of the best parts of HOBY is that you learn how to interact with peers as determined as you to succeed. For more information, please contact the School Counseling Office.

National Honor Society (NHS)

The [Kennett Keys Chapter](#) of the National Honor Society is a duly-chartered and affiliated chapter of this prestigious national organization. Membership is open to students who meet the required

standards in four areas of evaluation: scholarship, leadership, service, and character. Standards for selection are established by the NHS national office and have been revised to meet our local chapter needs. Students are selected to be members by a five member Faculty Council which bestows this honor upon qualified students on behalf of KHS each September.

Students in the 11th or 12th grades are eligible for membership. For the scholarship criterion, a student must have a cumulative GPA of 3.85 or better. Those students who meet this criterion are invited to complete a Candidate Packet that provides the Faculty Council with information regarding the candidate's leadership and service. A history of leadership experiences and participation in school or community service is also required.

To evaluate a candidate's character, the Faculty Council uses two forms of input. First, school disciplinary records are reviewed. Second, members of the faculty and community are solicited for input regarding their professional reflections on a candidate's service activities, character, and leadership. These forms and the submitted Candidate Packet are carefully reviewed by the Faculty Council to determine membership. A majority vote of the Council is necessary for selection. Candidates are notified regarding selection or non-selection according to a predetermined schedule. Following notification, a formal induction ceremony is held in October at the school to recognize all the newly selected members.

Once inducted, new members are required to maintain the same level of performance (or better) in all four criteria that led to their selection. This obligation includes regular attendance at chapter meetings, held either weekly or biweekly during the school year, and participation in the chapter service projects(s). Students or parents who have questions regarding the selection process or membership obligations can contact **Leslie Jones**, the chapter advisor, or view the [chapter website](#).



CHARACTER • SCHOLARSHIP • LEADERSHIP • SERVICE

National Technical Honor Society

The [Mount Washington Valley Career and Technical Center](#) (MWVCTC) Chapter of [The National Technical Honor Society](#) recognizes outstanding student achievement in career and technical

education. The criteria for induction includes: CTC program concentrator; 80 or better overall academic average, with no failing grades; 88 or better overall average in all career and technical courses, with no failing grades; being an active member of a CTSO; and demonstrating the MWVCTC Standards of Professionalism. Once inducted, it is necessary for the student to maintain the standards and behaviors that led to their induction. For more information, contact **Christine Thompson** in the MWVCTC office.

Rotary Youth Exchange

Every year, the [North Conway Rotary Club](#) sends up to two (2) students abroad for their junior year. Students go through a lengthy application process at the end of their sophomore year, make travel plans, and decide upon a country of their choice. The [Rotary Youth Exchange](#) is an incredible experience. Most students who have participated do not regret their decision. It's a chance of a lifetime to become fluent in a foreign language, explore the world, and become an ambassador, representing your school, your community, your state and the United States. You will share your ideas and culture while learning from the people with whom you meet and live. Exchange students attend school, stay with host families and learn a completely new way of life. For more information, stop by the School Counseling Office.

Rotary Youth Leadership Awards Conference (RYLA)

The [RYLA Conference](#) is open to qualified sophomore students in June, usually right after final exams. The RYLA Conference takes place at Lyndonville State College in Lyndonville, Vermont, and is a three-day/two-night conference that brings together students entering their junior year who have demonstrated exceptional leadership abilities. Throughout the weekend, students attend a variety of workshops about leadership and participate in several fun activities, including an afternoon at the college ropes course and the annual Saturday night talent show. Students stay on campus in dormitories and have a roommate for the weekend. All meals and two (2) t-shirts to wear for the weekend are provided.

The [North Conway Rotary Club](#) pays for the conference. Qualified students will be invited to apply for a spot at the conference sometime in the fall of their sophomore year. Applications are read and selected by members of the North Conway Rotary Club and students are notified if they are accepted sometime around Christmas. For more information, please contact the School Counseling Office.

Tri-M Music Honor Society

New members are inducted into the [Tri-M Music Honor Society](#) during the spring of their junior year based on their GPA in music and their overall GPA. Members are expected to participate in various activities throughout the year, including cultural experiences and meetings. Students are

expected to maintain the required GPA throughout their membership. At the time of graduation, active members will receive Tri-M Music Honor Society stoles to wear at their graduation ceremony. For more information, contact **Therese Davison** .

World Language Honor Society

New members are inducted into the French and Spanish Honor Society each fall based on their GPA in French and/or Spanish and their overall GPA. Members are expected to attend meetings, participate in community service and other cultural experiences, and maintain the required GPA throughout their membership. Officers are elected in the fall of each year. At the time of graduation, active members will receive French and/or Spanish Honors Society cords to wear at their graduation ceremony. For more information contact **Susan Dirubbo** in room A225 or [**Jodie Dyer-SanDonato**](#) in room A222.

Youth and Government

Youth and Government is a mock state legislative program that is sponsored by the Carroll County YMCA. Each year in March or April, Kennett sends a delegation of up to twenty students to serve in a variety of positions in state government, including governor, executive councilors, legislators, Supreme Court justices, and lobbyists. Students are required to submit bills, which are considered during the two-day program.



Name	Subject	Room #
Bryant Alden	Culinary Teacher (CTC)	C104

Sarah Asbell	Spanish Teacher	C227
Chris Bailey	Social Studies Teacher	A144
Terry Ballou	Criminal Justice Teacher (CTC)	A159
Vaughn Beckwith	Physical Education Teacher	B187
Olivia Benish	Art Teacher	A339
Emilie Benjamin	Health Teacher	C231
Erica Bertrand	Science Teacher	A322
Tammy Buckley	Special Education Teacher	A326
Paul Cail	Construction Trades Teacher (CTC)	C114
Kevin Carpenter	Principal	A116
Sam Cartan	English Teacher	A151
Ethan Chalmers	English Teacher	A158
Neil Christiano	Technology	A206
Jason Cicero	Math Teacher	A317
Pamela Clay-Storm	School Nurse	B157
David Coleman	Dean of Students	A329
TBD	Automotive Teacher (CTC)	C130
Erik Corbett	Paraprofessional	-
Debbie Cottrell	Administrative Assistant to Special Education	A122
Emily Cyr	Special Education Teacher	A145
Melissa Cyr	Social Studies Teacher	A221
Chris Darling	Science Teacher	A309
Therese Davison	Band Teacher	B120
Elizabeth Delmonico	School Psychologist	A125

Pamela Dethlefs	Paraprofessional	-
Susan Dirubbo	French Teacher	A225
Dick Doble	Building & Grounds Supervisor	C226
Abigale Donaldson	Graphics Teacher (CTC)	C203
Mary Donovan	Sous Chef (CTC)	C104
Jodie Dyer-SanDonato	Spanish Teacher	A222
Jodi Eastwood	Library Media Specialist	A103
Ed Fayle	English Teacher	A157
Joe Fernald	Alternative Program Teacher	3418
Holly Fougere	Chorus & Dance Teacher	B120
Alec Frankel	Math Teacher	A209
Kelley Genest	Spanish Teacher	A219
Julie Greer	Special Education Teacher	C151
Michael Haggerty	English Teacher	A149
Patricia Hannes	Paraprofessional	-
Aimee Herlihy	Math Teacher	A220
Colleen Hill	English Teacher	A214
Kristin Horan	Art Teacher	A335
Peter Innes	Social Studies Teacher	A142
Brandon James	School Resource Officer	B103
Nate Jaus	School Counselor	A136
Leslie Jones	School Counselor	A134
Cameron Kennedy	Math Teacher	A312
Ashley Kerr	Administrative Assistant to the Principal & Substitute Coordinator	A118

Richard Knight	Social Studies Teacher	A146
Scott Lajoie	Science Teacher	A303
John Lamneck	Math Teacher	A324
Gail Lamothe	Special Education Teacher	A143
Carrie Landry	Paraprofessional	-
Darron Laughland	Special Education Teacher	A215
Sean Littlefield	Science Teacher	A308
Colby Locke	Athletic Trainer	B190
Harley Lowd	Student Safety Personnel	A330
Jack Loynd	Math Teacher	C228
Dan Mack	Computer Science Teacher (CTC)	C220
Duncan MacKenzie	Social Studies Teacher	A147
Susan Marjerison	Career Development	B104
Ryan Mayo	Food Services Director	B140
Melissa McCoy	English Teacher	A216
Christopher McCracken	Student Safety Coordinator	A205
Jennifer McCracken	Math Teacher	A313
Gina Mehalakes	Administrative Assistant/Registrar	A131
Mark Memoli	Paraprofessional	-
Holly-Ann Morgan	Campus Monitor	C160
Kathleen Murdough	Social Studies Teacher	A211
Jennifer Murphy	Director of Student Services	A126
<u>Kelley Murphy</u>	Teacher Education Teacher (CTC)	C122
Rachel Murphy	English Teacher	A210

Jim Nacchia	Special Education Teacher	C233
Teddy Nutting	Science Teacher	C233
Kari Oransky	School Counselor	A133
Karen Pearson	Administrative Assistant to Career Tech Center	B105
Wendy Pope	Paraprofessional	-
Frederique Procyk	Secretary to the Dean of Students	A327
Corinne Reidy	Math Teacher	A318
Joe Riddensdale	CAD/Aviation Teacher (CTC)	C216
Mark Ross	Social Studies Teacher	A148
Kate Sargent	Science Teacher	A224
Virginia Schrader	Director of Career Tech Center	B106
Deborah Shackford	Secretary to Student Safety	A203
TBD	Metals Teacher (CTC)	C138
Brett Taylor	Science Teacher	A311
Christine Thompson	ELO Coordinator (CTC)	B107
Jess Tilton	Dean of Students 9 & 10	A328
Greg Toler	Technology	A206
Jeanne Twehous	School Nurse	B154
Erik Voegtlin	Social Studies Teacher	A212
Neal Weaver	Athletic Director	A119
Amanda Werner	Math Teacher	A213
Jennifer Westover	Clerical Aide	A112
Hannah-Jo Weisberg	Marketing Teacher (CTC)	B114
Jennifer Wiggin	Administrative Assistant to School Counseling	A133

Jason Wood	English Teacher	A155
Laurel Zengilowski	Business Education Teacher (CTC)	C128