

Dear Parent/Guardian,

In order to assure your child and children riding the bus the safe transportation they deserve, we are utilizing the following discipline plan for the Special Education Bus.

Bus Expectations:

1. Wear seat belt at all times.
2. No eating on the bus.
3. No glass container or other breakable items allowed on the bus.
4. No reptiles, animals, insects or dangerous equipment allowed on the bus.
5. Be respectful of the bus, riders and driver.
6. Keep hands and feet to your self.
7. **A note from the parent/guardian, 3 school days in advance, is required if the student is to get on or off the bus at a different stop from their normal stop.**

We want the ride to and from school to be as pleasant as possible. We will therefore enforce consequences when bus behavior expectations are not met.

Consequences cycle:

- 1st Incident: Verbal warning. Phone call to parent & school describing the issue.
- 2nd Incident: Warning Citation.
- 3rd Incident: 2nd Citation Issued. Parent conference required before student can ride again.
- 4th Incident: 3rd Citation Issued. Student may be suspended from the bus for a minimum of 10 days.
- 5th Incident: Long term loss of bus privileges.

Any questions on bus rider expectations need to be addressed to me at 842-4414 x 1040.

Sincerely,

Jill Ingram
Special Education Coordinator
Tillamook School District #9