

Cunha Intermediate School

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Cunha Return to School COVID Safety Plan



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1. Ingress and Egress

Everyone in the drop off and pick-up areas and who enter the school is exposed to different people in their personal lives.

Drop-off and pick-up procedures will look similar to those in a regular school year; however students will not congregate on campus before or after school. During the 2020-21 school year, once a student is on campus, they are to report directly to their classroom.

Cunha staff will monitor arrival/dismissal to discourage congregating and ensure that students go straight to classrooms once on campus.

Ingress

Students and families will enter Cunha in a variety of ways: by car, by bike, or by walking.

By Car:

Families, please drop-off on Church St. or Kelly Ave. depending on the location of your students 1st class. For smooth traffic flow, we ask that students are not dropped off in front of the Main Office and that all students will immediately go to their classroom.

Walking:

Students must enter campus at the entry point closest to the 1st/2nd period classroom. Parents are not allowed to walk with their children once on campus.

By Bike:

The student bike area is in front of the main office. Once bikes are secured, students will again enter campus at the entrance point closest to their 1st/2nd period classroom. Students cannot enter campus from the Event Center gate on Kelly Ave.

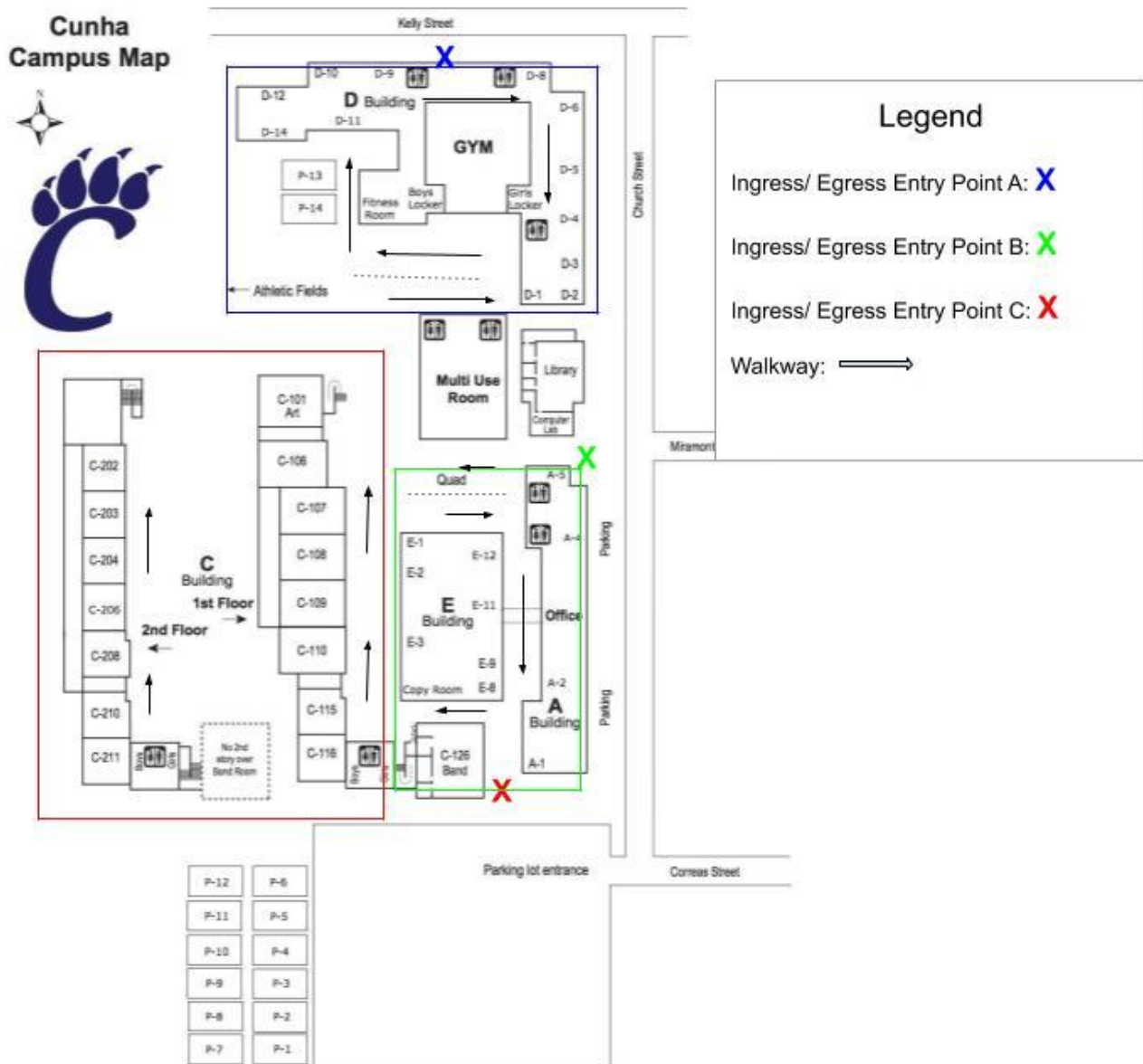
Egress

Egress will mirror the ingress procedures, with students exiting campus immediately upon the end of the school day, following the directional map and utilizing the closest point of exit to their classroom.

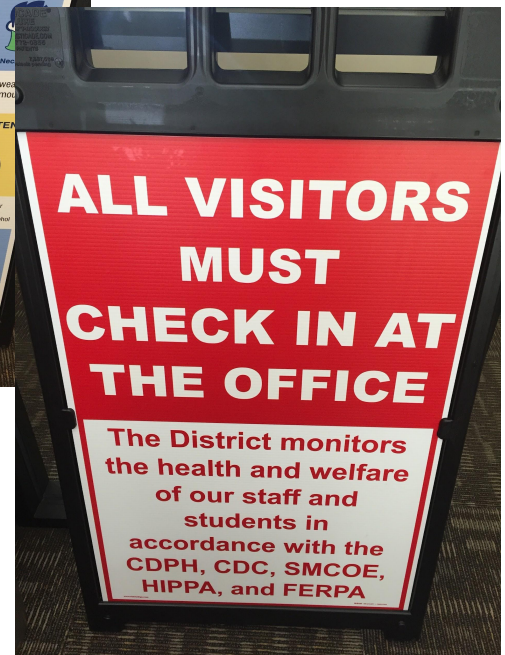
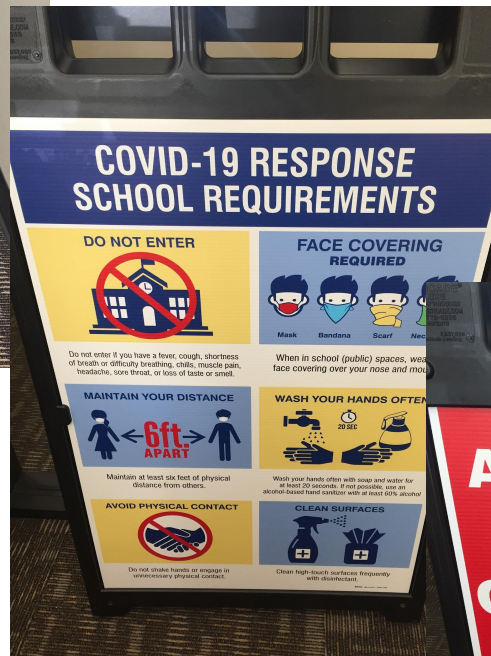
Click [here](#) for the ingress/egress map.

Directional Map

After the school day starts and during transitional times, students and staff will follow a directional map. With a few exceptions, all hallways, walkways and stairs will be one-directional. The purpose of this is to minimize congestion and follow COVID social distancing protocols.



Sample of directional and safety signage that students and staff will follow:



2. Staff Supervision Schedule

Staff will monitor students as they arrive on campus, during transitional periods, and after school as students leave campus. To view a copy of the Staff Supervision Schedule, please click [here](#).

During Transitional Time, all certificated staff will be at their door assisting and making sure that students are following the COVID protocols. Campus supervisors will be in the halls monitoring during this time as well.

3. Bell Schedule

Cunha's schedule is based on a two cohort, AM/PM model, in which students attend four days a week. The student body will be divided into Cohort A (Last name A-L) and Cohort B (Last name M-Z) to reduce class sizes and minimize contacts. Classes have been adjusted to even out the numbers to half the normal class size. Cunha's contractual maximum class size is 35 students, so classes in the Cohort at school will have a maximum of 18 students. Cunha's enrollment is currently at 677 students, so no more than 339 students will be on the campus at any one time.

Transitions between classes are kept to a minimum by the use of a block schedule, so that each cohort will attend two periods a day, with only one transition. Each period is 80 minutes long. At transitions, frequently touched surfaces will be cleaned, and students will be directed by teachers to their assigned hand-washing stations before proceeding to the next class

Breaks will be handled within the class periods on a rotating basis so that students are not gathering in groups.

Our plan is to begin week one with 6th grade returning to school on April 5, then 7th grade a week later on April 12, and 8th grade on April 19. This allows a rollout with a minimum of students at first (108 on campus at a time in the first week), and adding students per grade level over time, which allows us to adjust any safety procedures as we open.

Wednesdays will be asynchronous for all students following the CUSD MOU.

This schedule will be in place until it is deemed safe for all students to enter and attend classes simultaneously.

*During Transitional Time, all certificated staff will be at their door assisting and making sure that students are following the COVID protocols. Administration will be in the halls monitoring during this time as well.

****Absences during in-person learning:** For short term absences, just as in our traditional setting, teachers will continue with their own past practice regarding student make ups for missing work. For prolonged absences due to quarantine, students and parents should contact school administration to make arrangements for distance learning.

Cunha Intermediate Phase 3 Reopening Schedule						
		Synchronous Instruction Days		Teacher PD / Planning Day	Synchronous Instruction Days	
		Monday	Tuesday	Wednesday	Thursday	Friday
8:30 am - 9:50 am	Cohort A AM Group	1st Period	2nd Period	Teachers: PD/Planning Students: Independent (Digital Asynchronous)	5th Period	6th Period
10:00 am - 11:20 am		3rd Period	4th Period		7th Period	0 Period
11:20 am - 12:20 pm		Teacher Lunch			Teacher Lunch	
12:20 pm - 1:40 pm	Cohort B PM Group	1st Period	2nd Period		5th Period	6th Period
1:50 om - 3:10 pm		3rd Period	4th Period		7th Period	0 Period

4. Daily Routines for All

Due to COVID protocols there will be new routines and procedures that all staff and students must follow in order to provide the safest environment possible. These routines will include the following:

- All staff, students, and any outside contractor must fill out the district-adopted symptom checker before leaving one's home. Only those who have completed the checker are permitted on campus.
- On campus, Staff and students will follow the directional map during transition times
- All people on campus will wear their face covering properly
- All people will maintain proper social distancing (6 feet) when practicable
- Certificated staff will monitor the halls during transition time
- Between transitions students will use hand sanitizer or wash hands
- Between transitions staff and students will disinfect student desks/ surface
- Parents are only permitted to visit the Cunha office

5. Bathrooms

Bathrooms and handwashing stations are equipped with running water, soap, paper towels, and trash cans. They are sanitized and monitored on a defined schedule. Directions on how to safely wash hands are posted in the restrooms. Signage is also posted by restrooms to limit entry to particular groups and to limit the number of people at one time. Bathrooms are assigned to students based on classroom location.

6. Location of Isolation Station and Well Rooms

Some students may feel sick when they are at school, while other students may be feeling well, but either need to receive routine medication and/or have an incident and need First Aid care. Cunha School will have 2 separate areas for students:

- **Isolation Station room** for students who have symptoms of COVID-19. This area is separate from other students. Location: Cunha MU. Students will enter the east side door. Parents will pick-up their child from this door.
- **Non-COVID Wellness Room:** injury/treatment room, medicine distribution, sprained ankle, etc. Location: Cunha Nurses Office

7. Plan for Staff Training

- Equinox thermometer Training
- Symptom Checker Training
- Student/Self Health Check Training
- Classroom Best Practices for mitigating COVID spread
- Communication Plan for suspected case or contact

8. Plan for Student Training

Students will be trained in an in-person orientation period and via video and online communications before in-person school begins

- Ingress/Egress procedures
- Bathroom procedures
- Handwashing protocols
- Physical Distancing protocols
- Face covering wearing protocols
- Isolation Station location
- Classroom material protocols

Behavioral techniques such as modeling and reinforcing desired behaviors and using picture schedules, timers, and visual cues can help all students adjust to changes in routines and take preventative actions.

9. Plan for Parent Communication/Education

The administration is looking at a variety of ways to push out information to parents. These include the following:

- Messages in the Principal's Letters
- Schoolloop/SchoolMessenger email/phone/text blasts
- Principal's Weekly YouTube videos
- Zoom webinars

10. Emergency Plan during COVID

In the event of an emergency, staff will direct students to follow normal emergency procedures. Once everyone is safe, we can then follow COVID protocols and procedures. For example, if we needed to evacuate, teachers would lead their students to the blacktop in the quickest/safest route possible, this may not follow the COVID Directional Map.

During the 2020-21 school year all drills will be tabletop discussions and exercises. We will not practice evacuating.

Cunha drills and plans can be found [here](#). Dates for drills are TBD.