

# Les Misérables

1<sup>st</sup> Cast Meeting 12/6/18

## STAFF:

**Mr. Reppert** – *director*

**Mrs. Reppert** – *assistant director*

**Mrs. Fredericks** – *musical director*

**Mrs. Brok** - *assistant director*

**Mr. Rhoads** - *conductor*

**Mrs. Mohr** - *costume supervisor*

**Miss Hassler** – *choreographer*

**Ms. Reifsnyder** – *box office manager*

**Mrs. Anne Jones** - *technical director*

**Mr. Jason Jones** - *asst. technical director*

**Taydem Copenhaver**  
*stage manager*

**Elena Caputo**  
*assistant stage manager*

**AJ Newton**  
*assistant stage manager*



## TODAY'S AGENDA:

1. Please **Sign in** on your Chromebook. Go to [www.wilsontheater.org](http://www.wilsontheater.org)
2. Fill out the [CONTACT INFORMATION FORM](#) if you haven't already filled it out.
3. Where to go to find out **what's going on** ....
  - [www.wilsontheater.org](http://www.wilsontheater.org) - for schedule & forms
  - **Daily Rehearsal Reports** and Announcements will be sent via school email
  - Thursday Wilson Theater Company Meetings - 3pm in Drama Room - mandatory
  - FACEBOOK GROUP: **Wilson Theater Company: Members & Friends**
  - TWITTER: **@WilsonTheaterCo**
4. Academic Eligibility
  - Eligibility information is posted in the drama room and on-line at [www.wilsontheater.org](http://www.wilsontheater.org) under the FOR MEMBERS tab
  - If you are failing a class, you must complete 2 tutoring sessions per week for that class
  - Completed tutoring forms must be given to Mrs. Shutter by Monday morning at 9am
  - You will be immediately ineligible if you are failing 3 or more classes
5. Activity Fee
  - \$100 payable one time per year payable to Wilson School District – **(online option preferred)**
  - If you do not pay online, give your money directly to Mrs. Shutter in the Athletic Office
  - Pay by January 11

## 6. Rehearsals / Tech:

### PRODUCTION SCHEDULE

- the current rehearsal schedule is available online at [www.wilsontheater.org](http://www.wilsontheater.org)
- check online regularly - schedule updates will be posted online
- attendance at the weekly Thursday WTC meeting is **mandatory** – regularly check the agenda
- you will only need to attend rehearsals when we are working on your material

### TECH REQUIREMENT

- you will need to contribute at least 4 hrs of tech work (construction, costumes, props, lighting, sound...)
- Don't forget to sign in at tech
- PRODUCTION MEETINGS are **optional for actors** – every Wed at 3pm
- tech days are usually Wednesdays and Saturdays

## 7. Attendance policy

### SCHEDULE CONFLICTS

**NOTE:** *if you are absent from a rehearsal for any reason (excused or unexcused) you may be removed from that scene.*

1. Review your work / home / activity / vacation schedule. If you identify a possible schedule conflict, fill out a linked at [wilsontheater.org](http://wilsontheater.org): **DUE FEBRUARY 1**  
NOTE: you should have filled out a CONFLICT CALENDAR to let us know about all events or activities that could possibly interfere with rehearsal. You should list potential conflicts even if a rehearsal is not yet scheduled for the conflicting time.
2. **Mr. Reppert will review your conflict form. If your conflict is placed on the ONLINE CONFLICT CALENDAR, it is an approved / excused conflict. If it is not placed on the calendar, it has not been approved.**  
NOTE: the CONFLICT CALENDAR is available for you to view at [www.wilsontheater.org](http://www.wilsontheater.org)
3. All rehearsals are mandatory during the 7 calendar days before the show (beginning MARCH 7). No conflict forms will be approved for production week.
4. If your submitted conflict is not approved and not listed in the ONLINE CONFLICT CALENDAR, see Mr. Reppert for clarification.
5. All absences from DECEMBER 6 forward will be **EMERGENCY ABSENCES ONLY**.
6. If you need an EMERGENCY ABSENCE, you will need to see Mr. Reppert, Miss Hassel, or Mrs. Fredericks directly. *(just telling a friend or telling the stage manager to convey the message will result in an unexcused absence)*

- Please plan ahead and keep us in the loop!

### UNEXCUSED ABSENCES

7. Unexcused absences are not permitted - with your 2nd unexcused absence, you may be removed from some or all of the show.
8. Excused absences =
  - excused absence from school
  - absence with conflict form submitted, approved, and listed on CONFLICT CALENDAR
  - direct conversation with the supervising director.

## START TIME / END TIME

9. Check the SCENE BREAKDOWN form (at [www.wilsontheater.org](http://www.wilsontheater.org)) to determine which scene(s) your character(s) is / are in.
10. Check on the rehearsal schedule for the START TIME and END TIME of rehearsal
11. Be prompt – be ready to BEGIN rehearsal at the start time. (*you should arrive at least 5 minutes early*)
12. Usually we stagger start times. You only need to report when we are rehearsing scenes that you are in.
13. Everyone should plan to STAY UNTIL THE END time noted on the schedule.
14. Note that all rehearsals for the day have the same end time. Ending rehearsal times are always posted until production week.

## REHEARSAL ETIQUETTE

15. Be prepared - review the material that we will cover at rehearsal before you arrive.
16. Bring a pencil - write your blocking, character, music notes in your script in pencil
17. Bring your script and/or music to every rehearsal
18. Wear appropriate clothing and shoes for dance and movement rehearsals
19. Note OFF BOOK days - you should start working OFF BOOK before the final OFF BOOK rehearsal
20. NO CELL PHONES / ELECTRONIC DEVICES at rehearsals - NO CELL PHONES / DEVICES backstage

## OTHER REHEARSAL NOTES

- Note SITZPROBE rehearsal - *more details to follow*
- Note CUE TO CUE rehearsal – *more details to follow*
- No absences for production week (beginning MARCH 7)

## 8. RehearScore®Plus

- a. For Laptops / Macs
- b. For phone apps

## 9. Fundraising – **required!!!**

### PROGRAM ADS

- Forms at [www.wilsontheater.org](http://www.wilsontheater.org) for Business Ads, Family Ads, Patrons, & One Liners
- **The goal is \$100** per person for any combination of attached forms
- Business, Family Ads, Patron, & Messages are **due by FEBRUARY 14**

### SUPPER SERENADE **Sunday, February 10 4pm - 7pm**

- Participation is required! You may participate as a performer, as staff, or as crew.
- Tickets for *LES MISERABLES* will be sold and distributed for the first time at *Supper Serenade*
- *You can help set up & work it!* [LINK TO SIGN UP TO VOLUNTEER](#)
- *You can also perform! Each person may sign up to perform 2 times* [LINK TO SIGN UP TO PERFORM](#)
- *All LES MISERABLES cast members have the goal to sell 8 Supper Serenade tickets.*

### PAINTING PARTY **Sunday, January 6 12pm - 4pm**

### BINGO **Saturday, March 2**

#### 10. Things to Order (*optional*)

- Makeup kits
  - Makeup kits are \$20
  - no payment needed until you receive the kit
  - Make up kit orders **due by February 14**
- T Shirt cost is approximately \$20 – you will be able to order your t shirt online - *more details to follow*
- Sparkle Wear will also be available through Mrs. Caputo - Sparkle Wear costs vary - *more details to follow*
- Shoes / Costumes / Props / Dancewear
  - You may be asked to bring shoes, dancewear, props, and/or some costume pieces
  - You will be able to order dancewear / shoes through us - *more details to follow*

#### 11. WTC Boosters

- Boosters organize concession and SUPPER SERENADE food and decorations
- All parents are encouraged to get involved with our boosters.
- Meeting dates & times are online - next meeting is Monday, Jan. 7pm in the DRAMA ROOM

#### 12. Tickets

- All tickets have assigned seats
- Tickets can be bought online at [www.wilsontheater.org](http://www.wilsontheater.org)
- Tickets will be available for the first time for purchase at SUPPER SERENADE (Feb. 10)

#### 13. Berks HS Musical Kickoff

- Sunday, March 3 @ Twin Valley HS
- We will perform 2 or 3 songs - more details to follow

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#### IMPORTANT DATES:

<b>NOW DUE!</b>	<a href="#">CONTACT INFORMATION</a> ( <i>only if you haven't completed a CONTACT FORM earlier this year</i> )
<b>NOW DUE!</b>	<a href="#">BIO FORM</a> <i>all seniors, named characters, and crew chiefs should complete a BIO FORM</i>
<b>January 6</b>	PAINTING PARTY FUNDRAISER
<b>January 11</b>	<a href="#">ACTIVITY FEE PAYMENT DUE</a>
<b>date tbd</b>	SCHOOL BOARD PERFORMANCE
<b>February 1</b>	TSHIRT ORDERS DUE
<b>Sun, Feby 10</b>	SUPPER SERENADE ( <i>LES MIZ tickets go on sale</i> )
<b>February 14</b>	<a href="#">MAKEUP KIT ORDER FORM DUE</a>
<b>February 14</b>	PROGRAM ADS DUE: Business Ads, Family Ads, Patrons, & One Liners
<b>March 2</b>	BINGO!
<b>March 3</b>	BERKS COUNTY HS MUSICAL KICKOFF EVENT @ TV
<b>TBD</b>	Paper Tech
<b>TBD</b>	Sitzprobe Rehearsal
<b>March 7</b>	NO ABSENCES AFTER THIS DATE
<b>Sun, March 10</b>	Cue to Cue Rehearsal (all cast & crew)
<b>MARCH 14, 15, &amp; 16</b>	<b>SHOW TIME!</b>
<b>March 17</b>	STRIKE - mandatory for all cast & crew