

## **February 2019 SWAT Executive Committee Meeting**

**Note: these minutes are a DRAFT until they are approved by the EC.**  
**Our next meeting on March 19th at 4:00pm at Panera on Central and Girard.**

### **SOUTH WEST AGILITY TEAM**

Established: October 1, 1994

**Purpose:** South West Agility Team (SWAT) was formed for the purpose of conducting agility trials and other dog events for the enjoyment and participation of its members, while protecting the interests of purebred and mixed breed dogs and encouraging sportsmanlike competition at agility trials and dog events.

**Officers of the Executive Committee for South West Agility Team (SWAT) for the term beginning January 1, 2019 and ending December 31, 2021:**

President:	Vicki Wilson
Vice President:	Martha Kent
Treasurer:	Karen Thompson
Corresponding Secretary:	Beth Jansen
Immediate Past Treasurer (non-voting):	Brenda Sauve

**DATE: February 19, 2019**

**TIME: 4:00 p.m.**

**PLACE: Panera Bread 2820 Central Ave. SE, Albuquerque NM**

### **AGENDA**

1. Call to Order
2. Roll Call
3. Approval of Minutes of Last Meeting
4. Report of President
5. Report of Vice-President
6. Report of Treasurer
7. Report of Corresponding Secretary
8. Committee Reports
9. Unfinished Business
10. New Business
11. Adjournment

1. **Call to Order** - 4:11pm
2. **Roll Call** - Vicki Wilson, Karen Thompson, Cindy Bair, Martha Kent, Beth Jansen, Carol Franks, Karen Green.
3. **Approval of Minutes of Last Executive Committee Meeting** - Martha motions to approve the minutes, Karen T. seconds. We vote and unanimously pass the January 2019 Minutes.
4. **Report of President**
  - a. Vicki has the 1099 Forms filed and mailed. Thanks, Vicki!
  - b. T-shirt sales - Shirts were well-received. We sold out of mediums and have a few smalls left.
  - c. Feb USDAA at Animal Humane was a big success! Vicki received lots of positive feedback and a request that we may want to consider moving the warm up ring further away from the ring. We may want to think about that if we have future trials at this location. Animal Humane was very gracious and accommodating, and we hope to be invited back. The judging was efficient, and the trial ran smoothly.
  - d. Linda Kipp's comments on NADAC incentives will be addressed in "Business" below.

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### **5. Report of Vice-President**

- a. Vicki suggests that Martha send out an email to the list of voting members, confirming that they still want to be a voting member, and reminding them there is no membership fee and no volunteer requirement to be a voting member.
- b. Beth will work on putting a current membership application in electronic form on the website for people who want to join in 2019. She will share the response spreadsheet with Martha.

### **6. Report of Treasurer**

- a. Current balance: \$69,178.69 (this is accounting for some checks are still outstanding from recent trials)
- b. January balance was about \$62,000
- c. AKC trial report:
  - i. Revenue: \$25,038.00
  - ii. Expenses: \$18,255.00 (judges, AKC Fee, Weimaraner Club, restaurant at Fairgrounds, hospitality, etc.)
  - iii. Net profit: \$6,113.00. This is about \$2000 less than we've made in the past, but we did lower our entry fees, and we had some exhibitors who chose to show Obedience in El Paso that weekend. We are comfortable with this profit margin, as it allows us to support any other trials and events that don't make a profit.
- d. USDAA trial report
  - i. Revenue: \$2410.00
  - ii. Expenses: \$2417.59
  - iii. Net loss: \$7.59. We feel this is a huge success.
  - iv. Karen T. did receive about \$500 total in Vouchers to attend this trial, so this likely affected the income. We discuss the idea of Voucher expiration dates. We table this discussion until new business.
- e. Other payments/outgoing funds
  - i. Karen T. has paid insurance
  - ii. Karen T. just received the contract for the June AKC Trial, and she will be writing a check for this soon.

### **7. Report of Corresponding Secretary**

- a. Nothing to report at this time.

### **8. Committee Reports**

- a. AKC
  - i. January 2019 (see notes above)
  - ii. June 2019, Linda Kipp will be Trial Chair
  - iii. Sept. 2019, Vicki Wilson will be Trial Chair
- b. USDAA
  - i. June 2019, Vicki Wilson will be Trial Chair
  - ii. Nov. 2019,
- c. NADAC
  - i. May 3, 4, 5, 2019, at Inez Elementary. Cindy Bair will be Trial Chair. She has all of her workers lined up.
  - ii. Karen G. will be contacting Karen T. about the insurance certificate for this trial.
- d. Fun Match, July 2019, Vicki Wilson will be trial secretary, but she is still looking for a chair.
- e. Equipment - no requests or new business at this time.

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### **Business**

#### **9. Unfinished Business**

- a. NADAC non-committee worker incentives and
  - i. We have not had worker incentives the last few years, but the EC feels that NADAC should benefit from this, just as the other Venues do.
- b. NADAC anniversary celebration ideas
  - i. We discuss offering a reduced run (\$2.00 off) fee on Friday and \$10 Worker Raffles. Martha moves that we accept Vicki's proposal of the \$2.00 off per run on Friday and two \$10 Worker Raffles per day (\$40 total). Beth seconds this. **The EC unanimously votes to approve the motion.**
- c. Hospitality budget
  - i. After discussion, Karen G. moves that Hospitality Budget for NADAC is \$50 for the 3-day trial. Martha seconds. **The EC unanimously votes to approve the motion.**
- d. WCA Specialty hospitality budget
  - i. This Specialty happens during the Mother's Day Obedience Trial at the Fairgrounds.
  - ii. Last year, we gave \$100. Martha moves that we offer \$100 this year. Beth seconds. **The EC unanimously votes to approve the motion.**
  - iii. Thank you, Karen Green, for volunteering to be in charge of this Hospitality!
- e. Trial Committee Incentives
  - i. Site Coordinator (Nancy and Donna request)
    1. Site Coordinators have requested an additional \$50 per trial to cover pre-trial prep work, as well as the work required during the trial. **We come to a consensus to table a final decision on this until next meeting.**
  - ii. Trial Chair Incentive Increase (re Linda Kipp's comment on NADAC incentives)
    1. Linda Kipp objected to increasing the Trial Chair's fee by \$75.00, as voted at the previous meeting. Linda noted that this increase would make the NADAC Trial Chair the most highly paid Trial Chair, although this Venue is the least profitable. The EC felt it was fair to pay the NADAC Trial Chair more because we added an additional day.
    2. **Linda Kipp has resigned as the Volunteer Incentive Coordinator for all SWAT trials.** We appreciate all of Linda's input and hard work making SWAT a successful and profitable organization. Vicki Wilson will take over that position for the May NADAC Trial and until a permanent replacement is found.
    3. Cindy moves that the EC gives the Trial Chair for the upcoming NADAC Trial an increase of \$25 instead of \$75. This is an amendment from the vote we held at our last meeting. Karen G. Seconds, and the committee **unanimously votes to approve the motion.**

#### **TABLED FOR NEXT MEETING:**

- iii. Others (Chief Ring Steward, Course Builders, etc.)
- f. Non-committee worker incentives; gift cards/bigger classes
- g. Anniversary Celebration ideas
- h. QQ awards
- i. Vendor Policy

#### **10. New Business**

- a. Order More T-shirts?

#### **11. Adjournment - 5:31pm**