

# Sister Cities Committee Meeting

Wednesday, March 6th, 2024 @ 6:00 pm

City of Port Hueneme City Hall - Large Conference Room

250 N. Ventura Road, Port Hueneme, CA 93041

## MINUTES

### 1. Call to Order

- a. President Arwen called the meeting to order at 6:00pm

### 2. Roll Call

- a. Present Members: Arwen (president) Becky (treasurer), Crystal, Stephanie, Maria and Bobby (secretary)

### 3. Minutes

*Minutes Approved. First by Becky, Second by Crystal.*

### 4. Bylaws

- a. Review last meeting's Bylaws and approve.

*Motion to approve the bylaws. First by Bobby, Second by Becky.*

### 5. 2024 Fundraiser

- a. Dinner at the community center and invite Orvene Carpenter.
  - i. Chiles Rellenos with Rice or have someone Cater.
  - ii. Tamales in December.
- b. Make flyers. Check to see if we can have it at the community center.

*Motion for Becky to ask Orvene if he can come to the fundraiser, members to ask businesses how much it would cost to cater, and for Bobby to see if the city can open up the community center. First by Bobby, Second by Maria.*

### 6. Social Media & Website Branding

- a. Instagram username is @phpvsistercities
- b. Facebook username is pending
- c. Website, add video and social media links

*Motion to add facebook username same as instagram, purchase domain "[www.phpvsistercities.org](http://www.phpvsistercities.org)" and to use all of our same branding across platforms. Bobby by first, Becky by second.*

7. Board Comments

- a. Bobby to invite city attorney to the next meeting.
- b. Start to collect dues.
- c. Maria had ideas for centerpieces and decorations for event... discuss at our next meeting.

8. Adjournment

- a. Meeting was adjourned at 6:50pm. Next meeting is on April 3rd at 6pm.