

WELCOME TO RVHS!

Dear Students and Parents:

It is our pleasure to welcome each of you to River View High School! This is a new and exciting year for students, parents, teachers, and staff. We all wish you the very best as you begin another school year. We are committed to providing an atmosphere in which students can succeed and develop their potential. It is our hope that each student will be challenged to perform at a high academic level, and that every parent will feel welcome at our school. We challenge each of you to accept responsibility for your education and to seize every opportunity made available to you while here.

On behalf of our teachers and staff, have a great year!

Sincerely,

Faculty and Staff, River View High School

VISITORS TO THE SCHOOL

The Board of Education encourages parents and other citizens of the district to visit classrooms to observe the work of the schools and to learn what the schools are doing.

To ensure that no unauthorized persons enter buildings, all visitors to the high school must report to the high school main office upon entering the building, to receive authorization before visiting elsewhere in the building. All visitors are required to wear a Visitor's Badge.

STATEMENT OF PHILOSOPHY

River View High School is in existence for the purpose of providing an educational environment for all students in order that they may be given the opportunity to develop, by means of acceptable teaching methods and materials, to the fullest extent of their abilities into knowledgeable, productive, and responsible citizens. This purpose is fulfilled through community and school cooperation that creates an atmosphere in which progress can be achieved.

HANDBOOK REVISIONS

This Student Handbook has been reviewed, revised and adopted by the River View Local Board of Education as board policy. This handbook applies to all River View High School students, including those students 18 years of age and over. Students are reminded that all staff personnel have the authority and are expected to enforce this handbook. Please respond to their directions and suggestions with courtesy.

RIVER VIEW LOCAL SCHOOL DISTRICT VISION STATEMENT

River View Local School District will lead the way in achievement, leadership, and service to prepare today's students for tomorrow's world.

RIVER VIEW LOCAL SCHOOL DISTRICT MISSION STATEMENT

River View Local School District will love, serve, and care for our students in a safe, positive environment empowering them to excellence.

RIVER VIEW HIGH SCHOOL'S GUIDING BEHAVIORS

1. All students can learn and deserve an excellent education in a friendly and welcoming environment.

2. We inspire students and adults to be life-long learners and leaders.
3. Building trusting relationships among all people is important to fully supporting our students.
4. Open and honest communication is important to provide a positive and caring environment where students and staff feel valued and respected.
5. It's important that all students, staff, families, and community members are proud to be a part of RVLSD.
6. We are leaving a legacy one student, staff member, and community member at a time!

GRIEVANCE POLICY

It is the policy of the River View Board of Education not to discriminate on the basis of sex in its educational programs, activities, or employment policies as required by Title IX of the 1972 Education Amendments. Inquiries regarding compliance with Title IX may be made to Title IX Coordinator, 26496 SR 60 N, Warsaw, OH, Telephone 824-3522. Inquiries may also be made to the Director of the Office of Civil Rights, Department of Health, Education, and Welfare, Washington, D.C.

ABSENCES AND ATTENDANCE

The State of Ohio Department of Education has a stated policy regarding absences from school. Absence from school for any reason other than those listed below and recommended by the State of Ohio Board of Education is not acceptable and will carry disadvantage to the student. It is the student's responsibility to attend school and classes regularly. Attendance is directly related to grades.

Those reasons for "Excused Absence" acceptable by the State of Ohio and the River View High School are:

1. Personal illness.
2. Illness in the immediate family. (Requiring through doctor's orders or parents need, that the student remains at home.)
3. Death in the immediate family.
4. Quarantine.
5. Advanced excuse - College visit, Needed at home, Illness in the family, Court ordered business, Family trip, Religious activity, County fair show and sale participation.

Fair absences: general care, grooming, and supervision of animals are not considered an excused absence.

POLICY: Based on the Ohio Attendance Law passed as part of the 2025 budget, there are two categories for absenteeism. Each of these categories must be accurately tracked, accounted for and properly handled.

- A. Chronic Absenteeism
- B. Truancy

Chronic Absenteeism

If a student is absent 10% or more of total school hours (for a month, a quarter, or year) they are considered chronically absent. This is with or without a legitimate excuse. Ex. There are 20 school days in a particular month (120 hours) and a student misses 12 hours or more they are considered chronically absent.

Truancy

If a student is absent for 30 or more consecutive hours without a legitimate excuse

OR

If a student is absent 42 or more hours in one month without a legitimate excuse

OR

If a student is absent 72 or more hours in one year without a legitimate excuse

**** NOTE****

Days are no longer calculated. Attendance is based solely on hours. So, if a student arrives 2 hours late, the hours not in attendance count towards the calculation. The high school day represents roughly 6 hours.

Doctors' excuses and legitimate excuses are very important to be turned in and communicated to the office. It is also very important to notice that all absences count towards "Chronic Absenteeism". So, be aware that vacations can create circumstances that could trigger interventions and actions on the school's part.

ABSENTEE REPORTING

A student will be considered **unexcused** until a note or phone call has been received from a parent and/or guardian.

NOTE: Any student who has an unexcused absence on the day of an extracurricular contest, no matter if it is a partial absence or not, will not be permitted to participate.

1. If students are excused in advance or reported absent by parent phone calls they need not bring a written note the next day.
 2. Students returning without advanced approval (by parent call or Principal or Associate Principal permission) should report to the main office with their written excuse.
 3. A Parent or Guardian should contact the school on the day of absence. If no contact has been made the student should bring a note the following day with a phone number for verification or the day will be recorded as unexcused.
 4. To report student absence, call the attendance office at 824-3524.
 5. Absences of 2 or more days - assignments may be requested by calling 824-3524.
- Absence Excuses come from parents or guardians, not from students (regardless of age).

Special Note Regarding Suspension - Days missed as a result of suspension will be recorded as excused absence days.

Access To Students: It is the responsibility of the custodial parent(s)/guardian(s) to inform the school in writing if limitations are to be enforced regarding access to student/child during school. This pertains to school visitations and/or the right for pick-up or removal from school or school grounds.

Contract Opportunity - Any student who has a contracted opportunity for a career which may require/cause the student to travel extensively outside the state of Ohio, and may in turn, cause the student to potentially exceed the maximum 100-hour limit for the purpose of granting of credit, may request a formal review by a committee appointed by the superintendent. This request is to be initiated by contacting the building principal, at which time guidelines for any request for review will be made available to the parent or guardian. This request must be completed annually before absences accrue related to the contract opportunity.

Early Dismissals - Early dismissals not covered under the professional appointment provision will be recorded as absences based on the time missed from school. Students should use this procedure out of necessity, not convenience.

Leaving the School Grounds During the School Day - Permission to leave the school grounds must be obtained from the office. You must present a written request from home or from a teacher in order to get this permission. Students who leave without permission will be marked as an unexcused absence for the portion of the day they miss. In addition, leaving without permission is grounds for suspension. Students should report to the attendance office in the morning so the time of their departure may be recorded on the daily absence list.

Make up work after an absence or suspension - A student who has an excused absence has an opportunity to make up any work missed. The make-up period should complement the number of days missed. (For example: two days excused absence = two days make-up period.) Exception: Special projects that are assigned well in advance of the due date are due when the student returns to school. In the event a student is absent in excess of five days, he/she may at the discretion of the teacher, be given additional make-up time. This would avoid overloading the student just after his/her illness. Any work missed during unexcused absences cannot be made up and may be recorded as 0. Exception: 1. Absences with prior approval may be given the standard make-up work time period even if considered unexcused. 2. By the nature of the distinctions between the standard grading system and the point grading system, students being graded on the point system can turn in work which was missed during an unexcused absence and be given one-half credit for the work. This work must be turned in to the teacher within the prescribed time frame. At the end of the make-up period, all incomplete work is recorded as an "I" until complete. An appropriate time table to complete the assignment will be set by the teacher.

During the first three days of out-of-school suspension for the school year (accumulated, NOT for each suspension), students will have the opportunity to make up 100% of their missing work for 100% credit. However, it is the student's responsibility to make necessary arrangements for getting that work and for communicating with teachers. Any days of out-of-school suspension after the initial three days may result in only 50% credit for any missing work.

Missing and Absent Children

Parent(s)/guardian(s) must notify the schools on the day that a student is absent unless previous notification has been given in accordance with school procedure for excused absences. The principal or his designee is also required to notify a student's parents, custodial parent, guardian, legal custodian or other person responsible for him/her when the student is absent from school. Parents or other responsible persons shall provide the school with home addresses, as well as emergency telephone numbers.

Professional Appointment - Professional appointments include but may not be limited to: doctor appointment, dental appointment, orthodontist, physical therapy, driver's test, and court appearance. The student must bring an appointment card or slip back to school upon returning from the appointment. Time missed for professional appointments counts towards total absence hours but may not be counted for local academic credit consideration. Time missed for documented medical appointments does not count against school attendance.

Tardiness to Class - In the case of tardiness to class, the individual teacher will document the infraction and take appropriate action, as identified in the teacher's classroom discipline plan. Discipline will be issued. Frequent class tardiness or late unexcused entries will be referred to the building administration by the teacher for further or necessary disciplinary action.

Tardiness to School - Any student arriving late to school must report to the attendance office and be marked off the absence list by the attendance secretary. The attendance secretary will issue a tardy slip permitting the student to be admitted to the first period class. Tardiness to school typically is recorded as a demerit which is how the number of tardies is tracked. Excessive tardiness to school may result in disciplinary actions of after school detention, alternative placement such as in-school placement, Coshocton County Alternative School, or loss of driving privileges. The Associate Principal can take appropriate action for excessive tardiness, beginning with the 5th tardy which will result in a detention. Subsequent tardiness will result in appropriate discipline as determined by the Associate Principal.

ACCEPTABLE USE AND INTERNET SAFETY POLICY FOR THE COMPUTER NETWORK OF THE RIVER VIEW SCHOOL DISTRICT **(See District Web-site)**

CARE OF SCHOOL PROPERTY

Surveillance Cameras: For student safety and welfare, video surveillance cameras are placed throughout the building and school grounds and on buses. Actions recorded on these cameras may be used as evidence in disciplinary action. Any attempt to damage or interfere with the function of these devices will result in disciplinary action by the school and possible referral to local law enforcement agencies.

Lockers: Lockers are the property of the school and loaned to the student for school related materials. See the "Code of Student Conduct" as to search and seizure. The Guidance Office issues lockers to individual students. Doors should be closed carefully and quietly. Students should never leave money or valuable property in a locker.

NOTE:

1. The school reserves the right to inspect the contents of all lockers in the school building. Please use the locker for school related materials only.
2. To discourage misuse of locker storage, a general inspection of contents by law enforcement officials may be conducted without advance notice.
3. Tampering with other students' locks or locker may result in disciplinary action.

Locks: All locks shall be those supplied by the school and will be loaned to the students free of charge unless the locks are not returned at the close of the school year. A fee of \$7.00 will be charged for each lost lock. All students should use lockers for book storage. For student protection, all lockers should have a school-issued lock.

Textbooks: Books are the property of the Board of Education. They are loaned to the student free of charge. A student is responsible for the care of the free textbooks issued to him. In case of damage or loss, he must pay the amount due before another book can be issued to him. All books are to be covered. This will help ensure the life of each book. These guidelines include the Student Planner Handbooks.

DRESS CODE

The school believes that part of its responsibility is to educate students to the restrictions which may be placed upon them by future employers as they prepare to enter the world of work upon graduation. Therefore the following student dress guide is intended to help students determine acceptable dress for the school setting. If any student has a question on the acceptability of any dress item, the student should check with the Associate Principal or Principal prior to wearing it to school. Individuals coming to school wearing unacceptable attire may be asked to make necessary changes. This decision will be made by the building Principal or Associate Principal.

1. All students must wear shoes/sandals.
2. Hats, hoods, caps, head coverings, and bandanas are not to be worn in the building.
3. Sleeveless tops will be permitted if the straps are 2 inches in width or when worn under a dress or shirt with sleeves. Straps should be two (2) inch minimum in width. String or spaghetti type straps are not acceptable.
4. Students are not to wear exposed midriff clothing. The student's back and sides should be covered.
5. Dresses, skorts, and shorts are to be of reasonable length. A general guideline regarding shortness will be fingertip length.
6. Pants need to be at the waist or sitting on the hips. Any holes must be covered that are at finger-tip length or less.
7. Coats - Due to the fluctuating temperatures in the building, students are allowed to wear coats or jackets during the day. Sweaters or sweatshirts would be preferred. If asked to remove the coat or jacket by a staff member, students are expected to comply with the request.
8. Wallet chains, chains on clothing/belts, and spiked jewelry/clothing are not permitted.

Acceptable clothing will be based on the following guidelines:

1. Proper coverage
2. Reasonable appearance. Students are reminded that the safety factor receives prime consideration in all classes. For example: In the shop areas the teacher can forbid certain types of clothing and jewelry
3. School appropriateness.

ELECTRONIC DEVICES

The River View Local School District recognizes and values the use of technology and encourages students to use it in a responsible and respectful manner as well as abide by the following guidelines. While using any electronic device the Acceptable Use Policy (AUP) applies.

1. Cell phones, iPods, and other electronic devices may be used in the mornings. Inappropriate use of technology, including social media use, texting, recording, and so forth may result in disciplinary consequences. Making phone calls is not permitted unless permission is obtained from an administrator. As a general rule, cell phones are to be off and put away and ear buds removed during class times.
2. At no time will a camera or recording device be used in any restrooms, shower areas, the gym locker rooms, the varsity locker rooms or any dressing/changing areas located in the River View Local School District or in these same designated areas at any school related function and/or event.

When listening to any form of music the following restrictions apply:

1. One, and only one, earphone/earpiece may be worn at a time.
2. The music being played must not be loud enough to be heard by another person.

Inappropriate use:

1. Failure to comply with a staff member's requests regarding the use of a cell phone or other electronic device may be regarded as insubordination.
2. No student is permitted to take pictures, video, or any voice recordings of any other student or staff member without that person's consent. Taking such a picture, video, or recording is a major offense of the Code of Conduct for Insubordination and may result in further discipline. Any device used to take a picture, video, or recording may be confiscated by school administration and/or be turned over to the proper authorities.
3. Students who feel unwell should report to the clinic for assistance. Students who bypass the clinic and call/text someone outside of school to come get them may be issued a cell phone violation.

The following consequences for violating the Electronic Device Policy will apply:

If a student violates this policy, a teacher or administrator shall confiscate the device using the following progressively serious disciplinary measures

- i. 1st offense: Cell phones/electronic devices are confiscated and students can pick up the device after the final bell rings to end the school day. Student will serve a lunch period in the In-School Placement classroom
- ii. 2nd offense: Cell phones/electronic devices are confiscated and a parent/guardian must pick up the device. Students may serve a 1 hour After School Detention.
- iii. 3rd offense: Cell phones/electronic devices are confiscated and a parent/guardian must pick up the device. Students may serve a 2 hour After School Detention.
- iv. 4th offense: Cell phones/electronic devices are confiscated and a parent/guardian must pick up the device. Students may serve 1 Day In-School Placement and will turn their cellphone into the main office everyday for the remainder of the school year.
- v. Note: Any further violations of our Cell phones/electronic device policy may result in the student being placed at the Alternative School for a minimum of 5 school days.

GENERAL GUIDELINES

Assembly Expectations - Assemblies and meetings are held throughout the school year for the benefit of the student body. It is expected that any student attending any special program or meeting will observe the following rules:

1. Enter/exit the auditorium quietly and orderly. Sit in assigned sections.
2. Show respect to the presenters at all times and give them your attention.
3. Use quiet conversational levels during non-presentation times.
4. Stand or turn your legs to the side when others need to get past you.
5. Keep food and drinks in the cafeteria area.
6. Be aware of and show pride in your surroundings.
7. Be a good example of Black Bear pride to our guests/visitors.

Book Bags - Book bags will not be permitted for student use throughout the school day, but preferably kept in lockers. Book bags are subject to search and seizure if a concern exists to the safety and welfare of the student population. Any athletic bag that does not fit into the student locker should be stored in the coat room at the beginning of the day and stay locked till the end of the school day. Building administration does have discretion to change permitted use of book bags if necessary.

Hall and Restroom Area - (During class time) No one is to be in the halls or restroom without an excuse slip from the responsible teacher. These excuses are to be given in extreme cases. (During morning and lunchtime) The restrooms and halls, other than the lunchroom area, are closed to all students without passes (No exceptions). Teachers are asked to limit passes to one at a time and have their own individual unique classroom hall pass.

Hall Conduct - Hall conduct should be very much like that which is approved on a busy sidewalk. Keep to the right and avoid jostling, running, shouting, and walking hand-in-hand or arm-in-arm. To assist in relieving crowded stair conditions and to provide additional safety precautions, students are to move to the right side of the stairway for ascending and descending purposes. Teachers will judge the propriety of conduct. Please accept suggestions from them courteously. Students are not to stand at the classroom door waiting for the bell.

Lunch Periods - Students are to remain in the cafeteria area during their lunch periods. During warm weather, the determination of students going outside will be based on cleanliness of the cafeteria and appropriate student behavior.

Outside Drinks - Outside drinks, other than water, are not permitted.

Student Relations - Be courteous and considerate and show respect for one another. Casual hand-holding, kissing, hugging, or caressing of any nature is considered being overly attentive.

Substitute Teachers - Substitute teachers are guests in our building and the student body is to act accordingly. Students are to render any substitute teacher the same respect --shown a regular teacher. Failure to comply with substitute teachers will result in disciplinary action.

MEDICAL/HEALTH CONCERNS

Emergency Medical Forms: - Each student is required to have a completed emergency medical form on file in the attendance office/clinic for each school year. Failure to comply with this requirement will jeopardize the student's ability to attend classes/school. Any time there is a change in the student's information (address, phone number, parental custody, etc.), please update the attendance office or complete a new emergency medical form.

Medical Forms: All necessary medical forms can be found on the school website. Follow <http://www.river-view.k12.oh.us/> Parents tab Medical forms. These forms can be printed out and completed. It is advisable to print out forms BEFORE medical appointments where decisions regarding medications are made. These forms can then be sent or faxed (740-824-4746) to the attendance office to be included in the student's medical file.

COMMUNICABLE DISEASE: Parents are responsible to inform the school if their child contracts any one of the childhood communicable diseases such as mumps, whooping cough, chickenpox, etc.

IMMUNIZATIONS: Section 3313.671 of the Ohio Revised Code sets the immunization standards for all students. Students must be fully immunized within 14 days of the start of the school year. Students not meeting the required immunization deadline will not be allowed to attend school.

BEE & INSECT STINGS/ALLERGIES: In case of bee or insect stings and allergies, the parent is responsible for providing the school with the appropriate bee sting medication and a physician's statement about how the medication is to be administered. According to the ORC 3313.718, students may possess and use an epinephrine auto injector to treat an allergic/anaphylactic reaction. The law requires:

1. Acknowledgement that the prescriber has determined that the student is capable of possessing and using the auto injector appropriately and has provided the student with training in the proper use of the auto injector;
2. The school has received a backup dose of the anaphylaxis medication; and
3. Whenever an auto injector is used, a school employee shall immediately request assistance from an emergency medical service provider.
4. Special forms are available in the clinic/attendance office/and school website and must be completed before a student may use or possess an epinephrine auto injector.

School policy allows the emergency administration of epinephrine to an individual, without a specific order, in the event of a severe allergic reaction where the individual is exhibiting potentially life threatening symptoms. Administration of emergency epinephrine requires an immediate call to 911.

MEDICATIONS: All medications must be kept in the clinic/attendance office.

A. Prescription Medications: The River View Local School District recommends and encourages parents to administer all required medications at home. If it is necessary for students to receive medication during the school day, it will be done in accordance with the following:

1. The school nurse or an appropriate person appointed by the building principal will supervise and secure the proper storage and dispensing of medications. The drug must be received in the container in which it was dispensed by the prescribing physician or others licensed to prescribe medications. A new authorization form must be submitted each school year. A new authorization form must be submitted if any information originally provided changes.
2. The board-approved medication authorization form, available in the clinic/attendance office and the school website, must be signed by the prescribing physician and parent before ANY prescription medication can be administered. A new form must be submitted each school year.
3. A new authorization form, signed by the physician and parent/guardian, must be submitted if any of the information originally provided changes.

B. Non-Prescription/OTC (Over-The-Counter) Medications:

1. The parent or guardian must provide a written request and complete a permission form in order for the school to administer non-prescription/OTC medications such as Tylenol, Advil, Aleve, cold medicine, etc. A new form must be submitted each school year.
2. All OTC medications must be supplied in their original container by the parent with the exception of generic Tylenol, ibuprofen, cough drops, and Caladryl lotion, which will be supplied by the school.

C. Inhalers: According to the ORC 3313.716, students may possess and use a metered dose inhaler or a dry powder inhaler to alleviate asthmatic symptoms. The school must have written approval from a physician and parent or guardian. This approval must be more than a simple note; rather it must contain very specific information outlined in the statute. Special forms are available in the clinic and must be completed before a student may possess an inhaler.

STUDENT PARKING LOT PROCEDURES

Student Cars and Parking

Students may drive cars to school as long as they observe safe rules of operation and follow school regulations. Students operating a motor vehicle recklessly will incur negative consequences imposed by the River High School Administration. Violation of rules and expectations can result in a loss of the privilege of driving to school along with other disciplinary consequences.

1. All cars that will be driven to school will be registered with the office at the beginning of the school year. (See procedures below.)
2. When a student registers his car or cycle, he must display a permit. (\$5.00 fee is the cost of permit). Any car without a permit must be registered.
3. Cars are to be parked in the student parking assigned spaces upon arrival at school. All cars should be locked. Students are not permitted to remain in parked cars. It is preferred to park so you can pull forward when leaving. Avoid having to back out of parking spaces.
4. Students are not permitted to park in spots designated for faculty and staff.
5. The cars are not to be used for any purpose during the school day.
6. Students are not to return to any vehicle in the parking lot once the school day has started unless the student leaves the school as part of a work study program or has an authorized early dismissal from school. Students are to sign out in the attendance office if they need to get something out of their cars after receiving permission from an administrator or office staff.
7. Do not drive or park your car on any grass area on the lot.
8. Students are expected to leave the parking lot once they have arrived at their car at the end of the school day.
9. All cars must exit the front lot entrance farthest from the high school. Two lanes will be exiting. The left hand lane must turn south on S.R. 60 and the right hand lane must turn north on S.R. 60.
10. Cars will be operated in a safe manner entering and leaving the school property.

Violation of any of the above rules may result in any of the possible school disciplinary consequences including a loss of the privilege of driving to school.

Parking and Attendance

One of the requirements for obtaining the privilege to park at River View High School is to have maintained an adequate attendance record during the previous school year. Students who have been absent for more than 100 hours could have their driving privileges revoked. Also, students who have a parking permit for the present school year could lose their permit for the remainder of the school year if they exceed the 92-hour limit at any point during the year. However, any absence due to illness for which a doctor's written verification is obtained will not be counted in this total.

SPECIAL NOTE: Students of compulsory school age who have been absent without legitimate excuse, as approved by the school personnel, for 10 consecutive days, or a total of at least 100 hours during a semester, with appropriate hearing and notification procedure, may be reported to the Ohio Bureau of Motor Vehicles for DENIAL OF DRIVING PRIVILEGES.

The procedure for obtaining school parking permit:

1. Students must have a valid license.
2. Log in to your Google Classroom and complete the required form. Have the parents fill out information, sign and return to the associate principal's office. Students **MUST** have proof of insurance on the vehicle(s) that they drive to school.
3. A parking permit will be issued and must hang on the rear view mirror.
4. Price of new parking permits is \$5.00 each.

STUDENT SERVICES

Cafeteria - The lunch periods will operate as a closed period. This makes it necessary that all students remain in the cafeteria/GYM area

during their lunch period. In addition to the regular printed menu which features a choice of two different entrée's daily besides fruit, vegetable and milk for one low price, students may also purchase items such as salads, or pizza or a variety of other food items. There are various serving lines and students need to look to see what is available each and every day.

First Aid - The best first aid is prevention. In the school shop, the gym, and the laboratory practice every safety rule, and use every safety device to resist accidents. In the event of any injury, it should be reported to the office or clinic at once. If the injury is serious, the parent and a physician will be called. State laws do not permit schools to assume any liability or responsibility for accidents. Accident insurance is available for all students.

School Insurance - The school is in no way liable to medical expenses incurred from an accidental injury while in attendance or participation in any of the school sponsored activities. School insurance may be purchased by parents as an aid in helping to reduce expenses that may occur. Application forms will be sent home the first day of school.

A student planning to participate in athletics must have school accident insurance or have a policy covering them for athletic injuries. Details may be secured from the coach.

"Important" - Claims for school insurance must be filed within 60 days of the accident. Do not wait for bills. They can be forwarded as you receive them.

"Important" - School insurance is a secondary policy! This means if any other policy covers you or if another party is liable for the injury the school insurance will not pay.

Signs, Sales, Display of Posters, Literature, Etc.

Any display or distribution of materials such as signs, posters, or literature is prohibited without advanced approval by either the building principal or associate principal. The same restriction applies to all sales items.

Work Permits - Work permits may be picked up in the main office. Students need to fill out the top of the form completely, including a parent signature. The employer will fill out the bottom portion once employment has been obtained. The student needs to bring in 1. proof of a completed physical exam and 2. a driver's license and/or birth certificate.

Visitors - All visitors must register and receive permission at the office. Students absent from their own school are welcome only if they are here as official representatives of their own school. River View students who wish to bring an out of town guest must receive permission from the ~~Assistant~~ Associate Principal or the Principal at least one week in advance.

GRADING POLICY and ACADEMICS

Evidence of student learning will be based upon major and minor assignments:

Major assignments include the following items: Tests, quizzes, compositions/reports, projects, portfolios, and journals.

Minor assignments could include the following items: Quizzes with a narrow focus, labs, journals, and practice/homework problems.

Weighted Assignments:

Major assessments and assignments: 80% of the grade

Minor assessments and assignments: 20% of the grade

Note: Teachers must give opportunities for students to practice, and teachers must provide descriptive feedback to students prior to recording any major grade.

ACADEMIC PROBATION

1. It is the students' responsibility to complete classwork and retakes (if applicable) in a timely manner. Students who do not comply with this responsibility may be placed on Academic Probation (AP). Students will be referred to Lunch Intervention (LI) for two or more missing assignments.
2. Students will be placed on AP for a minimum of five (5) school days. After that time, students will be released from AP when the assignment(s) and/or retakes are completed or until the grade(s) are passing.
3. Students on Academic Probation are automatically assigned to Lunch Intervention during the student's lunch period. They are also required to attend one After-School Detention or After School GAP at minimum for one school day per week. Lastly students may be required to report to a specific classroom(s) for the Bear Period while under Academic Probation.
4. Additional restrictions also apply while on AP. Cell phone privileges during school will be revoked. Phones will need to be turned in to the main office each morning and picked up at the end of the school day. Students on AP are not permitted to attend school dances at RVHS, pep rallies and/or pep assemblies,
5. The administration may assign additional consequences for repeated referrals to AP, and reserve the right to make revisions to this policy at any time during the school year.

Each student will accumulate points earned in each activity (tests, projects, quizzes, etc.) during each grading period. At the end of the grading period the student's accumulated points will be divided by the number of points possible. The percentage of points earned will then be applied to the adopted school scale to arrive at the A, B, C, D, F grade, which will then be recorded in the teacher's grade book and on the student's report card.

Letter grades are determined by numerical conversion of summative assessment results:

Percentages	Ratios	Grades
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90-100	3.45-4.0	A
80-89	2.55-3.44	B
70-79	1.55-2.54	C
60-69	0.55-1.54	D
0-59	0-0.54	F

PROCEDURE for DETERMINING an END-of-COURSE GRADE

For Semester Classes: Each quarterly grade is to be counted as 2/5 of the final grade. The grade issued on the grade card under the semester class exam is considered to be the final exam grade and is to be counted as 1/5 of the final grade (See quarterly assessment below). The semester average will be recorded as the final average.

*SPECIAL NOTE: To receive credit in a semester class, the student must receive a passing grade in two nine weeks grading periods or one nine weeks grading period and a passing grade on the exam. The minimum passing grade is a 'D'.

Example: (semester class)

1st 2nd Exam Grade

A=4 C=2 B=3

8pts 4pts 3pts. = 15 pts. = $15/5 = 3.0 = B$

For A Full-Class: Each quarterly grade is to be counted as 22.5% of the final grade. (90%)

There is no semester exam given anymore, and the grade issued under the final exam is 1/10 (10%) of the final grade.

*SPECIAL NOTE: To receive credit for a full-year class, the student must receive a passing grade in a combination of 3 of the 5 grade components (nine weeks and final exam).

Example: (full-year class)

1st 2nd 3rd 4th Final Exam

A C B B A

4pts 2pts 3pts 3pts 4pts

Final Grade: $3.1 = B$

SEMESTER EXAMS

There will be no Semester Exams for students to take at the end of the 1st semester in year long classes. Larger end of unit assessments can be given at the end of the 1st semester (at teacher discretion), but those will only count in the 2nd 9 weeks grade. Classes that are semester long will still give their final exam at the conclusion of the class with no special exam schedule.

FINAL EXAMS

A final exam will be given in each 7th-12th grade course that is a year long. The final exam may include material from the entire year. The percentage (%) of points earned will be calculated and applied to the school scale. The letter grade will then be placed in the final exam slot. A teacher may choose to use a project for the final exam grade..

Notes for Final Exams:

- In courses that have an End of Course State Test. Students in grades 7-12 can use their End of Course State Test score in place of taking the final exam.
 - Any student (grades 7-12) wanting to use this exemption must receive a 3 (C), 4 (B), 5 (A) on their state test, and pass all four 9 weeks with a D or higher
- Any student that is enrolled in a class at River View that does not have an End of Course State Test must take their final exam or complete the final project to receive credit for the class.

EXTRA CREDIT

An extra credit assignment designed by the classroom teacher will be released to all students in the class who have completed all major assignments for the possibility of increasing their grade in the course by 5% at the end of a 9 week period. The assignment must be completed fully to gain the 5% credit. Assignments must be completed at least at the 80% level to receive the full value. No partial credit will be granted if it is not completed to the teacher's satisfaction. Assignments submitted after the deadline will not be accepted.

The assignment must meet a higher level of understanding than was previously obtained by the student, or evidence of recalling concepts previously taught in the curriculum.

CORRECTION OPPORTUNITIES

Students may be given the opportunity to correct items on a Major Assessment to receive $\frac{1}{2}$ of the point value of the original item. Students will correctly answer the original items and may be asked to provide the teacher with an explanation of why each answer is correct to receive the increase in points.

GRANTING CREDIT

Work of a pre-assigned, long-term nature that the teacher considers essential to the educational development of the student must be completed and turned in to the teacher before credit for the course will be granted. This work must meet the predetermined criteria established by the teacher for acceptability as outlined in the course syllabus that is distributed at the beginning of each course.

If a student fails to complete the pre-assigned, long-term assignment, report, or project that the teacher considers to be a major one, the student's grade will be recorded as an (F) for the final course grade, and the grade card will reflect that credit has not been awarded due to a major project not completed (Code 15 - Credit Denied, Major Project Not Completed). The student will have three weeks after the last day of school, unless the building principal extends the deadline due to extenuating or unusual circumstances, to complete the required work and receive credit for the course.

If the work is not completed, an "F" is to be recorded as the final grade for the course and no credit will be issued. A maximum grade of a D will be assigned to the appropriate grading period. Final grades will be averaged accordingly. Seniors will need to complete their required work by a predetermined date before being eligible to participate in the graduation ceremony.

Any student removed from the building for disciplinary reasons will be required to complete all coursework for his/her classes in order to receive credit. Failure to complete assigned coursework may result in the loss of credit for the course. This could remove a senior from walking at graduation.

REPORT CARD INCOMPLETE

On the report card, an "I" will be assigned to a student who is missing a major assignment or has not provided sufficient evidence of learning. Students with an "I" have up to two additional weeks to complete the work on their own. If additional time is required, students will be mandated to participate in remediation per established building-level programs and procedures. Parents will be contacted to communicate what needs to be completed, and this will occur before an "I" changes to an F on the report card. If the work is not completed before the interim of the next quarter, the "I" will become an F.

Late Policy Adjustment on Major Summative Assessments

- 10% taken off immediately with no retake possibility
- 20% taken off 5 or more days late
- 50% taken off 10 days late, on the project/paper

INTERIM REPORTS

Interim reports will not be sent home. Parents can view student(s) progress on Progress Book.

ACADEMIC DISHONESTY

Academic dishonesty will not be tolerated. Students will redo any assessment that involves academic dishonesty.

Cheating: Cheating can include but is not limited to: possession of unauthorized material, submission of another student's material whether graded or not, false claims or fabricated references, and copying of someone else's exam/quiz or passing answers from a quiz or an exam to another student.

Plagiarism is submitting the words, ideas, images or data from one person as one's own in any academic writing project.

When an incident of cheating and/or plagiarism occurs, the student's parents will receive a letter documenting the incident. A copy of the letter will also go in the student's file. The student will meet with the associate principal/principal, and possibly the teacher and/or parents, to discuss the incident. After discussion with the affected parties, the associate principal/principal has the authority to impose one or more of the following sanctions:

1. The student who is in question of committing any form of academic dishonesty will be mandated to retake the assessment deemed appropriate by the teacher. Refusal to do so will result in an automatic zero for that assessment. Students will complete the assessment on his/her own time under the teacher's set timeline. (i.e. After school detention, lunch detention, GAP, etc.). The maximum score a student can receive on a retake due to academic dishonesty will be capped at a 60%.
2. A second offense under the academic dishonesty policy may result in a zero on the assessment given, and a two day in school placement without the opportunity for a reassessment.
3. A third offense may result in the following.
 - a. Zero on the assessment
 - b. Zero credit for the class
 - c. Mandatory attendance at summer school in order to recover the credit lost
 - d. 3 day out of school suspension
4. Academic dishonesty could result in the dismissal of current members from the National Honor Society. Freshmen and sophomores could be eliminated from consideration for the National Honor Society.

Note: Other possible consequences include seniors forfeiting the privilege of walking during graduation, suspension from extracurricular activities, and/or expulsion from school.

Students may appeal any academic dishonesty charge against them within one week of the charge. The appeal will be presented to the Superintendent and/or his designee.

Students will still be held accountable for the completion of these assignments, and teachers will use this information to guide their instructional practice.

ATHLETIC ELIGIBILITY

Grades 9-12

Please go to www.OHSAA.org or see your counselors for a complete explanation of athletic eligibility.

1. Grades received the final grading period (not semester averages or yearly Averages) will determine a student athlete's eligibility or ineligibility for the first grading period of the following school year.
2. Changes in athletic eligibility will become effective on the start of the fifth school day after the end of the grading period.
3. Students need to be passing five (5) units of credit each nine-weeks to be eligible for the following nine weeks, and have a minimum of a 1.0 GPA as required by the Board of Education. **Physical education counts as only one half of a unit for eligibility purposes.**
4. Students are advised to check with the Guidance Office if you are unsure of the credit situation.

Grades 7-8

1. In order to maintain eligibility for grades 7 and 8, you must be currently enrolled in a member school or be participating in accordance with state law, and you must have received passing grades in a minimum of four (4) classes in the immediately preceding grading period.
2. Summer school and other educational options may not be used to bring a student into compliance with scholarship bylaws, nor can they be used to compensate for lack of courses taken in the preceding grading period.
3. Your semester or yearly grades have no effect on OHSAA eligibility (although they could, depending upon your school's official grading periods). OHSAA eligibility is dependent upon grades received in the immediately preceding grading period.
4. In order to be eligible for the first grading period upon entrance into grade 9, you must have received passing grades in a minimum of four (4) classes in the immediately preceding grading period.

GRADUATION REQUIREMENTS AND INFORMATION

In order to keep yourself on track to graduate, please discuss your credit situation with your counselors. Graduation requirements of the State of Ohio can be found at www.ode.ohio.gov or from your counselor. In addition to the 20 credits required by the State of Ohio, River View Board of Education also requires the following:

1. One-half unit of a class from the Family Consumer Science Program
2. One-half unit of a class from Business/Technology
3. An additional $\frac{1}{2}$ unit of credit in Business, Technology, Fine Arts, or Foreign Language.
4. Any senior failing a required subject or a subject needed for a credit towards graduation at the end of the first semester, will be placed in a credit recovery program as needed for graduation.
5. The top 10% of the senior class will be figured on only those students who have been enrolled at RVHS for at least two years. However, any student "new" to RVHS will receive recognition at graduation as being included in this group if his or her average falls within the top 10%.
6. Seniors who have not completed twenty-one units of credit or have exceeded maximum absence hours may participate in the graduation
7. ceremony, but they will not receive their diploma until all requirements have been met including testing requirements and payment of all fees and obligations.

ENGLISH DEPARTMENT RESEARCH GOALS

Freshmen

- Complete a research project in the first grading period requiring students to give credit to sources/authors within the project.

Example from a paper:

In his article "Game Theory," Don Ross claims that video games help children with their motor skills.

- Correctly document Internet sources on a works cited page.

Example works cited entry for the article used in the previous example:

Ross, Don. "Game Theory." *Stanford Encyclopedia of Philosophy*. Stanford English Department, 21 August 2001. Web. 3 Oct. 2009.

Sophomores

- Complete a research project in the first semester requiring students to give credit to sources/authors within the project (see example above).

- Correctly document book, magazine, newspaper, encyclopedia, and online sources on a works cited page.

Example works cited entry:

Keyes, Daniel. *Flowers for Algernon*. Orlando: Gale, 1994.
Print.

- Complete a research project in the second semester using parenthetical citations and a works cited page.

Example from a paper discussing *Flowers for Algernon*:

Charlie Gordon, the main character, says, "If I solve the problem, I bring the whole crew with me" (Keyes 216).

Juniors and Seniors

- Complete at least one full-length, formal research paper following all research guidelines.

SCHEDULE CHANGES

Adding a Class

1. Course requests are finalized in the spring. Schedules will be available prior to the start of the school year. Notification of the date for necessary or required schedule change will accompany the schedule cards.
2. If a student adds a class due to a schedule conflict, he/she must make up any work he has missed.
3. If a student adds a class late into the year because he has moved from one ability level to another, he/she must take the grades he earned in the first course with him/her when he/she moves, only from higher level to a lower level.

Late Entry

1. A new student entering River View will be placed in similar classes to those in which he was previously enrolled; the grades from his previous school will be used.
2. Two weeks should be sufficient time for a student to move from one area to another. Any grades that should have been earned after the two-week period will be recorded as "F"s.
3. If a student was enrolled in a course not offered at River View, he will be placed in a similar course and former grades will apply. If similar courses are not available, no credit will be given. (This means a course in progress. A completed course will be accepted.)
4. *Additional late entry* - If a student enters school during the year (has not been attending any school) all missed work will be recorded as "F" with no make-up.

Dropping a Class

1. A student may drop only an elective.
2. A drop of a year course must be completed at the end of the 4th week of the first semester. Students will have to make up work missed in the class that is added to replace the dropped course. A drop of a semester course must be completed prior to the end of the 3rd week of the semester.
3. If a drop is made after the above stated deadlines, the student will receive an "F" for the course and it will be recorded on his transcript.

Changing Class Level

Students may change from a higher level class to a lower level class after the drop date with parent, teacher, and counselor approval. This schedule change must not impact other classes. For example, a student may go from College Prep 9 to General English 9 at any time during the school year as long as parents, teachers, and counselors approve. The transcript will reflect the lower class final grade.

COURSE CREDIT

Credit for any course offered at River View High School will be granted and recorded at the completion of the class. In the event a student drops a course, withdraws, or is withdrawn, before the course is completed, he or she will not receive credit for

the course. Note: The only exception to the course credit listed above would be completion by tutor or "home instruction." This may be done only with the principal's permission

ACADEMIC AWARDS

Honors Diploma: The requirements for this award are listed at www.ode.ohio.gov or available from your school counselor.

PRESIDENT'S AWARD for EDUCATIONAL EXCELLENCE: The purpose of this award is to recognize academic success in the classroom.

To be eligible for the President's Award for Educational Excellence at River View High School, students must meet the requirements in Category A and B.

A. GRADE POINT AVERAGE: Students are to earn a grade point average of 3.5 on a 4.0 scale (unweighted); the grade point will be calculated through the first semester of the senior year.

B. STANDARDIZED ACHIEVEMENT TEST: Achievement in the 85th percentile or higher in math or reading on the ACT or SAT is required.

RIVER VIEW HIGH SCHOOL ACADEMIC RECOGNITION REQUIREMENTS: It is the intent of the River View High School faculty and administration to recognize and honor students who have achieved exemplary academic records during the school year. The following represents the criteria and standards for students to qualify for academic recognition:

1. A student in grades 7-12 must meet a minimum of a 3.5 GPA for **each** of the first 3 grading periods to be eligible for the Academic Banquet.

The sum of the (credit value x point value) for each course divided by the sum of the credit values. (Letter grade values are as follows A=4, B=3, C=2, D=1 and I or F=0) If course has weighted points,(ie. CCP classes) the weights will be A=5, B=4, C=3, D=2 and I or F=0.

A different recognition is made for students who maintain all A's for each of the first 3 grading periods.

1. **College Credit Plus Students will use the following guidelines:**

- a. **Full-time CCP Students:**

- i. Student GPAs are determined using final grades from fall semester classes.
- ii. Students must have a 3.5 GPA from averaged grades.
- iii. All final grades to be considered for recognition will be computed by the River View High School Counseling Department and submitted to the principal for final review and confirmation.

- b. **Part-time CCP Students:**

- i. Student GPAs are determined using final grades from fall semester classes from semester-long college courses along with their high school grades in quarters 1, 2, and 3 from River View classes to determine eligibility.
- ii. Students must have a 3.5 GPA from averaged grades.
- iii. All final grades to be considered for recognition will be computed by the River View High School Counseling Department and submitted to the principal for final review and confirmation.

STANDARD STUDENT ACADEMIC ACHIEVEMENT RECOGNITION AWARDS

7th/8th Grade Awards:

7th and 8th graders who qualify for an Academic Award with a 3.5-3.99 GPA will earn the silver award.

Students with a 4.0 will earn the gold award.

Note: In addition to these recognitions, 8th grade students who have earned a 4.0 in both 7th and 8th grade will also earn a Principal's Award certificate.

9th-12th Grade Awards:

First year award winners will receive a certificate of achievement.

First year award winners with all A's will receive a special All A's certificate.

Second year award winners will receive an "Academic Letter".

Second year award winners with all A's will also receive an "All A's patch."

Third year award winners will receive a pin for their letter.

Third year award winners with all A's will receive an "All A's patch".

Fourth year award winners will receive a plaque.

Fourth year award winners with all A's will receive a pen/pencil set.

Awards will be consistent regardless of when students accomplish and meet the established criteria. Example: consecutive years of achievement are not required to be eligible for additional awards. Additionally, students who received academic awards from another school and transfer into RVHS may continue onto the next award in sequence provided that previously won awards are provided to the counseling department as evidence of that achievement. A letter from the previous school counselor or administrator will also suffice as evidence. In the absence of evidence, students will start at the beginning of the awards sequence regardless of grade.

Students will be recognized and receive their awards at an evening recognition program prior to the conclusion of the school year.

HONOR ROLL AND MERIT ROLL REQUIREMENTS

1. All students will be included.
2. All subjects will be included and granted the exact credit they are worth.
3. An incomplete, "D", or "F" on a report card shall disqualify a student for that grading period.
4. Weighted grades are to be used for AP classes and all College Credit Plus classes.
5. Students receiving grades which average 3.5+ shall qualify for the Honor Roll.
6. Students receiving grades which average 3.00 - 3.49 shall qualify for the Merit Roll

ATHLETIC POLICIES

Engaging in any violation of the River View High School Code of Conduct and/or any conduct deemed unbecoming of a student athlete or representative of the River View High School will be subject to disciplinary action deemed appropriate by the River View High School Administration.

Athletic Eligibility - All athletes are subject to the academic requirements as prescribed by the Ohio High School Athletic Association. The River View Board of Education has established a local requirement which mandates that each athlete attain a minimum grade point average of 1.0 from the preceding grading period to participate in interscholastic events without

restriction. Incoming ninth graders must have passed a minimum of five (5) credits during the final grading period of their eighth grade year.

Athletic Code of Conduct - All athletes must subject themselves to the Athletic Code of Conduct as approved by the Board of Education.

Athletes are reminded to review the portion of the student handbook dealing with the possession or use of tobacco, alcohol, or drugs that is binding during the school year and throughout the summer.

Note: Students will sign an athletic code of conduct one time only in grades 7-12 upon participating in a sport at River View High School. Once the student athlete signs this contract, it takes effect and will remain in effect for the remainder of the student athlete's eligibility at River View High School.

ATHLETIC DRUG, SUBSTANCE ABUSE, ALCOHOL, AND TOBACCO POLICY

***Upon completion of school disciplinary consequences, the athlete will serve the following consequences.**

TOBACCO POLICY

Possession or having shown evidence of consumption of tobacco in any form (cigarettes, cigars, snuff, chewing tobacco, E-Cig., vaporizer etc.) is a violation of board policy and will result in the following consequences:

First Offense - Athlete or individual will be denied participation in 20% of regular season contests of that sport. The athlete will be expected to practice with the team and travel and sit on the bench with the team (will not be in uniform). The above consequence can be reduced to 10% if 6 hours of community service is performed as approved by school administration.

Second Offense - Athlete or individual will be denied participation in 40% of regular season contests of that sport. He will be expected to practice with the team, travel and sit on the bench (will not be in uniform). Athletes must complete a Tobacco Education Program as approved by school administration.

Option A: Athlete or individual can reduce above denial of participation to 20% if he/she completes the following:

1. Tobacco Education Program - 6 hours.
2. Community Service - 6 hours.

Third Offense - Athlete or individual will be denied participation for 1 year from all extracurricular activities. By agreement of the Athletic Director, coach, parents, and athlete he/she may be permitted to practice with the team/teams. The athlete may not travel, dress or sit on the team bench during games.

Fourth Offense - Athlete or individual will be denied participation from the athletic program for the remainder of his/her eligibility. *Note: A student at the 7th and 8th grade level will also be done for the remainder of their eligibility because they cannot complete their consequences.*

DRUG AND ALCOHOL POLICY

The possession or having shown evidence of consumption of alcohol or any drugs (illegal narcotics, mind-altering substances, inhalants, intoxicants, look alikes) steroids and/or controlled substances, is a violation of board policy and will result in the following consequences:

First Offense - Athlete or individual will be denied participation in 40% of regular contests of the sport. The athlete will be expected to practice with the team, travel and sit on the bench with the team - (will not be in uniform). The athlete must participate in a drug/alcohol education program approved by the school administration.

Option A: If an athlete or individual admits to possession or having shown evidence of consumption of drugs or alcohol or a parent calls to turn in their son/daughter prior to being questioned the above denial of participation can be reduced to 20% if the following is completed:

1. Counseling program as approved by school administration - 10 hours
2. Community service - 6 hours

Option B: If an athlete or individual is questioned concerning drug/alcohol use and honesty prevails, then denial of participation will be reduced to 30% provided the following is completed:

1. Counseling program as approved by school administration - 10 hours
2. Community service - 6 hours

Second Offense - Athlete or individual will be denied participation for 1 year from all extracurricular activities. The one year of non-participation will end 12 months from the date of the violation. The athlete or individual must participate in a drug/alcohol education program approved by the school administration consisting of a minimum of ten (10) hours of treatment. The treatment provider is required to have an appropriate background and schooling in chemical abuse counseling, and must be approved by school personnel. There will be no reduction in denial of participation and athletes may not practice with the team.

Option A: Athlete may be permitted to practice with the team/teams if an agreement between Athletic Director/coach/parent/athlete can be reached. The athlete will not travel, dress, or sit on the team bench.

Third Offense - Athlete or individual will be dismissed from the extracurricular program including athletics for the remainder of his/her eligibility.

NOTES:

1. Athletes are required to serve the appropriate penalty in the current sport, if enough time permits or the next sport if they have been a participant in the past year.
2. Sale and/or distribution of DRUGS will result in a denial of participation for 40% of regular season contests of the sport for the 1st offense. There will be no reduction in the athletic suspension but the student-athlete must still complete the following: The athlete will be expected to practice with the team, travel and sit on the bench with the team (will not be in uniform). The athlete must also complete a Counseling Program that consists of 10 hours and 6 hours of Community service that is approved by the School Administration. 2nd Offense: result in a lifetime ban from all extracurricular activities.
3. An athlete will be considered in violation of the Drug, Alcohol, and Tobacco Policy and Code of Conduct if he or she is observed by a coach, the Athletic Director, a Principal, Superintendent of Schools, or reliable school personnel as determined by school administration. Self-admission and disclosure by parents will justify violations of the Athletic Code.
 - a. REV: 5/2015 - APPROVED 5/11/2015

PHYSICAL EDUCATION

One unit of Health and Physical Education is required for graduation unless excused with a certificate on file signed by a licensed physician. Students must file such certificates in the Guidance Office previous to the opening day of school. If not done by that time, it must be secured immediately. This excuse does not grant physical education credit. It only excuses the student from participating in gym activity.

PHYSICAL EDUCATION EXEMPTION

A student who, during high school, has participated in interscholastic athletics, marching band or cheerleading for at least two full seasons is not required to complete any physical education courses as a condition to graduate. However, the student is required to complete one-half unit, consisting of at least 60 hours of instruction, in another course of study.

STUDENT GUIDE FOR ACTIVITIES

ACTIVITY REGULATIONS

The activity regulations were devised for the purpose of (1) giving more students the opportunity to participate effectively in extra-curricular activities, and (2) providing the opportunity for more students to experience the responsibilities of leadership.

Any group seeking recognition as a school activity must proceed in the following manner:

1. Be approved by the Faculty.
2. Have an advisor who is a member of the teaching faculty.
3. Place on file in the office the following information:
 - a. Name of activity.

- b. Purpose and definition of the activity.
- c. Who may participate in the activity?
- d. Rules and regulations governing the activity.
- e. Restrictions (grade average, conduct, etc.)
- f. Election procedure and dates of election.
- g. Purpose and estimated expenditures of the budget of the activity.

The activity regulations are as follows:

1. Election results should be submitted to the office no later than one week following the election.
2. Due to time conflicts, Career Center students are not eligible to hold a class office or offices in clubs or activities that meet during the school day (Athletics or after school activities would be the exception.)
3. No student may hold the office for President in more than one club.
4. All cheerleaders, class officers and Student Council members must maintain a 2.0 average. (Either the nine weeks average or yearly average may be used.) If a student drops below a 2.0 average, he shall be placed on probation for a nine week period.
5. If at the end of the probationary period his average is still below 2.0, he must relinquish his position for the remainder of the school year. Grade average is computed considering all report card grades for the nine weeks period or year period.
6. Candidacy for all Student Council and Class Officers must be filed by petition. College option students may also be candidates but if elected must attend all meetings. The petitions are available in the Principal's Office.
7. Additional regulations may be established by each organization, but they must first be approved by the advisor, faculty council and the principal. They should be in writing and copies available to all members.
8. Any student holding a class office, if suspended, will be referred to the Review Committee for possible removal from that office. A Drug/Alcohol or theft suspension could result in an automatic dismissal from office after going in front of the Review Committee.

Note: The Review Committee consists of the 4 class officer advisors along with the Associate Principal.

SCHOOL FUNDS

All class and organization funds shall be deposited with the district treasurer. No organization shall be permitted to incur any financial obligation without authority from the advisor. All money-raising projects are to be approved by the building principal.

ACTIVITY GUIDELINES

Dress - The school dress code will be observed unless specified otherwise by the activity advisor. Deviations are expected to be moderate. Prom attire should follow the school dress code unless otherwise posted. Generally, spaghetti straps and exposed backs are acceptable for Prom Dresses.

Leaving Activity - Students are permitted to leave an activity at any time. However, when students leave, they are not permitted to return to the activity. There will be no exception.

Controlled Substances - Use of a controlled substance such as alcohol, nicotine product, and THC product is not permitted at any school activity. This includes all school property, not just in the building. (Same policy as during the school day.)

Guests - Students are permitted to bring guests to activities if the guests have been signed up in advance in the office (unless specified otherwise by the activity advisor). The guest is the responsibility of the inviting student at all times during the activity.

ACTIVITY FUNDS

Special curricular activities, in most cases, have funds if a successful program of educational experience attractive to young people is to be developed. Such funds and the means used to raise and spend them should receive the same careful consideration as any other part of the program. All money-making projects are to be approved by the building principal.

Guiding Principles

1. Funds must be raised in a manner which accords with the objectives and ideals of the program. Likewise, they must be raised within the limits of board policies.
2. Training in handling of funds in terms of purposes should receive careful consideration by the adviser and membership.
3. In every case, an expenditure of special curricular funds should be thought of in the light of the administrative, supervisory, guidance, or instructional activity it is intended to facilitate.
4. All money in the school entrusted to any student officer or faculty adviser must be placed in the district treasury and all expenditures made by requisition stating exact items for which funds are expended. Experience in schools

throughout the nation has definitely shown that the failure to handle the collection and expenditure of funds properly constitute an invitation to dishonesty or carelessness, which is not only distinctly harmful training to young people, but reflects discredit upon the faculty administration and the school.

5. No school can be overdrawn.
6. No special curricular activity can spend from the treasury money it does not have.

Methods By Which Funds May Be Raised

1. Proceeds from club enterprises (such as sale of publications, tickets for performances and dances, etc.)
2. Regular dues from members. (It is suggested that this item be kept as small as possible in all instances.)
3. Proceeds from special sales. Needs board authorization, check with the Building Administration.
4. Funds received from the membership when each individual pays their own expense, as on a trip. If such money is collected by the adviser, he should deposit it with the district treasurer and have a check written. Thus, his requisition and the canceled checks will protect him in case of later investigation or inquiry.

Regulations By Which Funds May Be Spent

Expenditure of funds for special curricular activities may be made as follows upon approval of the administration:

1. Money may be spent for equipment supplies and other necessities that special curricular activities may function and offer all student members worthwhile, educational experiences.
2. Such funds are collected and shall be expended for the greatest educational benefit of all members. Therefore, only money spent for the membership is justified.
3. Students may not use school facilities to raise funds and then spend them on unevaluated, unplanned, and possible detrimental activities.
4. Donations to charity may be made from club funds.
5. Expenses for parties, banquets, farewells, printing of programs, etc. may well be legitimate expenses that an activity may function and offer members worthwhile educational experiences.
6. Senior class may set up an alumni fund for reunion purposes - not to exceed \$250.00.

RIVER VIEW HIGH SCHOOL ACTIVITIES LIST **(ALL POSTED CLUBS AND DUES ARE SUBJECT TO CHANGE)**

Barbell Club: To strive to promote fitness, get students involved in lifting and exercising, involvement in extracurricular activities, and to teach kids proper techniques of how to lift properly and safely in the weight room.

Book Club: To encourage a wise use of leisure time, to develop and grow reading skills and interest, to encourage a passion for literature, and to provide positive energy and enthusiasm. No dues required.

Chess Club: The dues are \$2.00 per year. Every semester we hold tournaments for all members.

Digital Film Club: To study, create, and edit filming in the digital world. Anyone may participate in this club, and everyone must respect one another. Every member must put their schoolwork first. Every member must attend at least 50% of the meetings. Every member must participate in at least one filming project. Students must maintain a 1.5 GPA. Any member that is suspended will be kicked out for the remainder of the semester. No filming of any other persons without their consent. Election of officers will be held at the first meeting. During the first year of Digital Filming club, members will be using their phones or any other filming equipment they have. Eventually, the Digital Filming Club would like to expand and raise money to purchase newer equipment and/or software.

F.F.A.: To promote the development of agricultural leadership, cooperation, and citizenship. Membership: Must be enrolled in Vo-Ag. Dues: \$30.00 (Full-time members) and \$20.00 (part-time members) per year. Farm and animal Biology and wood shop are considered part-time. Meeting time: 2nd Thursday, 3:00 p.m. Events: Local and state events, fruit sales.

FCCLA: To help individuals improve career skills, family relationships, and community living. Meeting time: Activity Period and a few possible after school meetings. Dues: \$10.00 locally, this includes a T-shirt. Membership: Open to any student who is currently enrolled, or has previously completed, a Family & Consumer Science class (junior high Family Living class included) Events: meetings, school and community projects, fund raising.

GSA: The purpose of River View's GSA is to promote positive change and to provide a safe, accepting environment for LGBTQ+ youth and their allies, which will greatly improve the mental and social health of those within the community and better the culture of our school overall. Membership is open to all students.

Letterman's Club: To provide sportsmanship, fellowship and social activities. Dues: \$5.00. Meeting time: Enrichment Period. Events: Attend college games, usher at games, social events. Membership restrictions: Must be a letter winner in academics, athletics, music, or FFA.

Leo Club: To give young people an opportunity, through partnership with the Lions, to develop as responsible, service-minded individuals. Leos reflect the proud "WE SERVE" spirit of the Lions Club International. Membership is open to all students.

National Honor Society: To recognize scholarship, service, leadership, character. Membership Fee: \$25.00. Membership shall be based on scholarship, service, leadership, and character. Selection procedures posted in the office. Events: Induction/tea and community service.

NIKE Club: Nike is the winged goddess of victory, which symbolizes strength, power, and ultimate triumph of our efforts to advance women's estate. The BPW started the Nike Club on a high school level to promote mentoring to girls as they prepare to make the transition from teenager to adulthood and to mold those girls into future BPW leaders. The overall goals of a Nike Club are creating an awareness of career opportunities, learning to serve the school and community, developing leadership, teaching acceptance of responsibilities, and gaining knowledge about college and the next step in these students' lives.

9th - 12th grade OMUN: The River View Ohio Model United Delegation meets with the purpose of preparing the team for state OMUN competition. Students will investigate the social, economic, political and cultural background of their assigned country. From there, students identify a problematic area for the country and propose a resolution as a solution to that problem. The state conference models the methods of the United Nations in bringing resolutions for debate.

7th -8th grade OMUN: The River View Ohio Model United Delegation meets with the purpose of preparing the team for state OMUN competition. Students will investigate the social, economic, political and cultural background of their assigned country. From there, students identify a problematic area for the country and propose a resolution as a solution to that problem. The state conference models the methods of the United Nations in bringing resolutions for debate.

SADD (Students Against Destructive Decisions): To provide students with the best prevention and intervention tools possible to deal with destructive decisions. SADD is a peer leadership organization dedicated to the prevention of potentially life-threatening consequences of issues such as drinking, drug abuse, smoking, steroid use, violence, suicide, not wearing a seat belt and sexually transmitted diseases.

Dues: \$4.00

Science Fair Club: The purpose of this club is to support and assist students with the exploration of a particular topic of science or engineering, provide them the possible opportunity to work in a research setting with experienced researchers, and to analyze results with the goal of competing at the district and state level.

SMART Team: The SMART/MAPS Team will participate in the modeling process of a protein under research and develop a presentation to tell a molecular story about that protein. Membership is open to any River View High School student who is interested in delving into the molecular world, exploring science as a process and working closely with a researcher to understand and model the structure-function relationship of a protein. Students will apply at the beginning of the school year and will meet during enrichment once a week or club A for both sessions.

Spanish Honor Society: The purpose of this organization is to promote the value of the Spanish language by providing students with cultural experiences through various methods. Recognition regalia will also be awarded based on merits met*.

*Guidelines for regalia will be discussed during meetings.

Speech Team: To prepare students to better represent themselves and their ideas through public speaking. Meetings are held in the evenings approximately two times a week from September through March. Dues: TBA. Events: Students will have the opportunity to compete against other schools on selected weekends from October through March.

Spirit Club: To encourage a wise use of leisure time, to develop school spirit, to participate in school spirit activities, to create/support a positive atmosphere within our high school, to decorate lockers/signs/windows, to attend athletic events, to promote sportsmanship, and to provide positive energy and enthusiasm. Dues are \$2.00/year.

Student Council

Purpose: Develop leadership and aid in promoting sense of loyalty to school. Membership elected by student body. Meets during school day. Events: Homecoming events, teacher appreciation and other activities. Student council will be organized to serve as an advisory group to the administration. Each class will vote on 10 representatives. The council will elect its own officers. The objective of the council is to provide a training ground for student leadership, to aid in developing a greater sense of loyalty to school and class, to promote a better school spirit, and to help solve problems in its area of responsibility as assigned by the principal.

9th -12th grade Student Council Members - You have been selected by your peers to represent them on Student Council. Please assume your responsibility well by attending all meetings and participating in activities.

7th -8th grade Student Council Members - You have been selected by your peers to represent them on the Student Council. Please assume your responsibility well by attending all meetings and keeping your homeroom accurately and well informed.

Tri-M Music Honor Society (or Modern Music Masters): To recognize scholarship, strong moral character, and a commitment to providing music for the community. Events: active involvement in the River View Music Boosters, The Tri-M Soup Supper, and the RV Elementary Band and Choir Concert. Dues: \$25

HONOR SOCIETY SELECTION PROCEDURES

(AS OF 4/27/11)

The Honor Society Committee has established selection procedures for the River View High School chapter of the National Honor Society.

The steps are as follows:

I. A Grade Point Average of 3.40 on a 4.0 scale is required. Dues will be \$25.00.

II. Students must accumulate a minimum of five school sponsored activities by the beginning of 11th grade or six by the beginning of 12th grade. Teachers will be asked to confirm that each candidate is a member in good standing of that activity. Good standing includes, but is not limited to, dues paid on time, attendance and participation in meetings and activities, and is a reliable member of the school activity.

III. Potential candidates must construct a well-written paragraph describing a community service activity in which they have participated. The paragraph should describe how this activity benefited the student and his or her community. Documentation of the activity must be provided. This would include the date the project was completed, a signature of the supervisor, and a phone number to contact the supervisor.

IV. The National Honor Society Faculty Council reviews all the pertinent student information, and each student is voted upon by the council. Article IX Section 3 of the National Constitution states, "The selection of each member to the chapter shall be by majority vote of the National Honor Society Faculty Council."

YEARBOOK PICTURES OF SENIORS

1. All yearbook pictures are taken by one photographer. In order for your picture to be included in the yearbook, you must have your picture taken by the scheduled yearbook photographer.
2. There is no charge to have your yearbook picture taken. You may either schedule to have your picture taken at school in the fall or at the studio before August 30.
3. No senior yearbook pictures will be accepted for the yearbook from any studio other than the yearbook senior photographers.
4. The school and yearbook advisors will consider any picture plan presented by professional photographers each April for the following year's services.