

Village of Van Buren

Record of Proceedings Held: August 18, 2025 at 7:00 p.m.

Council met in regular session with Mayor Ed May presiding. Roll call was answered by:

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| ☒ Ashley Little | ☒ Boston Beitzel |
| ☒ Don Wills | ☐ Natalie Walters |
| ☒ Eric Heitkamp | ☐ Vacated Seat |

Minutes of the July meeting was presented and reviewed by council. Motion made by Don Wills, second by Ashley Little to dispense with reading of minutes and pass as written. All votes yea, 4-0, motion carried.

Treasurer report, credit card statement and Bank reconciliation were presented to council.

The following bills were presented to Council:

Date	Account	Description	Amount
8/17/2025	ED MAY ZONING	PAYROLL	\$ 266.67
8/17/2025	ED MAY MAYOR	PAYROLL	\$ 200.00
8/17/2025	GREG AYERS	PAYROLL	\$ 350.00
8/17/2025	ASHLEY LITTLE	PAYROLL	\$ 50.00
8/17/2025	BOSTON SIFERD	PAYROLL	\$ 50.00
8/17/2025	DON WILLS	PAYROLL	\$ 50.00
8/17/2025	ERIC HEITKAMP	PAYROLL	\$ 66.67
8/17/2025	NATALIE WALTERS	PAYROLL	\$ 50.00
8/17/2025			
8/17/2025	AEP	STREET LIGHTS	\$ 1,546.92
8/17/2025	AEP	ELECTRICITY	\$ 38.25
8/17/2025	HANCOCK COUNTY SHERIFF	PATROL	\$ 750.00
8/17/2025	PINE LINE	LAWN CARE	\$ 890.00
8/17/2025	HF&W	REIMBURSEMENT	\$ 125.65
8/17/2025	AEP	STREET LIGHTS PARK	\$ 1,755.01
8/17/2025	TD ENGINEERING	SERVICES	\$ 832.00

Motion made by Ashley Little to pay bills, second by Boston Beitzel. All votes yea, 4-0, motion carried.

COMMUNITY COMMENTS

- None.

COMMITTEE ASSIGNMENTS/OLD BUSINESS

MARSHALL – LAW AND ORDINANCE COMMITTEE: Provides legal advice to the Village Council, the Mayor, and Village’s various committees. Additionally, discuss revisions to correct out-of-date ordinances, address requests for changes from the public and Village Administration, and create new ordinances to address new issues as needed:

- **COMMITTEE UPDATE**

- A letter was sent to Sean Marriot, stating his property on main Street needed some attention.
- Marshall sent a letter to David and Tabita Fenstermaker concerning the number of dogs being housed as well as junk stored on their property. Fenstermakers responded to Ed May, letting him know they will take care of the situation.

VACATED SEAT – RESIDENTIAL PROPERTY COMMITTEE: Provides the mayor if any issues communicated from the Village Residents or issues that needs to be address by Council such as abandoned vehicles, tall grass, trash, nuisances, dilapidated structures, and junk on premises:

- **COMMITTEE UPDATE**

- The Village Council did not provide any names for considerations.

GREG – FINANCE AND AUDIT COMMITTEE: Provides recommendations and reviews the Village’s Revenue and Expenditure reports against the annual budget estimates and reports this information to the Council, seek grants, responsible for the compliance of the Village’s records policy, and issues Solicitation Permits:

- **COMMITTEE UPDATE**

- No Report

ASHLEY and BOSTON - BEAUTIFICATIONS AND COMMUNITY EVENT COMMITTEE: Provides opportunities to build relationships between neighbors through engagements in beautification projects and entertainment/festival events that showcases the Village as well as making our Village the best it can be:

- **COMMITTEE UPDATE**

- Boston and Ashley gave Council the treasure report for the Jamboree.

ERIC –PUBLIC AFFAIRS COMMITTEE: Provides and maintains public relations for the Village Council through advocacy, transparency and improvement of communications, media, and policies:

- **COMMITTEE UPDATE**

- Continued updates to the Village website will be accomplished.

DON – INFRASTRUCTURE COMMITTEE: Provides the mayor recommendations or concerns with any trees, streets including striping and signage, sidewalks, curbs deteriorations, water, sanitary, storm water collection systems including manhole/catch basins, street lights and weather siren are malfunctioning, and lane/street vacation:

- **COMMITTEE UPDATE**

- The 2025 paving map was posted on the Village web page.

NATALIE – ASSET COMMITTEE: Provides the mayor with improvements or reports of any damages to Hoadley Park, Village Square, Post Office, and Acquisitions:

- **COMMITTEE UPDATE**

- The next projects for Hoadley Park were discussed. Council approved the Mayor to apply for the Hancock County Park District grant to build a new sidewalk, install parking blocks and construct a concrete handicap van accessible parking pad at Hoadley park. The sidewalks will provide a designated path for pedestrians, separating them from traffic and reducing risks for accidents. They will also benefit seniors and individuals with other disabilities who wish to use Hoadley Park. Since the parking lot is entirely stoned, a handicap van accessible parking pad is necessary to accommodate vehicles equipped with wheelchair lifts, ramps, or other mobility aids.
- The flag pole in the square will be moved to Hoadley Park, paid for by the Lions club. Eric Sterns will be moving the pole.

ED – PLANNING AND ZONING COMMITTEE: Provides recommendations to the Village Council on all issues related to the Village's zoning code and subdivision regs including changes to the code and requests to rezone lots:

- **COMMITTEE UPDATE**

- All current 2025 zoning permits that were issued are closed/completed.
- Still working on updating the zoning ordinance.

NEW BUSINESS

Boston Beitzel moved to adopt Resolution 2025-1, A RESOLUTION AUTHORIZING THE VILLAGE OF VAN BUREN TO ADOPT A HAZARD MITIGATION PLAN AS THE OFFICIAL PLAN FOR HANCOCK COUNTY, OHIO AS A GUIDE TO REDUCE RISKS TO CITIZENS AND PROPERTY, with a second from Eric Heitkamp. Roll call taken. Motion passed 4-0.

Ashley Little moved to adopt Resolution 2025-2, A RESOLUTION AUTHORIZING DOUGLAS E. CADE, PE, PS HANCOCK COUNTY ENGINEER, TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION (OPWC) STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS REQUIRED, with a second from Don Wills. Roll call taken. Motion passed 4-0.

Don Wills moved to adopt resolution 2025-3, A RESOLUTION ACCEPTING THE AMOUNTS AND RATES DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR, with a second from Eric Heitkamp. Roll call taken. Motion passed 4-0.

With no further items on the agenda, Ashley Little moved to adjourn, a second from Don Wills. All votes yea, meeting adjourned.

Ed May, Mayor

Greg Ayers, Village Clerk