

**Wadenhoe Recreation Hall
Committee/Trustee meeting February 24, 2022**

Apologies: Nicola Guise, Mark Petty, Francis McDougall, Jane Woodbridge, Sue Groom

ANNUAL REPORT PROGRESS

Vice chairman Catherine Burbage said the annual report for the hall was due to be submitted by the end of July and that the accounts were still being prepared by the treasurer.

SIGNATURES FOR THE ACCOUNT AND TRUSTEE FORMS

Trustee forms would be brought to the next meeting so that any committee member who hadn't signed them could do so.

FILM NIGHTS

Heidi and Gill to schedule in film dates for three nights starting from May. In the meantime, the committee would look at buying speakers. A quote has been received from Pete Prior to strengthen the boards in the attic for the film screen for £425 and this was approved.

FREE COMMUNITY EVENTS

It was agreed to allow the churches in the area to use the hall for free and to state that this would be reviewed in a year's time. (Feb 2023)

BOOKINGS

Gill said the bookings are improving and that there were a number of weddings and other big events on the Google calendar. Catherine asked whether the hall should be accepting these large bookings as it limited summer car parking but the Wadenhoe representatives on the committee had no objection.

Catherine asked if Achurch village could use the tables on the Sunday of the Queen's Jubilee celebrations. Gill replied that the hall had been hired by the pub and Sylvia said the Wadenhoe Trust was planning an event so all would speak in the near future about the hire and tables. Gill to report back to the committee about whether the beacon lighting would be on the Thursday or Friday of the public holidays.

CAR PARK

Sylvia raised serious concerns about the number of pub guests being fined for parking in the car park. She said registration numbers were being passed on to the committee chairman but customers were still being fined. If this continued, the pub would be forced to close.

The original agreement between the pub and hall was that the pub would be given a tablet so that customers could sign in and their

number sent automatically to the car park management firm. This had not happened.

Gill also mentioned that hall hirers were being fined even though the company had been notified. That included a local councillor attending a parish council meeting on the premises.

It was agreed that a tablet should be provided.

Gill asked if it was possible to cancel the contract with the car park firm but was told the deal was for four years.

CAR PARK

It was agreed the committee would look into resurfacing the car park and were advised that any materials used would need approval from the Environment Agency.

CAR PARK INCOME

It was reported that car park income to the hall was £246 in January and £105 in February plus additional monies from permits (@£80 p.a.)

100 CLUB

It was confirmed that the 100 Club had been wound up and only one member (Christina) had yet to cancel her direct debit.

HARRIS FENCING

It was agreed these panels should be sold at £20 each.

LIGHTING

Sylvia to speak with Pete Prior or an electrician about fixing the outside and hall lights.

BENCH

The bench is to be installed by Pete Prior and the committee approved his quote at £110 (the quote to include removing the old bench).

CLEANING & BINS

Gill said rubbish and recycling bins were urgently needed. Justin agreed to find out about bins. Gill to book Kind Klean for weekly cleaning when bookings became busier.

FINANCE INFORMATION

Justin said the committee needed more regular information about the hall cash flow. The treasurer should provide more regular updates about hall finances.

NEXT MEETING DATES: March 29, May 3 and June 7 2022