

The Village and OCJ Kids

Foster Group Home Visitation Standards for House Mentors Representing Lifepointe Church

Thank you for being part of spreading the love and hope that only Jesus can offer! At Lifepointe, our mission is to "Love God. Love Others. Share His Love Unconditionally." We are guided by 9 core values that shape our church culture and help us minister effectively in this context. Below are four key values to keep in mind as we interact with DCS, Roman Home staff, residents, and each other.

Integrity - Living a Lifestyle of Uncompromised Truth and Commitment

Building and maintaining trust are fundamental to ensuring a long and vibrant partnership with OCJ Kids and Roman Homes. Every time we engage with this program, we represent Christ, OCJ Kids, and Lifepointe.

Generosity – Giving God the First and Best of All I Have

Generosity is a condition of the heart. As our team interacts with home staff, residents, and others in the foster care system, we will practice generosity. Our words will be seasoned with grace, we will exercise abundant patience, and always assume the best of others, especially in the face of adversity. We will do our best to ease the physical, spiritual, and emotional burdens faced by those we serve.

Honor - Worshiping God and Preferring Others Over Myself

When we step onto the properties overseen by Roman Homes, we are guests and servants. As part of OCJ's training, we recognize that the house manager is the authority. Our team members will honor those we are serving by being early, observing house rules, leaving homes better than we found them, and engaging respectfully with residents and staff. The Lord has placed leaders in their roles, and we will demonstrate honor through our words and actions.

Changed Lives – Exchanging My Identity for a New Identity in Christ

This is our prayer! Our heart's desire is that, through our interactions with staff and residents, lives will be changed. Transformation is possible through the mighty name of Jesus, and we have the privilege of being His ambassadors. Whether we're playing a round of UNO or providing a shoulder to cry on, may Christ be known through us.

Procedures

- **Be Early:** Punctuality is a form of respect and allows us to serve effectively. Please arrive 10-15 minutes before the scheduled start time.
- **Start and End with Prayer:** Before arriving at the property where you'll be serving, gather other team members and pray. Conclude your time in the home with an offer to pray for staff and/or residents. Be respectful of others' beliefs, but feel free to ask to pray with and/or for the staff and residents.
- **Respond Quickly to Service Requests:** Your timely response to requests via Planning Center helps the administration team ensure coverage for each home, allowing us to fulfill our promise to OCJ and Roman Homes. If you are unsure how to use Planning Center feel free to reach out to amanda@lifepointeaz.com, call the church offices at 928-772-1360, or click this link for a tutorial:
<https://pcoservices.zendesk.com/hc/en-us/articles/204460240-Introduction-for-Team-Members#access-the-services-mobile-app-0>
- **Blocking Time in Planning Center:** Within our scheduling platform, there is a function that allows you to block out time for days that you do not want to be scheduled, like for a planned vacation or visiting family. Please utilize this function regularly for the benefit of our scheduler. This link will bring you to the tutorial of how to use Planning Center:
<https://pcoservices.zendesk.com/hc/en-us/articles/204460240-Introduction-for-Team-Members#access-the-services-mobile-app-0>
- **Complete the Online Debrief Form:** Within 24 hours of your visit, fill out the online debrief form via The Village portal. This must be completed after each and every visit you have to any of the group homes.
<https://lifepointeaz.churchcenter.com/people/forms/793354>
- **Follow All House Rules:** Adhere to the guidelines set by the individual homes and the staff. Do not challenge rules or staff in any way. If you have any suggestions, feel free to list them in the Online Debrief Form for review.
- **Review Behavior Binders:** At each house, in a metal locking filing cabinet, there are binders that show documentation and behavioral reports for each resident. With staff's permission, spend a few minutes each visit to acquaint yourself with the residents behavior to understand their triggers and potential issues you can steer clear of. We recommend you review the binder each and every visit due to residents turnover, and potential behavioral change.
- **Ensure Cleanliness:** Before leaving, make sure all areas used are completely clean. Try to leave it cleaner than you found it.

- **Offer Help Before Leaving:** Ask if there is anything more you can assist with before you go.
- **Report Incidents Promptly:** If an incident occurs, log into the Village portal, complete the appropriate form, and submit it to the relevant authority. Once submitted, contact Pastor Jeremy at 928-308-9609 to inform him of the situation.
- **Adhere to All Laws and Policies:** Follow all federal, state, and agency policies and laws. Also, follow all house rules that are in the binders at each home.