

1. Enrollment and Registration:
 - a. Eligibility to attend any Katie Helms Consulting masterclass or paid event hinges on successful completion of payment.
 - b. Enrollment is on a first-come, first-served basis when there are limited seats.
 - c. There are no refunds. Replays will be provided when applicable.
2. Content and Materials: Find Flow as You Assemble a Team will equip you with some questions to ask and techniques to use as you build a thriving team and cultivate a culture of flow within your business.
 - a. Participants may gain greater productivity, improved morale, expanded innovation, enhanced customer service, better problem-solving, elevated capacity, stronger brand identity, and increased revenue.
 - b. There are no prerequisites, such as recommended experience or prior knowledge, for participants to fully benefit from the masterclass, only a desire to hone leadership skills.
 - c. The 90 minute zoom call will be an interactive and participatory discussion.
3. Intellectual Property: All masterclass materials, including any handouts, slides, worksheets, or resources provided to participants are the intellectual property of Katie Helms and will not be distributed without permission and attribution.

Any content received during a masterclass is strictly for personal use, not to be duplicated. All content and materials are under copyright 2023
4. Participant Responsibilities:
 - a. Participants are invited to participate actively in the discussion where relevant and will speak with respect to and about other participants and the instructor.
 - b. Participants will adhere to any guidelines or rules set forth during the masterclass.
 - c. Technology requirements include a mobile device or computer, wifi access, and a zoom account in order to successfully participate in the masterclass.
5. Limitations of Liability:
 - a. Individual results may vary, and are highly dependant on participants willingness to practice new skills. There is no guarantee of successful outcomes or direct, tangible results from attending the masterclass.
 - b. Liability is limited for any unforeseen circumstances or events that may impact the delivery or availability of the masterclass, such as technical issues, force majeure events, or changes in the instructor's availability. In the unlikely event of a last minute cancellation, the event will be rescheduled.
6. Privacy and Data Protection:
 - a. Participant data will be collected, used, stored, and protected in accordance with applicable data protection laws and regulations.
 - b. The **privacy policy outlines** the details of data collection, processing, and retention.
7. Modifications and Termination:
 - a. Instructor retains the right to modify, reschedule, or cancel the masterclass in the event of unforeseen circumstances or low enrollment, and remedies will be provided in any of these cases.

- b. Participants will be notified of any changes or cancellations via the email address or phone number provided upon registration.
- 8. Dispute Resolution:
 - a.
 - b. Outline the process for resolving any disputes or disagreements that may arise between the organizer and participants, including mediation or arbitration procedures.