

Comment Process (DRAFT)

Problem Statements

- People with cognitive disabilities have difficulty tracking and working with GitHub
- We need an accessible, understandable way for commenters to follow what is going on
 - GitHub email subject lines using issue number are not helpful
 - Maybe a single place to track all content
 - Change is at the end of the email
- Groups struggle with breaking down multi-issue comments - commenters

Overview

- A group must provide 3 ways to comment:
 - GitHub
 - Email
 - Phone call and transcribe if needed as accommodation
- A commenter is responsible for providing 1 github issue or email per issue.

Process

- A group posts something to comment on that includes a standardized statement
 - Include all three options for commenting including how to request the accommodation option
 - Link to instructions for following issues after they are written
 - Maybe
- When editors receive multiple comments in github or via email, send the email requesting the author break the comments up
 - If issues are not broken up, they will be closed or not registered
 - If an individual responder needs assistance as an accommodation, this will be supported

Standardized Text

Standardized comment statement for blog and within document

[need text here]

Multiple issues in a Github Issue or Email

Dear XXX,

Thank you for taking the time to review and comment on [need text]

Instructions for tracking issues

References

- [Issues using W3C Tools and Processes](#)
- [How to work with COGA](#)

Suggestions for tracking comments and changes

- We were wondering if a horizontal review dashboard-style interface would help COGA with tracking issues (in addition to other things being discussed above).
 - Example dashboard:
<https://w3c.github.io/horizontal-issue-tracker/?repo=w3c/a11y-review>
 - This is slated to be discussed in APA plan on the 2nd of August; will report back after that.
- Working on some guidance for including HTML previews of changes in Pull Requests, rather than having to interpret the diff in GitHub:
 - https://www.w3.org/WAI/APA/wiki/Key_Resources_and_Links#HTML_previews_f_or_Pull_Requests
 - This is being drafted at the moment; we could include it in the APA GitHub repo's README in future perhaps.
 - We could also make it part of the template for filing Pull Requests.
- We could include guidance on filing issues as part of the New Issue template in GitHub
 - Going to discuss in APA plan and have a think about it.