

PRICKLY PEAR FOOD CO-OP

PO Box 1524

Truth or Consequences, NM 87901

Board of Directors Meeting MINUTES April 23, 2024

Location: Truth or Consequence Main Library Meeting Room

Meeting Time: 11:00 am

Facilitator: Connie Chmura

Note taker: Paula McAlister

Timekeeper: Heather Rische

I. Call to Order Connie Avi called to order at 11:15 a.m.

II. Roll Call and Confirming Quorum

Present

Avi Burg, Connie Chmura, Paula McAlister, Heather Rische, Dani Vorves, Sunday Xiques

Not Present

Solume Anderson

III. Member Forum - Any members present may voice concerns or questions.
No public members

IV. Action Items

- A. It is recommended that the Board accepts the Minutes of the March 16, 2024, Annual Members Meeting and Potluck.

Motion was made by Connie Chmura, seconded by Paula McAlister and carried by unanimous vote.

Motion Carried

- B. It is recommended that the Board accepts the Minutes of March 26, 2024 Board of Directors meeting.

Motion was made by Heather Rische, seconded by Connie Chmura and carried by unanimous vote.

Motion Carried

- C. It is recommended that the Board accepts the Minutes of the April 5, 2024 Special Board of Directors meeting.

Motion was made by Connie Chmura, seconded by Avi Burg and carried by unanimous vote.

Motion Carried

- D. It is recommended that the Board accepts the Financial Reports for the month of March 2024.

Motion was Tabled. Report is not finalized. Avi is not a bookkeeper but is willing to act as Treasure. We need help. Through The Bountiful Alliance there may be an opportunity to have QuickBooks. Colin may be a resource. We may get a volunteer at the Volunteer meeting on Thursday. Heather will attempt to put together the past report. Priority needs to be made on getting the May report and working back from that point. Catchup is due to the fact that we lost our Treasure who had the bookkeeping experience.

Motion Carried

- E. It is recommended that the Board approves Sulome Anderson as signer to the bank account, as President of the Board of Directors, effective April 5, 2024.

Motion was made by Heather Rische, seconded by Connie Chmura and carried by unanimous vote.

Motion Carried

V. Progress Reports (Action May Be Taken)

- A. Board of Directors Member listings and Recruitment
We do have a new Board member Dani Vorves. There is a possibility to recruit from the Volunteers pools.

- B. Membership Update
Avi Burg will take complete responsibility for data entry into the Membership listing document. Paula McAlister will keep the hardcopy applications. More copies will be made of both the membership application and the membership certificate.

- C. Board of Directors training session
*Berry Peer Group is an excellent resource. Please make every effort to attend the electronic meetings. Silver City field trip in the planning. Interest in Non Violent Communication (NVC)
Toas Food Co-Op initial contact to make allied friendship with them, ie structure. Avi Burg will bring his initial contact information to our next meeting.*

D. Refrigerator and Scale

We need to go back to the drawing board. Initial investigation did not consider printing. Get a scale with options for the future. Purchase with wheel cart.

Motion was made to purchase two scales one with interface and one without including wheeled storage/usage cart by Heather Rische, seconded by Sunday Xiques and carried unanimously by all.

Motion Carried

Discussion regarding accepting donations as money rather than commitment of paying for an item once it is purchased. We would graciously accept donations to go toward the purchase of an item.

Note on purchase of refrigerator previously Board approved - The purchase should not to exceed \$2,500.

E. Discount Tiers: member, nonmember, board employee

Non member 30% standard pricing, Member less 10%, Volunteer Members less 20% discount.

Motion was made to adopt the Discount Tier pricing for member, nonmember, board employee: Non member 30% markup standard pricing, Members less 10%, Volunteer Members, and board members less 20%- volunteers get discount for one shopping trip per 2 hour volunteer credit by Connie Chmura, seconded by Heather Rische and carried unanimously by all.

Motion Carried

Motion was made to adopt procedures as listed below by Avi Burg, seconded by Heather Rische and carried unanimously by all.

Prepare a Volunteer sign-up sheet for each distribution with slots for duties and time slots. Lead volunteer to head group as Volunteer Coordinator. Volunteers will sign-in on the volunteer sheet for two-hour shifts to receive the 20% discount. Slots will be from 1:00 to 3:00 and from 3:00 to 5:00. The 20% discount is a one-time discount purchase to be used at the next purchasing distribution.

Motion Carried

All to be discussed at the volunteer meeting on April 25.

F. Discuss bringing in local beef, dairy etc. How to deal with three different ranchers/farmers who have approached us regarding this. The more we can integrate local sources into our distribution the more funding sources become available for our ability to apply.

A form was submitted to Board members to review that will be provided to ranchers/farmers. USDA certified and proper licensing required.

Form is very detailed. Include the minimum amount to be ordered from the supplier.

There are a few concerns regarding food handling i.e. meat - frozen? Insulated bags freezer packs.

All information from suppliers will be provided on the co-op order form. The Board will need to adopt a policy that will outline certain criteria as to what information will be listed such as if the food is local, if organic, what type of pest control, whether antibiotics are used, etc. 100% transparency and decision to be made totally at the members discretion. 100% local and certified organic will be documented.

- G. *Avi Burg requested that we follow-up with Pierre to update our website to upload the video from the annual meeting and also include a Minutes tab.*

ADDENDUM - April 24, 2024

- A. A motion was made via e-mail by Heather Rische, seconded by Connie Chmura and carried to approve the expenditure of up to \$550 for tax preparation. An extension has been filed.

Motion Carried with six in favor, one abstention.

Schedule

Month	Date	Time	Event	Location
	2	1:30 - 4:30 pm	Distribution	Snakestone Studio
	5	10:30 am	Special Board Meeting	Electronic
	9	11:00 am - 1:30 pm	Work Meeting - Frig and scale	Library
	10	8:00 pm	Orders Due for 4/16 Delivery	On-Line
	16	1:30 - 4:30 pm	Distribution	Snakestone Studio
	23	11:00 am - 1:30 pm	Board meeting	Library
	24	8:00 pm	Orders due for 4/30/24 distribution	On-Line
	30	1:30 - 4:30 pm	Distribution	Snakestone Studio
	7	11:00 am - 1:30 pm	Work Meeting	Library
	8	8:00 pm	Orders due for 5/14 distribution	On-line

May	14	1:30 - 4:30 pm	Distribution	Snakestone Studio
	21	11:00 - 1:30 pm	Board Meeting	Library
	22	8:00 pm	Orders due for 4/28 distribution	On-line
	28	1:30 - 4:30 pm	Distribution	Snakestone Studio

VII. Adjournment

Motion was made to adjourn the meeting by Connie Chmura, seconded by Sunday Xiques and was carried unanimously by all at 1:26 pm.

Respectfully submitted by Paula McAlister on April 23, 2024

PMC

April 23, 2024

BOARD APPROVED - MAY 21, 2004