

Northville Public Library
Board of Trustees
Feb 11, 2025 Minutes

Present: Alisha Rivera-Holmes, Rich Cole, Mike Feldman, Stella Williams, Beth Junquera, John Knapp, Shirl Doherty, Cristen Shepard

Stella Williams, President, called the meeting to order at 6:30 p.m.

Secretary's Report: Rich Cole moved to approve the report, seconded by Cristen Shepard. The Secretary's Report was approved unanimously.

Treasurer's Report- Mike Feldman provided detailed reports on disbursements and account activity. He raised a question about an invoice from Mirabito, and he will follow up on that discrepancy. The Treasurer's Report was unanimously approved. (Knapp, Cole)

Mike Feldman moved to approve the payment of bills, which John Knapp seconded, and all members were in agreement.

Director's Report: Alisha Rivera-Holmes provided stats on library usage. MVLS has provided a resource kit for parents that will be accessible through the NPL site. Alisha will be working from home from February 17th to 22nd, which will allow the clerks to work independently but with phone guidance if a problem occurs. Saratoga Historian Lauren Roberts will present "Women of the Saratoga Campaign" on March 1st in the upstairs gallery. Stella Williams moved to approve the Director's Report, which John Knapp seconded, all members concurred.

Policies: Shirl Doherty provided information from the ADA (Americans with Disabilities Act) to help us implement a dog policy for the library. There are strict guidelines for what constitutes a service animal and how the staff must legally address the issue. Clear signage must be at the library entrance.

Old Business: The director reiterated that Edinburg residents are not "charged" for a library card but a donation of \$5 is requested.

New Business: Shirl Doherty has been researching programs offered by other libraries and programs that she sees being well received by the community. Some of the suggestions, such as an "open mic night" could be offered without any incurred cost. Also suggested were artists and author's talks. The Friends have indicated that they would be interested in funding some programming. Mike Feldman suggested that we

set a dollar amount to be included in the budget for the first year and then collect data to gauge how the programs Rich Cole suggested \$1,000 for programs geared for kids and another \$1,000 for all other age groups. That would create a budget line of \$2,000.

Budget: MVLS requires that computers be replaced in a timely manner to support all Polaris system operations. This will mean replacing both the office computers and the computers used by patrons. The suggestion is to reduce the number of public computers to three, at a cost of \$950 per computer.

Rich Cole moved to create a new custodial position. The position is for four hours per week at the prevailing minimum wage and will be implemented for the coming year. Cristen seconded the motion, and all members voted aye.

Mike Feldman made a motion to go into executive session at 8:15 PM, seconded by Williams, with all parties in agreement. The executive session concluded at 8:51 p.m. with all voting aye. (Knapp, Feldman)

Mike Feldman moved to propose a five-percent increase in the 2025-26 budget to \$186,814. John Knapp seconded the motion, and all members voted aye.

Next Meeting: Tuesday, March 18, 2025, 6:30 p.m.

Adjourned: 8:58 p.m.

Respectfully submitted, Beth Junquera (secretary)