

Jersey City Public Schools  
Frank R. Conwell School  
P.S. #3, Home of the Tiger Champions  
(201) 915-6100  
Fax (201) 413-5118  
Office of the Principal



August 28, 2024

Dear Parents/Guardians of the 2024-25 Conwell Tiger Champions,

We are back for an amazing experience and are eagerly looking forward to our CHAMPIONS starting an incredible fall season. Our primary mode of communication will continue to be through the [ps3.jcboe.org](https://ps3.jcboe.org) website which will house our updated calendar and contact information for our staff. We are currently updating the assignments of the teachers on the list but the emails are correct. All of the supply lists on the website are current and should be used as a guide for making sure your children are ready from Day 1. They are listed under "SHOW ALL NEWS". We also share information and pictures from select events on our Facebook/Twitter/Instagram feeds @conwelltigers.

The Conwell Tigers are especially excited to introduce our new Acting Assistant Principal, Ms. Nicole Colon. She is eager, enthusiastic, and can't wait to meet all of our Conwell Tigers!!!

Please take a moment to peruse the information below as it pertains to the first day of school. Breakfast and lunch will be served on the first day of school. Breakfast is free for all students. **Please note that ALL STUDENTS, REGARDLESS OF INCOME, MUST COMPLETE THE LUNCH FORM AT THE BOTTOM OF THIS EMAIL.**

#### **ATTENDANCE**

Daily attendance is mandatory for all CHAMPIONS, from Pre-K through 5th grade. Unfortunately, we were cited by the NJDOE for our chronic absenteeism for the last school year. As a result, attendance accountability will change for students starting Day 1. A Conwell Tiger Attendance Committee has been established to provide support for all CHAMPIONS and families who are showing signs of potential excessive absenteeism. Attendance is DIRECTLY correlated to student achievement. Instruction begins promptly at 8:35 a.m. each day, therefore it is essential to arrive on-time to school.

Arriving even 2 minutes late to class can have significant negative effects to the student, the teacher, and the rest of the class. The interruption is especially disruptive when teachers are in the process of trying to engage students. We expect all CHAMPIONS to be at school on time.

#### **NEW Arrival Procedures:**

All K-5 CHAMPIONS should be at the school no later than **8:20 am**, lined up at their assigned locations. Doors will open promptly at **8:30 am** each day.

**THE MONMOUTH STREET GATE WILL BE CLOSED. THE ONLY ENTRANCE TO THE CAMPUS WILL BE ON BRIGHT STREET. THERE WILL BE STAFF/SECURITY TO MONITOR THE CAMPUS.**

Kindergarten, First, and Second Grade will meet on the blue pad adjacent to the playroom. There will be lines set up in order starting from the playground fence moving south toward the playroom entrance. There will be chairs set up with classroom signs on them to identify where to lineup. Bring umbrellas if it rains but please be ON TIME. Bus students in Ms. Willems', Ms. Zupko's and Ms. Valenciano's class will be picked up from the bus on Bright Street.

| <b>PLAYROOM</b>  | <b>EXIT D</b>     |
|--|-------------------|
| K: Forti-206<br>K: Laboy-213<br>K: Caicedo-209<br>K: Addison-208<br>1: Geocos-207<br>1: Carroll-212<br>1: Peldunas -214<br>2: Mattesich-210<br>2: Otero-211<br>2: Montanez-216 | <b>PLAYGROUND</b> |

Grade 3 will line up outside of the double doors adjacent to the cafeteria. Grades 4 and 5 will line up on the basketball courts. Bus students in Ms. Rima's and Mr. Azzarello's classes will be picked up off of the busses on Bright Street.

\_\_\_\_\_ Double Doors: Main Entrance to School \_\_\_\_\_

Cafeteria Door → 3: Browning-302 3: Van Sant 305 3: Matos-306

\_\_\_\_\_

← TO MONMOUTH ST.

\_\_\_\_\_

Basketball Court

\_\_\_\_\_

5: Perez-310 5: Wildstein-311 5: Bukowsky-313 4: Rapoza-304 4: Perez-308 5: Rodgers/Doitteau-312

### **PreK Arrival:**

**Bus Information to be provided shortly. As of today there will be 1 bus from PS#16 that will make 2 drop-offs. This is NOT the CASPER bus. The CASPER bus information will also be provided shortly.**

(8:30 am) All doors Open. Pre-K Paras assigned to Morning Supervision will escort their students to their classrooms.

All students in 102, 104, 106, 108, 110, 112, 114, and 116 will sign students in on the outside of classroom door in the playground facilitated by teacher.

202 will sign in outside Stairwell A (EAST SIDE OF PLAYGROUND)

204 will sign in by lobby doors to playground. (EAST SIDE OF PLAYGROUND)

109 will sign in through 108

111 will sign in through 110

113 will sign in through 114

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\_\_\_ Ms. Ayaxy-116 \_\_\_ Ms. Waddleton-114 \_\_\_ Ms. Carter-112 \_\_\_ Ms. Porcher-110 \_\_\_ Ms. Wright-108 \_\_\_ Ms. Gonzalez-106 \_\_\_ Ms. Hyle-104 \_\_\_ Ms. Donaus-102  
Ms. Isabel-113 Ms. Huamani-111 Ms. Palma-109

Ms. Isabel-113

## **PRE-K PLAYGROUND**

202 STAIR A

204 LOBBY

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**Dismissal:**

ANY CHAMPIONS WHO ARE PERMITTED TO WALK HOME MUST NOTIFY TEACHERS THROUGH EMAIL.

| Time    | Grade           | Instruction              |
|---------|-----------------|--------------------------|
| 2:40 pm | Pre- K          | Same location as Arrival |
| 2:45 pm | Kinder          | Blue Pad                 |
| 2:45 pm | 1 <sup>st</sup> | Blue Pad                 |
| 2:45 pm | 2 <sup>nd</sup> | Blue Pad                 |
| 2:45 pm | 3rd             | Blue Pad                 |
| 2:45 pm | 4th             | Double Doors in Back     |
| 2:45 pm | 5th             | Cafeteria                |

YOU MUST BE ON TIME TO PICK UP YOUR CHILD. IF THERE IS AN EMERGENCY, PLEASE NOTIFY TEACHER.

**UNIFORM POLICY:** All CHAMPIONS shall be in uniform daily. Orange tops- Navy bottoms. CHAMPIONS are encouraged to wear sneakers each day as they will have recess outdoors. On days where students have Phys-Ed, they may wear navy sweatpants to school. All orange t-shirts purchased by the PTA may be worn daily as uniform shirts. Orange polos and button downs are also encouraged. There will be dress down days where students can wear jeans or other pants to school and may be theme-driven. A calendar of these dress down days will be provided to each CHAMPION for the entire school year.

In closing, I would be remiss if I did not thank our entire community for making our opening a success, each and every year. Special thanks to our Teachers, Staff, Clerks, Custodians, Security, Food Service, Students, Parents, Assistant Principal, Ms. Colon, and the entire PS#3 PTA Board. The PTA is an essential component of the everyday operations at PS#3. The PTA serves as the liaison between the parents and the administration of the school and continues to advocate for ALL of our PS#3 Conwell Tiger CHAMPIONS.

**INFINITE CAMPUS:**

All CHAMPION Class Assignments have been updated on Infinite Campus. You should be able to log into your account and view your CHAMPION's teacher. If you are new to PS#3 and need access to Infinite Campus, please contact Orissa Burke, [oburke@jcboe.org](mailto:oburke@jcboe.org).

I wish you all an amazing day and can't wait to see everyone next Thursday.

PLEASE BE ON TIME ON THURSDAY!! Lineup at your respective locations and await the arrival of the teachers.

ALL IN for the 2024-25 School Year. Buckle those chin straps. It's going to be a fun ride!!!

*Darren L. Mischel*

Darren Mischel, Principal

IF YOU DO NOT HAVE YOUR CHILD'S HOMEROOM NUMBER, log into Infinite Campus to retrieve. If you are unable to access Infinite Campus, please EMAIL [contactps3@jcboe.org](mailto:contactps3@jcboe.org) and we will send it to you by Wednesday.

Thank you!!

**THE FORMS BELOW MUST BE FILLED OUT FOR EACH OF YOUR CHILDREN PRIOR TO THE START OF SCHOOL. MANDATORY**

[CHAMPION EMERGENCY CONTACT FORM](#)

[MANDATORY SCHOOL LUNCH FORM FOR ALL CHAMPIONS](#)

[TITLE 1 PARENT COMPACT FORM](#)

[PHOTO/SOCIAL MEDIA RELEASE FORM](#)

**Current Homeroom Roster as of 8/28/2024**

**Grade Pre-K 3 year old**

102: Cristina Donaus (Para: Ranya Gendy)  
108: Latia Wright (Para: Mary Zaki)  
109: Jessica Palma (Para: Mary Gaber)  
110: Cathy Porcher(Para: Lanesha Wright)  
111: Cecilia Huamani(Para: Hanan Badr)

**Grade Pre-K 4 year old**

104: Kim Hyle (Para: Faith LaRusso)  
106: Xiomara Gonzalez (Para: Dianne Colon) DUAL LANGUAGE  
112: Charonda Carter (Para: Jamie Kenny)  
113: Linda Isabel (Para: Heba Ghaz)  
114: Andrea Waddleton (Para: Neida Rivera)  
116: Ayaxy Podulka (Para: Rania Ibrahim) DUAL LANGUAGE  
202: Bonnie Micek (Para: Mariam Michael)  
204: Erin Knauss (Para: Lori Appello)

**Grade Kindergarten**

206: April Forti (Teacher Assistant: Tia Fernandez .5)  
208: Karen Addison DUAL LANGUAGE  
209: Natasha Caicedo DUAL LANGUAGE  
213: Cheryl Laboy (Teacher Assistant: Tia Fernandez .5)

**Grade 1**

207: Miriam Geocos DUAL LANGUAGE (Susan Flores)  
212: Sharon Carroll  
214: Jennifer Peldunas

**Grade 2**

210: Carol Mattessich  
211: Yeidy Otero DUAL LANGUAGE  
216: Alexandra Montanez

**Grade 3:**

302: Jacqueline Browning  
305: Jenna Van Sant  
306: Maritza Matos DUAL LANGUAGE

**Grade 4**

304: Jennifer Rapoza  
312: Luis Doitteau/Rasheedha Rodgers (Para: Aloj)  
308: Axel Perez DUAL LANGUAGE (Para: Amiris Sepulveda)

**Grade 5**

310: Belinda Perez DUAL LANGUAGE  
311: Shannon Wildstein  
313: Laina Bukowsky

**Self Contained**

**K-2 ID**

107: Kristi Zupko (Para: Enas Boules)  
231: Nicole Willems

**K-2 LLD-S**

316: Monica Valenciano

**3-5 ID**

314: Touheedah Rima (Paras: Sarah Alston, Sharmise McKiver)

**3-5 LLD-S**

319: Mark Azzarello (Para: Zhor ElGoubi)