



Merchandise Sales

Stock Supplies

- Tablet and Credit Card Reader
- Battery
- Cashbox
- Merchandise

Morning set-up

- Turn on the tablet and credit card reader.
- Make sure the tablet is paired to the correct card reader.
- Sync the tablet to the Wifi
- Log into Shopify
- Hang the merchandise display items, using the picture as a guide.

How To's

- Use the merchandise tablet and login to Shopify
- Click the items the customer wants to purchase. If in RI, choose "RI-magnet" in CT, choose "CT-magnet", etc.
- Use the checkout button to get to the payment screen.
- The customer then pays for the merchandise, either credit or cash (Credit preferred). We also take Apple and Google Pay.
- We don't have printed receipts, but they can receive a text or email receipt if they choose.

- Customer takes their merchandise. We do not offer online merchandise.

Closing

- **DO NOT LOG OUT of Shopify.**
- Power down all electronics.
- Gather all the electronics (tablet, credit card reader, cords, batteries) and wipe them down if they are dirty . Unplug all cords. Store the tablet with its matching credit card reader and cords in their designated bag. Do not store with the cords still plugged in to the portals. Manager will pick them up.
- Cash out with a manager.

Key Points

- Merchandise is fulfilled, because the customer is leaving with the item. We do not sell merchandise on-line or ship merchandise, it can only be purchased at the U-Pick.
- **If purchasing bulbs and merchandise, this MUST be completed as 2 separate transactions.**
- We accept credit, Apple and Google Pay, or cash for payment (credit preferred).
- We don't have inventory in Shopify by size. So, if someone wants a t-shirt, you just click on the t-shirt, regardless of the size they want. You will have to check the physical inventory bins to ensure that we have the desired size.
- In 2025-we are again offering an extra 10% discount on bulbs and merchandise to **season pass holders** and **farm hopper ticket holders**. This is for both bulbs and merchandise, purchased ON-SITE at the farms. Use the discount "SEASON2025" (for season pass) or "HOPPER2025" (for farm hopper ticket) depending on which ticket they have. The customer has to show their ticket to use this discount.

If a discount needs to be applied:

- Click on the **3 dots** on the top right of page
- Choose “**apply discount code**” and type in one of the following discounts after you have confirmed their ticket type:
 - SEASON2025 (if they have a season pass they receive additional 10% off bulbs and merchandise, only onsite at the u-pick)
 - HOPPER2025 (if they have a farmhopper pass they receive additional 10% off bulbs and merchandise, only onsite at the u-pick)
 - TEAMBULBS2025 (if they are a team member, they receive 50% off total for bulbs-combines with the current 20% off deal, only onsite at the u-pick)
- “**Save**” button
- You will see the discount applied on the main page
- Team Discount: We offer a 10% discount on merchandise to our team at the end of the season. We will send out a notification when this is happening and will have a discount code at that time. If a team member really likes a product, they should purchase it when they see it in case it sells out before the discount is offered.

Breaks

- You will get a 15 minute paid break. If you work a double, you also get a ½ hour unpaid lunch break.
- Your team leader will schedule breaks. However if there is no team leader on your shift, it is up to your station to schedule it among yourselves. Please talk with a manager about coverage for your break.