



# Indraprastha College for Women

## University of Delhi

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| Course Name:       | B.Com (Hons)             |
| Paper Title:       | Export-Import Management |
| Unique Paper Code: |                          |
| Semester:          | V                        |
| Faculty(s):        | Ms. Sakshi Singh         |
| Year:              | 2024                     |

| <b>Work Plan</b>                          |          |                                                                    |                                                                                                                        |
|-------------------------------------------|----------|--------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|
| Period                                    | Unit No. | Learning Objective                                                 | Topics to be Covered                                                                                                   |
| 1 <sup>st</sup> Aug -3 <sup>rd</sup> Aug  | I        | Basics of Export-Import Management                                 | An overview of Foreign Trade Policy; An overview of export-import management system in India; Deemed exports           |
| 5 <sup>th</sup> Aug-10 <sup>th</sup> Aug  |          |                                                                    | Importance of exports to economic growth; Understanding Export--Import Operations; Steps of export shipment from India |
| 12 <sup>th</sup> Aug-17 <sup>th</sup> Aug |          |                                                                    | Processing of an Export Order; Legal Formalities for Getting Started in Foreign Trade                                  |
| 19 <sup>th</sup> Aug-24 <sup>th</sup> Aug |          |                                                                    | International Commercial (INCO) Terms 2020; Rules of Origin & Certificates of Origin;                                  |
| 26 <sup>th</sup> Aug-31 <sup>st</sup> Aug | II       | Export-Import Procedure and Documentation                          | EXIM procedure; Export Documents related to goods, shipment and payment;                                               |
| 2 <sup>nd</sup> Sep-7 <sup>th</sup> Sep   |          |                                                                    | Import documents used in import transaction; Export and Import through Post & Courier                                  |
| 9 <sup>th</sup> Sep-14 <sup>th</sup> Sep  |          |                                                                    | Export finance: pre-shipment and post-shipment                                                                         |
| 16 <sup>th</sup> Sep-21 <sup>st</sup> Sep | III      | An Overview of Export Promotion Schemes and Organisational Support | Niryat Bandhu Scheme, MEIS, SEIS, Information on Registered Exporter (REX) System, SCOMET guidelines                   |
| 23 <sup>rd</sup> Sep-28 <sup>th</sup> Sep |          |                                                                    | Export Incentives: Scheme For Remission of Duties or                                                                   |

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|                                           |                      |                                          | Taxes on Export Products (RoDTEP), Scheme For Rebate of State and Central Taxes and Levies (RoSCTL)                                                                         |
| 30 <sup>th</sup> Sep-5 <sup>th</sup> Oct  |                      |                                          | Export Promotion Capital Goods (EPCG); Organisational support: government regulatory agencies involved in export and import i.e. Department of Commerce and Industry,       |
| 7 <sup>th</sup> Oct-12 <sup>th</sup> Oct  |                      |                                          | Directorate General of Foreign Trade (DGFT), Directorate General of Trade Remedies (DGTR), Export Promotion Councils, Commodity Boards and Export Inspection Council (EIC). |
| 14 <sup>th</sup> Oct-19 <sup>th</sup> Oct | IV                   | Legal framework of Custom Law            | Indian Customs Electronic Gateway (ICEGATE);                                                                                                                                |
| 21 <sup>st</sup> Oct-26 <sup>th</sup> Oct |                      |                                          | Indian Customs EDI System (ICES)                                                                                                                                            |
| 28 <sup>th</sup> Oct-2 <sup>nd</sup> Nov  |                      |                                          | MID SEMESTER BREAK                                                                                                                                                          |
| 4 <sup>th</sup> Nov-9 <sup>th</sup> Nov   |                      |                                          | Procedure for clearance of imported and export goods.                                                                                                                       |
| 11 <sup>th</sup> Nov-16 <sup>th</sup> Nov | V                    | Make in India and Export Competitiveness | NITI's Aayog Export Preparedness Index, 2020 – Policy, Business Ecosystem                                                                                                   |
| 18 <sup>th</sup> Nov-23 <sup>rd</sup> Nov |                      |                                          | Export Ecosystem, Export Performance, Learning and strategies                                                                                                               |
| 25 <sup>th</sup> Nov-27 <sup>th</sup> Nov |                      |                                          | Emerging export entrepreneurs in India; Micro Exporters Policy (MEP).                                                                                                       |
| 28 <sup>th</sup> Nov                      | DISBERSAL OF CLASSES |                                          |                                                                                                                                                                             |
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| Unit | TOPICS                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
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| I    | Unit 1: Basics of Export-Import Management: An overview of Foreign Trade Policy; An overview of export-import management system in India; Deemed exports; Importance of exports to economic growth; Understanding Export--Import Operations; Steps of export shipment from India; Processing of an Export Order; Legal Formalities for Getting Started in Foreign Trade; International Commercial (INCO) Terms 2020; Rules of Origin & Certificates of Origin; |
| II   | Unit 2: Export-Import Procedure and Documentation: EXIM procedure; Export Documents related to goods, shipment and payment; Import documents used in import transaction; Export and Import through Post & Courier. Export finance: pre-shipment and post-shipment;                                                                                                                                                                                             |

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| III           | Unit 3: An Overview of Export Promotion Schemes and Organisational Support: Niryat Bandhu Scheme, MEIS, SEIS, Information on Registered Exporter (REX) System, SCOMET guidelines; Export Incentives: Scheme For Remission of Duties or Taxes on Export Products (RoDTEP), Scheme For Rebate of State and Central Taxes and Levies (RoSCTL); Export Promotion Capital Goods (EPCG); Organisational support: government regulatory agencies involved in export and import i.e. Department of Commerce and Industry, Directorate General of Foreign Trade (DGFT), Directorate General of Trade Remedies (DGTR), Export Promotion Councils, Commodity Boards and Export Inspection Council (EIC). |
| IV            | Unit 4: Legal framework of Custom Law: Indian Customs Electronic Gateway (ICEGATE); Indian Customs EDI System (ICES); Procedure for clearance of imported and export goods.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| V             | Unit 5: Make in India and Export Competitiveness: NITI's Aayog Export Preparedness Index, 2020 – Policy, Business Ecosystem, Export Ecosystem, Export Performance, Learning and strategies; Emerging export entrepreneurs in India; Micro Exporters Policy (MEP).                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>S. No.</b> | <b>Name of Authors/Books/Publishers</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 1.            | Lall, M., & Ahmed, S. (2021). Export-Import Procedure and Documentation. Sultan Chand & Sons, New Delhi.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 2.            | Gupta, P. (2020). Export Import Management, Tata McGraw Hill.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 3.            | Singh, R. (2020). Export and Import Management: Text and Cases. SAGE Publishing                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 4.            | NITI Aayog. Export Preparedness Index, 2020.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |