

Indraprastha College for Women University of Delhi

Course Name:	B.Com (Hons)
Paper Title:	Export-Import Management
Unique Paper Code:	
Semester:	V
Faculty(s):	Ms. Sakshi Singh
Year:	2024

		Work Plan	
Period	Unit No.	Learning Objective	Topics to be Covered
1 st Aug -3 rd Aug	I	Basics of Export-Import Management	An overview of Foreign Trade Policy; An overview of export-import management system in India; Deemed exports
5 th Aug-10 th Aug			Importance of exports to economic growth; Understanding ExportImport Operations; Steps of export shipment from India
12 th Aug-17 th Aug			Processing of an Export Order; Legal Formalities for Getting Started in Foreign Trade
19 th Aug-24 th Aug			International Commercial (INCO) Terms 2020; Rules of Origin & Certificates of Origin;
26 th Aug-31 st Aug	II	Export-Import Procedure and Documentation	EXIM procedure; Export Documents related to goods, shipment and payment;
2 nd Sep-7 th Sep			Import documents used in import transaction; Export and Import through Post & Courier
9 th Sep-14 th Sep			Export finance: pre-shipment and post-shipment
16 th Sep-21 st Sep	III	An Overview of Export Promotion Schemes and Organisational Support	Niryat Bandhu Scheme, MEIS, SEIS, Information on Registered Exporter (REX) System, SCOMET guidelines
23 rd Sep-28 th Sep			Export Incentives: Scheme For Remission of Duties or

T			Taxes on Export Products
			(RoDTEP), Scheme For Rebate
			of State and Central Taxes
			and Levies (RoSCTL)
30 th Sep-5 th Oct			Export Promotion Capital
30 Sep-3 Oct			
			Goods (EPCG); Organisational
			support: government regulatory
			agencies involved in export and
			import i.e. Department
- 4-0 4-4-0			of Commerce and Industry,
7 th Oct-12 th Oct			Directorate General of Foreign
			Trade (DGFT), Directorate
			General of Trade Remedies
			(DGTR), Export Promotion
			Councils, Commodity Boards
			and Export Inspection Council
			(EIC).
14 th Oct-19 th Oct	IV	Legal framework of Custom Law	Indian Customs Electronic
			Gateway (ICEGATE);
21st Oct-26th Oct			Indian Customs EDI System
			(ICES)
28 th Oct-2 nd Nov			MID SEMESTER BREAK
4 th Nov-9 th Nov			Procedure for clearance of
			imported and export goods.
11 th Nov-16 th Nov	V	Make in India and Export	NITI's Aayog Export
11 1100-10 1100	V	Competitiveness	Preparedness Index, 2020 –
		Competitiveness	Policy, Business Ecosystem
18 th Nov-23 rd Nov			
18" NOV-23" NOV			Export Ecosystem, Export
			Performance, Learning and
o eth a r			strategies
25 th Nov-27 th Nov			Emerging export entrepreneurs
			in India; Micro
d			Exporters Policy (MEP).
28 th Nov		1	DISBERSAL OF CLASSES

Unit	TOPICS
I	Unit 1: Basics of Export-Import Management: An overview of Foreign Trade Policy; An overview of export-import management system in India; Deemed exports;
	Importance of exports to economic growth; Understanding ExportImport Operations;
	Steps of export shipment from India; Processing of an Export Order; Legal Formalities
	for Getting Started in Foreign Trade; International Commercial (INCO) Terms 2020;
	Rules of Origin & Certificates of Origin;
	Unit 2: Export-Import Procedure and Documentation: EXIM procedure; Export
l II	Documents related to goods, shipment and payment; Import documents used in import
11	transaction; Export and Import through Post & Courier. Export finance: pre-shipment
	and post-shipment;

Unit 3: An Overview of Export Promotion Schemes and Organisational Support:
Niryat Bandhu Scheme, MEIS, SEIS, Information on Registered Exporter (REX)
System, SCOMET guidelines; Export Incentives: Scheme For Remission of Duties or
Taxes on Export Products (RoDTEP), Scheme For Rebate of State and Central Taxes
and Levies (RoSCTL); Export Promotion Capital Goods (EPCG); Organisational
support: government regulatory agencies involved in export and import i.e. Department
of Commerce and Industry, Directorate General of Foreign Trade (DGFT), Directorate
General of Trade Remedies (DGTR), Export Promotion Councils, Commodity Boards
and Export Inspection Council (EIC).
Unit 4: Legal framework of Custom Law: Indian Customs Electronic Gateway
(ICEGATE); Indian Customs EDI System (ICES); Procedure for clearance of imported
and export goods.
Unit 5: Make in India and Export Competitiveness: NITI's Aayog Export
Preparedness Index, 2020 – Policy, Business Ecosystem, Export Ecosystem, Export
Performance, Learning and strategies; Emerging export entrepreneurs in India; Micro
Exporters Policy (MEP).
Name of Authors/Books/Publishers
Name of Authors/Dooks/Publishers
Lall, M., & Ahmed, S. (2021). Export-Import Procedure and Documentation.
Sultan Chand & Sons, New Delhi.
Gupta, P. (2020). Export Import Management, Tata McGraw Hill.
Singh, R. (2020). Export and Import Management: Text and Cases. SAGE
Publishing
NITI Aayog. Export Preparedness Index, 2020.