

Startup Business Introduction Letter #1

Date:

To,

Name _____

Company _____

Address _____

Subject: Company Introduction Letter

From,

Name _____

Address _____

Company _____

Dear _____,

I am writing this letter to inform our company details which was started in the date _____ . And, I got your contact _____ recently. Our company provides the services like _____ .

Our _____ Company is owned and run by 10 members in a team. And, our Qualifications are _____. And, we can do the things like _____ .

I have attached the company details in a detailed manner in the below-mentioned brochure for more information if needed please go through that brochure. If have any doubts please feel free to contact me at _____ .

Thanking You.

Yours Sincerely,

Name _____

Signature _____

