



STUDENT REQUEST FOR LEAVE FROM SCHOOL

Student ID: _____ Name: _____ Form: _____

Date(s) of absence: _____

Date of next attendance after absence _____

Please be aware that if you take leave from school, you will not be eligible for any assessments that are held during your absence. It is recommended that you complete any work before your intended absence.

Regular school attendance is important for learning. Attendance that is less than 90% is deemed to be a barrier to learning.

Participation in trips and other school-based activities (e.g. school ball etc) is dependent on good attendance prior to the trip taking place.

Take this form to every teacher to discuss what work needs to be completed and what assessments will be affected by your absence.

Subject	Teacher	Outcome	Signature
Form Teacher			

Please complete this form and attach it to the Google form before submitting it.

Date _____