

Student Success Council co-Chair: Roles, Responsibilities, & Opportunities

Background

The [Student Success Council](#) is one of three [Governance Councils](#) at American River College. The SSC supports the mission of the College and advances student success by:

- Discussing and providing feedback on a wide range of topics that impact student success
- Sponsoring project teams and resource panels that create recommendations for advancing student success. Examples of past project team topics include:
 - Optimizing [enrollment management](#) to foster student success
 - Advancing [distance education](#)
 - Understanding and eliminating disproportionate impact for [African American, LatinX, Native American, API](#), and [LGBTQIA+](#) students

Co-chair responsibilities

- Meet with SSC chair regularly to check in and plan meeting agendas
- Create and publish bi-weekly agendas in IGOR
 - Contact any guests ahead of time to invite them to the meeting and share relevant details about the discussion to which they are invited
- Attend council meetings
- Facilitate discussions for select agenda items
- Serve as a member of the [Executive Leadership Team](#) and attend ELT meetings (1st Mondays, 3pm - 5pm)

Co-chair benefits and opportunities

- Gain leadership, facilitation, and project management experience
- Provide input on College processes, policies, and initiatives
- Contribute to student success by sharing your unique experience and expertise
- Learn about other areas and departments
- Get to know new colleagues
- Understand more about the college's "big picture" goals, operations, and challenges

Logistical Details

- Student Success Council Chair: alternates annually between the Vice President of Instruction & VPSS
- SSC meeting days/times: 1st and 3rd Wednesdays, 1pm - 3pm
- ELT meeting days/times: 1st Mondays, 3pm - 5pm
- [Council roster](#)
 - Agendas, notes, and roster are located in [IGOR](#)
- Co-chair term: 3 years
- Time commitment: 10-12 hours/month

- Interested in potentially serving as co-chair? Contact the VPI or VPSS, or Marianne :)