

Position description

Position title:	Senior Healthy Waters Advisor	Team:	Healthy Waters Network Solutions
Division:	Resilience and Infrastructure	Reports to:	Manager, Healthy Waters Network Solutions
Department:	Healthy Waters & Flood Resilience	Direct reports:	0
Unit:	Healthy Waters Strategy	Indirect reports:	0



Our commitment to te ao Māori

We honour Te Tiriti o Waitangi, accord value to te ao Māori (the Māori world), support kaitiakitanga and are responsive to the needs of the Māori community. You participate in initiatives to embed te ao Māori into the way we do things. You are willing to develop and build your own confidence and capability to contribute to the department's Māori Responsiveness Plan and wider organisation's vision to be a treaty-responsive organisation.



Purpose of the job

The purpose of the job is to provide technical leadership to the Healthy Waters' team and wider Council organisation by providing commercial, statutory, property and disputes resolution advice in relation to Auckland's three waters networks.

There is a strong focus on health & safety and financial management in all areas of work, with an expectation that this role will champion innovation and build strong effective relationships with all stakeholders, aiming for best practice and achieving customer centric outcomes.



Key responsibilities

- Be aware of, and demonstrate, the principles of **Our Charter**. This sets out the expectations for conduct at Auckland Council.
- Be aware of, and demonstrate, **Our Behaviours** in ways that support inclusivity and adaptability in every aspect of our work.
- At Auckland Council, "health and safety starts with me" (ka timata te hauora me te aria hauata ki a au) and everyone has a duty to keep themselves and others safe. Our **Health and Safety Policy Statement** and our **Health and Safety Management Framework (SMF)** explain the specific HSW duties applicable to this role, including Injury Management responsibilities applicable to people leaders."
- Ensuring all projects apply prudent and robust business and financial management and support cost effective and high performing business operations paying attention to Health and Safety management, risk management, project management, whole of life costs, performance management and reporting, business planning, budgeting and forecasting.
- Take a role on procurements, including advising on key attribute and acting on the tender evaluation panels.

 Key responsibilities	• Collaborate with relevant stakeholders in the three waters industry including wider teams in Infrastructure & Environmental Service, Community Facilities, Auckland Transport and Watercare, wider stakeholders such as Auckland System Management and Kiwirail, as well as developers and other infrastructure providers. • Lead a collaborative culture of innovation, lead continuous improvement (including facilitating and leading initiatives that identify gaps) and lead new initiatives. • Champion and lead People Leadership while not being a direct people leader within the department including modelling the Charter and Our Behaviours to help lead Healthy Waters, including promoting a friendly, cooperative environment, while respecting and valuing other's contributions • Champion Health, Safety and Wellbeing within the team as well as contractors undertaking works for Council and the public. • Ensure that customer satisfaction is a top priority, particularly for the public and aim to improve satisfaction wherever possible. • Any planning or work related to growth, including spatial priority and future urban areas is fully aligned with Council's priorities and direction. • Assisting and mentoring junior staff. Providing professional and timely input to customer requests including ratepayers, regulatory, land use planning activities such as the Unitary Plan, Area Plans, Plan Changes etc. to ensure future stormwater liabilities and effects from stormwater are minimised.
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 Outcomes	• You are comfortable pronouncing and using basic te reo Māori in emails, meetings, and conversations. You understand and value the use of tikanga at work. • All aspects of Our Charter, Our Behaviours, Our Health and Safety Policy Statement and our Health and Safety Management Framework are modelled resulting in teams which are engaged, collaborative, professional and safe. • The Healthy Waters Team consistently meets or exceeds its objectives and service levels and displays a high level of customer service and professionalism • Risk management is actively applied at programme and project level with risk control plans in place, regular risk assessments conducted, and mitigation strategies and responsibilities demonstrated to be effective. • Understanding and meeting the needs of Māori in the council's internal working environment and in the delivery of services to the Auckland community. • Obligations under the Māori Responsiveness framework are upheld. • Achieve a high level of customer satisfaction, particularly in relation to Requests for Service that the department receives. • Deliver projects, excluding physical works, that meet Council requirements, including being within budget, meeting timeframes and obtaining quality results or assets that deliver the intended benefit.
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Auckland Council behaviours



 Outcomes	• Relationship with wider stakeholders result in positive benefits for both parties and result in positive strategic outcomes. • Provide input to renewal business cases and project briefs by facilitating and coordinating inputs from other teams. • Carry out reliable asset lifecycle and cost optimization analyses to inform renewal and operational practices are robust and reliable
 Key skills	• Proficiency of professional statutory, strategic, commercial and disputes resolution advice. • Excellent customer rapport and communication skills. • Good interpersonal skills to work within the team. • Adaptability to deal with change. • Effective leadership in project management. • Substantial consultation and stakeholder management influencing.
 Job requirements	Qualifications • A bachelor's degree in law. Experience • 3 - 5+ years' work experience advising the three waters infrastructure sector or local government sector • Experience in local government and the associated political environment • Public and stakeholder consultation/interaction. • Preparing reports covering a range of technically complex issues • Full compliance is required with all health and safety legislation, policies, plans, guidelines and objectives, all out-of office procedures and incident reporting. • As a member of the Healthy Waters & Flood Resilience department contribute to the building of the reputation of Infrastructure and Environmental Services as industry leaders and champions in the area of health, safety and the environment. • All Auckland Council Health and Safety requirements, activities and initiatives are followed and promoted including improving safety through design and ensuring processes are in place for all contractors and suppliers.

Disclaimer

The above statements are intended to describe the general nature and level of work being performed by incumbents in the assigned job. They are not construed as an exhaustive list of all responsibilities, duties, or skills required of the incumbent. From time to time, employees may be required to perform duties outside of their normal responsibilities as needed.

Approving manager:	Version date:
Head of Healthy Waters Strategy	8 June 2026

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 Job framework	Job function:	Job family:	Job:
	Engineering (68000011)	Contracts (68000146)	Senior Advisor Contracts H (68001399)

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