



Innovations Academy Independent Study

2023-2024 Master Agreement for 5-day Program (Classroom- Based) Students

Student: _____ Birth Date: _____ Grade: _____

Home Address: _____

Phone Number: _____ Agreement Duration: _____

IA Teacher: _____ Program: **5 day** Start/End Dates: _____

We, the undersigned, voluntarily agree to the following terms and conditions of this Independent Study Agreement:

Assignments and Family Meetings: The assignments shall be completed and turned into the front office at Innovations Academy, 5454 Ruffin Road, San Diego CA 92111 no later than the day following the expiration of this Agreement's duration [see above]. For any day work is not completed, the student will be counted absent in the records.

The manner, time, frequency, and place for submitting a pupil's assignments, for reporting the pupil's academic progress, and for communicating with a pupil's parent or guardian regarding a pupil's academic progress:

- a) **Manner of Reporting:** Work shall be dropped off in the front office or emailed to info@innovationsacademy.org
- b) **Time:** Assignments will be turned in during office hours (8-4) in person or sent via email anytime by the end of the absence period
- c) **Frequency:** within 48 hours of the student's return from absence.
- d) **Place:** Innovations Academy, 5454 Ruffin Road, San Diego CA 92123 or info@innovationsacademy.org

Objectives: The pupil shall engage in content provided by the Charter School which is aligned to grade level standards that is provided at a level of quality and intellectual challenge substantially equivalent to in-person instruction. Learning objectives of assignments are designed to help students acquire/develop the skills, knowledge and concepts required to master California Content Standards, NGSS, History-Social Science goals, social emotional development and other goals created in collaboration with students and their families. Links to the 12 California Content Standards can be found at <https://www.cde.ca.gov/be/st/ss/>. A hard copy will be furnished to families upon request.

Methods of Study (check all that apply): Specific methods of study will be designated on the Learning Plan incorporated herein. Methods of study for this student may include but are not limited to:

X reading	X writing	X experiential learning opportunities
projects	X hands-on activities	experimentation
X internet activities	X problem solving	X research

Resources (check all that apply): The school will provide appropriate instructional materials to support students to complete the assigned work. Resources must include those reasonably necessary to the achievement of the objectives and must include resources that are normally available to all students on the same terms as the terms on which they are available to all. The school will confirm or provide access to all pupils to the connectivity and devices adequate to participate in the educational program and complete assigned work.

Specific resources to be made available may include but are not limited to:

textbooks	X internet activities	X experiential opportunities
X workbooks learning kits	workshops	family meetings
	in-class learning days	X content curricula

Methods of Evaluation (check all that apply): Specific methods of evaluation will be designated on the Learning Plan incorporated herein.

Student work will be evaluated using the following non-exhaustive methods:

observations
student conferences

X personal reflection
X work samples

portfolios
learning exhibitions

Policies Pursuant to Education Code Section 51747(a) and (b):

- a. For pupils in all grade levels and programs offered by the Charter School, the maximum length of time that may elapse between the time an assignment is made and the date by which the pupil must complete the assigned work shall be forty (40) school days.
- b. The Executive Director or designee shall conduct an evaluation to determine whether it is in the best interests of the pupil to remain in independent study upon the following triggers:
 - i. When any pupil fails to complete **80% of assignments** during period of forty (40) school days.
 - ii. In the event Student's educational progress falls below satisfactory levels as determined by the Charter School's MTSS and Student Study Team ("SST") procedures, which considers ALL of the following indicators:
 1. The pupil's achievement and engagement in the independent study program, as indicated by the pupil's performance on applicable pupil-level measures of pupil achievement and pupil engagement set forth in Education Code Section 52060(d) paragraphs (4) and (5).
 2. The completion of assignments, assessments, or other indicators that evidence that the pupil is working on assignments.
 3. Learning required concepts, as determined by the supervising teacher.
 4. Progressing toward successful completion of the course of study or individual course, as determined by the supervising teacher.

Statement of Course Credits or Other Measures of Academic Achievement Earned by Pupil Upon Completion

Courses	Credits or Other Measures of Academic Achievement:
Mathematics	Work towards completion of California State Standards (CCSS)
English Language Arts	Work towards completion of California State Standards (CCSS)
Science	Work towards completion of California State Standards (NGSS)
Social Studies	Work towards completion of California State Standards (History/SoSci Framework)
Physical Education	Work towards completion of Physical Education skills mastery and minutes

Statement of Academic and Other Supports for Special Populations: The Charter School shall utilize its SST procedures to address the needs of pupils who are not performing at grade level, or who need support in other areas, such as English Learners, pupils in foster care or pupils who are experiencing homelessness, and/or pupils requiring mental health support. The Charter School complies with the Individuals with Disabilities Education Act ("IDEA") and is committed to meeting the needs of individuals with exceptional needs in order to be consistent with the pupil's individualized education program ("IEP"). Policies, procedures, and guidelines are in place to ensure that pupils are identified, assessed, and provided a free appropriate public education in the least restrictive environment. The school complies with Section 504 of the federal Rehabilitation act of 1973 (29 U.S.C. Sec. 794) and is committed to providing equivalent access to and providing a free appropriate public education to all students with disabilities.

Voluntary Statement: It is understood that independent study is an optional educational alternative in which no pupil may be required to participate. In the case of a pupil who is referred or assigned to any school, class or program pursuant to Education Code Section 48915 or 48917, instruction may be provided to the pupil through independent study only if the pupil is offered the alternative of classroom instruction.

Optional Educational Alternative

Enrollment in charter school independent study is an educational alternative chosen by the family. Regular classroom instruction is available through the student's local district.

Student:

I understand that:

- Independent Study is a form of education that I have chosen. I must follow my Class Agreements if online at any time.

- Complete my assigned work by its due date, as explained by my teacher and described in my Learning Plan and/Complete my assigned work by its due date, as explained by my teacher and described in my Learning Plan and/or within this Agreement.

Parent/Guardian/Caregiver:

I understand that the major objective of Independent Study is to provide a voluntary educational alternative for my child. I agree to the above conditions listed under “Student.” I also understand that:

- Learning objectives are consistent with and evaluated in the same manner as in person learning.
- If my child has an individualized education program (IEP), the IEP must specifically provide for their enrollment in Independent Study.
- I am responsible for supervising my child while they are completing the assigned work and for ensuring the submission of all work sample assignments necessary for evaluation.
- If I do not turn in Documentation of Learning and student work, my child will be considered absent from school for those days and may be dismissed from the program.
- If 80% of assignments given for each period are not completed, the following actions will take place:
 - o First occurrence: phone call between IA staff and parent/legal guardian to discuss concerns and plan for improvement.
 - o Second occurrence: unexcused absences for days the student has not completed work.
 - o Third occurrence: possible dismissal from the charter school.
- I am liable for the cost of replacement or repair for damaged or destroyed books and other school property checked out to my child.
- I have the right to appeal to the school director any decision about my child’s placement or school program in accordance with Charter School’s procedures.

Innovations Academy Classroom Teacher:

I agree to:

- Offer Synchronous learning daily for K-2 and once weekly for grades 3-8. This will take place at 8:00 a.m.
- Provide academic assignments for learning while the student is on Independent Study.
- Evaluate works samples in a timely manner and communicate with the family if there are problems.
- Provide access to and loan as appropriate learning resources needed to complete assignments.

Our signatures below indicate that we voluntarily participate in the establishment of this agreement and that we understand and accept our responsibilities in relation to this agreement as detailed above and on the back of this form, effective from the date signed to the end date of the contract.

I have read and I understand the terms of this agreement and agree to all provisions set forth.

Student:

Date:

Parent/Legal Guardian:

Date:

IA. Supervising Teacher/Facilitator:

Date:

Additional Student Support:

Date:

Additional Student Support:

Date:

STUDENT ATTENDANCE DOCUMENTATION

Student Name:	Grade:	Assigned Supervising Teacher:
First Day of Assignment Period: Month/Day/Year	Last Day of Assignment Period: Month/Day/Year	

A list of all student assignments, assessments and associated grades for each class shall be maintained by the Charter School and can be accessed by Parent/Guardians and Students [here](#).

Daily Engagement in Educational Activities Assigned by the School on Days the School is in Session:

The Charter School recognizes that families may not evenly distribute student's work assignments over weekdays. However, due to strict State law requirements for charter school attendance, the Charter School expects each student to be engaged in an educational activity required of them in the assignments on each school day and asks that this "daily engagement" be documented on a daily basis on this sheet by the parent/guardian. The Charter School asks that a parent/guardian refrain from documenting any "daily engagement" on a day where a student did not engage in any educational activity required of them by the Charter School.

Parent/Guardian – Please **PLACE AN "X"** in the box of the school days in which student was engaged in educational activities required by the school on days that school is in session. **PLACE A "O"** on school days in which student did not participate in independent study. Students who do not participate in independent study shall be documented as "nonparticipatory for that schoolday."

August 21, 2023-Sept. 15, 2023

☐ Mon Aug 21	☐ Tues Aug 22	☐ Wed Aug 23	☐ Thur Aug 24	☐ Fri Aug 25
☐ Mon Aug 28	☐ Tues Aug 29	☐ Wed Aug 30	☐ Thur Aug 31	☐ Fri Sept 1

Parent/Guardian Signature: By signing below, I Certify That the Above Information is a True and Correct Reflection of Student's Engagement in Educational Activities Required by the Charter School on Days that School is in Session:	Date:
X	

Complete the chart below by listing the assignments your child completed over the days they were out.

List the activities that your child did on the days they were home.

Language Arts

Social Studies

Science

Math