

Regular School Board Meeting  
St. James ISD #840  
St. James, MN  
Watonwan, Brown, and Martin Counties  
Location: Armstrong Media Center / Video Conference  
Date/Time: September 11, 2023 / 6:00 PM

Mission: A school community committed to supporting lifelong learning and fostering respect for all

Vision: A lifetime of learning, growing, and succeeding together

Core Values: Growth, Respect, Integrity, Thrive

1. Call To Order
2. Public Comment
  - 1.1. The School Board welcomes general statements regarding items on the agenda from our District 840 residents, tax payers, students, parents/guardians, and staff. District 840 Patrons may also address an item not on the agenda. The School Board appreciates feedback given by the District 840 Patrons in this forum, School Board Members will not comment on or discuss items brought up by speakers at this time.

3. Roll Call by Clerk:

\_\_\_\_\_ Michelle Mohlenbrock  
\_\_\_\_\_ Scott Runge  
\_\_\_\_\_ Michael Tonsager

\_\_\_\_\_ Jason Monnens  
\_\_\_\_\_ Richard Spitzner  
\_\_\_\_\_ Nancy Trujillo Vite

4. Preview, Review, and Approve Agenda.

Member \_\_\_\_\_ moved, seconded by Member \_\_\_\_\_ to approve the agenda.

Vote:

The motion was / was not approved.

5. Program Review: None
6. Consent Items:
  - 6.1. Minutes - August 14, 2023
  - 6.2. Financials:
    - 6.2.1. Bills & Payments:\$
    - 6.2.2. Wire Transfers:\$
    - 6.2.3. Payroll:\$
  - 6.3. Personnel Matters
    - 6.3.1. New Hires & Work Agreements:**
      - 6.3.1.1. Eve Anderson- Kindergarten Jumpstart
      - 6.3.1.2. Levi Miest- Lifeguard as needed
      - 6.3.1.3. Lydia Ommodt- Universal Plus Grant Coordinator .2
      - 6.3.1.4. Beth Ebeling- Media Center Para MS/HS
      - 6.3.1.5. Maria (Carmen) Rodriguez- Paraprofessional NS
      - 6.3.1.6. Anna Cabrera- Paraprofessional NS

- 6.3.1.7. James Vogt- Custodial Sub as needed
- 6.3.1.8. Melissa Brown-Pinard- Community Education Coordinator
- 6.3.1.9. Samuel Cardenas- Volunteer Football coach
- 6.3.1.10. Adian Veigel- Lifeguard as needed
- 6.3.1.11. Scott Allen- Overload
- 6.3.1.12. Acacia Miller- Overload

**6.3.2. Resignations/Retirements:**

- 6.3.2.1. Erik Estrada - paraprofessional
- 6.3.2.2. Ashley Burman - SBTB

**6.3.3. Request for Lane Change:**

- 6.3.3.1. Mariah Krusemark- MA+10 to MA+20
- 6.3.3.2. Anna Petersen MA to MA+10
- 6.3.3.3. Emily Steinman MA+10 to MA+20
- 6.3.3.4. Aunie Neuman MA to MA+20

Member \_\_\_\_\_ moved, seconded by Member \_\_\_\_\_ to approve the Consent Agenda.

Vote:

The motion was/was not approved.

**7. Resolution of Acceptance of Gifts**

Member \_\_\_\_\_ moved, seconded by Member \_\_\_\_\_ to approve the Resolution of Acceptance of Gifts.

Roll call vote:

The motion was/was not approved.

**8. Old Business:**

**8.1. Enrollment Update**

- 8.1.1. ELD Numbers
- 8.1.2. District Enrollment

**8.2. Adopt policies 102, 418, 419, 424, 425, 506, 507, 509, 513, 514, 515, 516.5, 524, 532, 534, 601, 602, 603, 604, 613, 616, 620, 708, 709, and 806 due to substantive legal and language changes.**

- 8.2.1. [102 Equal Educational Opportunity](#)
- 8.2.2. [418 Drug-Free Workplace Drug-Free School](#)
- 8.2.3. [419 Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices](#)
- 8.2.4. [424 License Status](#)
- 8.2.5. [425 Staff Development and Mentoring](#)
- 8.2.6. [506 Student Discipline](#)
- 8.2.7. [507 Corporal Punishment and Prone Restraint](#)
- 8.2.8. [509 Enrollment of Nonresident Students](#)

- 8.2.9. [513 Student Promotion, Retention, and Program Design](#)
- 8.2.10. [514 Bully Prohibition Policy](#)
- 8.2.11. [515 Protection and Privacy of Pupil Records](#)
- 8.2.12. [516.5 Overdose Medication](#)
- 8.2.13. [524 Internet Acceptable Use and Safety Policy](#)
- 8.2.14. [532 Use of Peace Officers and Crisis Teams to Remove Students with IEPs from School Grounds](#)
- 8.2.15. [534 School Meals Policy](#)
- 8.2.16. [601 School District Curriculum and Instruction Goals](#)
- 8.2.17. [602 Organization of School Calendar and School Day](#)
- 8.2.18. [603 Curriculum Development](#)
- 8.2.19. [604 Instructional Curriculum](#)
- 8.2.20. [613 Graduation Requirements](#)
- 8.2.21. [616 School District System Accountability](#)
- 8.2.22. [620 Credit for Learning](#)
- 8.2.23. [708 Transportation of Nonpublic School Students](#)
- 8.2.24. [709 Student Transportation Safety Policy](#)
- 8.2.25. [806 Crisis Management Policy](#)

Member \_\_\_\_\_ moved, seconded by Member \_\_\_\_\_ to adopt policies 102, 418, 419, 424, 425, 506, 507, 509, 513, 514, 515, 516.5, 524, 532, 534, 601, 602, 603, 604, 613, 616, 620, 708, 709, and 806 due to substantive legal and language changes.

Vote:

The motion was/was not approved.

8.3. Adopt policies 621 and 624, New Policies.

- 8.3.1. [621 Literacy and the READ Act](#)
- 8.3.2. [624 Online Instruction](#)

Member \_\_\_\_\_ moved, seconded by Member \_\_\_\_\_ to adopt policies 621 and 624, New Policies.

Vote:

The motion was/was not approved.

8.4. Approve the second read of policies 416, 417, and 418 due to substantive legal and language changes.

- 8.4.1. [416 Drug and Alcohol Testing](#)
- 8.4.2. [417 Chemical Use and Abuse](#)
- 8.4.3. [418 Drug-Free Workplace/Drug-Free School](#)

Member \_\_\_\_\_ moved, seconded by Member \_\_\_\_\_ to approve the second read of policies 416, 417, and 418 due to substantive legal and language changes.

Vote:

The motion was/was not approved.

9. New Business

9.1. Approve the [2023-2025 Ed. St. James Master Agreement](#).

Member \_\_\_\_\_ moved, seconded by Member \_\_\_\_\_ to approve the 2023-2025 Ed. St. James Master Agreement.

Vote:

The motion was/was not approved.

9.2. Approve the [MOU with Ed. MN St. James and the School District](#) to reopen negotiations for health care/insurance and any law changes affecting the contract in 2023-2024 school year.

Member \_\_\_\_\_ moved, seconded by Member \_\_\_\_\_ to approve the MOU with Ed. MN St. James and the School District to reopen negotiations for health care/insurance and any law changes affecting the contract in 2023-2024 school year.

Vote:

The motion was/was not approved.

9.3. Approve the first read of policies 406 and 427 due to substantive legal and language changes.

9.3.1. [406 Public and Private Personnel Data](#)

9.3.2. [427 Workload Limits for Certain Special Education Teachers](#)

Member \_\_\_\_\_ moved, seconded by Member \_\_\_\_\_ to approve first read of policies 406 and 427 due to substantive legal and language changes.

Vote:

The motion was/was not approved.

9.4. Review and Adopt policies 420, 430, 450, 460, and 470 for their three (3) year review cycle.

9.4.1. [420 Students and Employees with Sexually Transmitted Infections and Diseases and Certain Other Communicable Diseases and Infectious Conditions](#)

9.4.2. [430 Employee Volunteer EMS or Fire Department](#)

9.4.3. [450 No Pay Deduction Leave Days](#)

9.4.4. [460 Workman's Compensation Claims Reimbursement](#)

9.4.5. [470 Jury Duty](#)

Member \_\_\_\_\_ moved, seconded by Member \_\_\_\_\_ to Review and Adopt policies 420, 430, 450, 460, and 470 for their three (3) year review cycle.

Vote:

The motion was/was not approved.

9.5. Approve paternity leave for Chris Yost around January 23, 2024.

Member \_\_\_\_\_ moved, seconded by Member \_\_\_\_\_ to approve paternity leave for Chris Yost around January 23, 2024.

Vote:

The motion was/was not approved.

10. Reports:

10.1. Board Committees

10.2. Principal Report

10.2.1. Mr. Fugazzi - High School

10.2.2. Mr. Dawson - Northside/Armstrong

10.3. Superintendent Report

10.3.1. Dr. Heil - District

10.3.1.1. Discussion about old tractors and truck sales

10.3.1.2. Discussion about potential purchase of Tool Cat

10.4. Upcoming Meetings:

10.4.1. -

11. Adjournment:

Member \_\_\_\_\_ moved, seconded by Member \_\_\_\_\_ to approve the adjournment of the meeting.

The motion was/was not approved.

Regular School Board Meeting  
St. James ISD #840  
St. James, MN  
Watonwan, Brown, and Martin Counties  
Location: Armstrong Media Center / Video Conference  
Date/Time: August 14, 2023 / 6:00 PM

1. Call To Order 6:14 pm
2. Public Comment- No public comment at this time
3. Roll Call by Clerk: Members present: Richard Spitzner, Scott Runge, Michelle Mohlenbrock, and Michael Tonsager Member(s) absent: Nancy Trujillo Vite and Jason Monnens
4. Preview, Review, and Approve Agenda.  
Member Mike Tonsager moved, seconded by Member Michelle Mohlenbrock to approve the agenda.  
The motion was approved. 4-0
5. Program Review: None
6. Consent Items:
  - 6.1. Minutes - July 10, 2023
  - 6.2. Financials:
    - 6.2.1. Bills & Payments:\$1,582,109.00
    - 6.2.2. Wire Transfers:\$1,600,000.00
    - 6.2.3. Payroll:\$472,345.07
  - 6.3. Personnel Matters
    - 6.3.1. New Hires & Work Agreements:
    - 6.3.2. Resignations/Retirements:
    - 6.3.3. Request for Lane ChangeMember Scott Runge moved, seconded by Member Mike Tonsager to approve the Consent Agenda.  
The motion was approved. 4-0
7. Resolution of Acceptance of Gifts  
Member Michelle Mohlenbrock moved, seconded by Member Scott Runge to approve the Resolution of Acceptance of Gifts. Roll call vote: The motion was approved. 4-0
8. Old Business:
  - 8.1. Enrollment Update
  - 8.2. Adopt policies 414 and 415 due to Substantive Legal and Language Changes.  
Member Michelle Mohlenbrock moved, seconded by Member Mike Tonsager to adopt policies 414 and 415 due to Substantive Legal and Language Changes. The motion was approved. 4-0
  - 8.3. Approve the second read of policies 102, 418, 419, 424, 425, 506, 507, 509, 513, 514, 515, 516.5, 524, 532, 534, 601, 602, 603, 604, 613, 616, 620, 708, 709, and 806 due to substantive legal and language changes.  
Member Scott Runge moved, seconded by Member Mike Tonsager to approve the second read of policies 102, 418, 419, 424, 425, 506, 507, 509, 513, 514, 515, 516.5, 524, 532, 534, 601, 602, 603,

604, 613, 616, 620, 708, 709, and 806 due to substantive legal and language changes. The motion was approved. 4-0

8.4. Approve the second read of policies 621 and 624, New Policies.

Member Michelle Mohlenbrock moved, seconded by Member Scott Rungeto approve the second read of policies 621 and 624, New Policies. The motion was approved. 4-0

9. New Business

9.1. Approve the St. James Public Schools e-Learning Day Plan for the 2023-2024 school year

Member Mike Tonsager moved, seconded by Member Scott Runge to approve the St. James Public Schools e-Learning Day Plan for the 2023-2024 school year.

The motion was approved. 4-0

9.2. Approve proposed 2023-2024 breakfast and lunch meal prices.

Member Mike Tonsager moved, seconded by Scott Runge to approve the proposed 2023-2024 breakfast and lunch meal prices. Roll call vote: The motion was approved. 4-0

9.3. Approve proposed 2023-2024 Daycare breakfast and lunch meal prices.

Member Michelle Mohlenbrock moved, seconded by Mike Tonsager to approve the proposed 2023-2024 Daycare breakfast and lunch meal prices. Roll call vote: The motion was approved. 4-0

9.4. Approve the 2023-2024 Student Rights and Responsibilities handbook.

Member Scott Runge moved, seconded by Mike Tonsager to approve the proposed 2023-2024 Student Rights and Responsibilities handbook.: The motion was approved. 4-0

9.5. Approve the 2023-2024 Northside Elementary Student/Parent handbook.

Member Michelle Mohlenbrock moved, seconded by Mike Tonsager to approve the proposed 2023-2024 Northside Elementary Student/Parent handbook. The motion was approved. 4-0

9.6. Approve the 2023-2024 MS/HS Student handbook.

Member Scott Runge moved, seconded by Mike Tonsager to approve the proposed 2023-2024 MS/HS Student handbook. The motion was approved. 4-0

9.7. Approve the 2023-2024 Activities handbook.

Member Mike Tonsager moved, seconded by Scott Runge to approve the proposed 2023-2024 Activities handbook. The motion was approved. 4-0

9.8. Approve the 2023-2024 Employee handbook.

Member Scott Runge moved, seconded by Mike Tonsager to approve the proposed 2023-2024 Employee handbook. The motion was approved. 4-0

9.9. Approve the 2023-2024 Paraprofessional handbook.

Member Mike Tonsager moved, seconded by Michelle Mohlenbrock to approve the proposed 2023-2024 Paraprofessional handbook. The motion was approved. 4-0

- 9.10. Review and adopt policy 412 Expense Reimbursement.  
Member Michelle Mohlenbrock moved, seconded by Member Mike Tonsager to review and adopt policy 412 Expense Reimbursement. The motion was approved. 4-0
- 9.11. Approve the first read of policies 416, 417, and 418 due to substantive legal and language changes.  
Member Scott Runge moved, seconded by Member Michelle Mohlenbrock to approve the first read of policies 416, 417, and 418 due to substantive legal and language changes. The motion was approved. 4-0

10. Reports:

- 10.1. Board Committees
- 10.2. Principal Report
  - 10.2.1. Mr. Fugazzi - High School
    - 10.2.1.1. Fall sports
    - 10.2.1.2. All office staff members coming back to work
    - 10.2.1.3. Custodians always work hard behind the scenes
    - 10.2.1.4. Legislative changes- practice shifts for staff across the board
  - 10.2.2. Mr. Dawson - Northside/Armstrong
    - 10.2.2.1. Legislative changes- Northside current practices are ahead of the game
    - 10.2.2.2. Professional Development plans for the future
    - 10.2.2.3. KA Jumpstart Conferences and Jumpstart next week
    - 10.2.2.4. Looking for additional Paraprofessionals
- 10.3. Superintendent Report
  - 10.3.1. Dr. Heil - District
    - 10.3.1.1. Early Childhood negotiations and replacing the director after her resignation.
    - 10.3.1.2. Buildings and Grounds- cleaning, organizing and repairs being made, Little theater upgrade progress, Washer and Drier for the FACS department to add to Life Skills
    - 10.3.1.3. PSEO meeting tomorrow, work being done to better the working relationship between schools and colleges
    - 10.3.1.4. DAC and Athletic & AIPAC Advisory groups and future meeting plans
    - 10.3.1.5. Hudl sports viewing app
- 10.4. Upcoming Meetings:
  - 10.4.1. - September 11, 2023

11. Adjournment:

Member Mike Tonsager moved, seconded by Member Michelle Mohlenbrock to approve the adjournment of the meeting. The motion was approved. 4-0



													Pay/Void
Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Ref	Vendor	Tax Class	Print	Recon	Void	Date	Amount
004	P402S1	79405	14564	Check	1	13112	SFOCY CROWN		Yes	Ng	No	08/24/2023	157.20
004	P402S1	79404	14565	Check	1	022: 9	ISD #173 MOUNTAIN LAKE		Yes	Ng	No	08/24/2023	1,095.20
												Bank Total:	
												\$1,252.20	
PIO	P402H4	79300		Wire	1	12808	VANCO PAYMENT SOLUTIONS		No	Ng	No	08/09/2023	1.19
PIO	P402H4	79301		Wire	1	13580	WEX		No	Ng	No	08/08/2023	24,000.00
PIO	P402PA	79305		Wire	1	00008	PERA		No	Ng	No	08/09/2023	9,281.49
PIO	P402PA	79306		Wire	1	00010	PIONEER BANK		No	Ng	No	08/09/2023	65,049.78
PIO	P402PA	79307		Wire	1	00012	COMMISSIONER OF REVENUE		No	Ng	No	08/09/2023	10,689.35
PIO	P402PA	79308		Wire	1	00013	MAN TEACHER RETIREMENT ASSOC		No	Ng	No	08/08/2023	37,382.43
PIO	P402PA	79309		Wire	1	10980	EDUCATORS BENEFIT CONSULTANTS		No	Ng	No	08/09/2023	6,311.20
PIO	P402PA	79310		Wire	1	13980	WEX		No	Ng	No	08/08/2023	2,225.69
PIO	P402PD	79397		Wire	1	00009	PERA		No	Ng	No	08/24/2023	10,282.26
PIO	P402PB	79398		Wire	1	00010	PIONEER BANK		No	Ng	No	08/24/2023	68,393.10
PIO	P402PB	79399		Wire	1	00012	COMMISSIONER OF REVENUE		No	Ng	No	08/24/2023	11,202.04
PIO	P402PB	79400		Wire	1	00013	MAN TEACHER RETIREMENT ASSOC		No	Ng	No	08/24/2023	37,656.03
PIO	P402PB	79401		Wire	1	10980	EDUCATORS BENEFIT CONSULTANTS		No	Ng	No	08/24/2023	6,261.20
PIO	P402PB	79402		Wire	1	13589	LEGALSHIELD		No	Ng	No	08/24/2023	560.42
PIO	P402PB	79403		Wire	1	13960	WEX		No	Ng	No	08/24/2023	2,234.56
PIO	P4P238	79235	85533	Check	1	13585	ADAMS MECHANICAL		Yes	No	No	03/03/2023	1,869.00
PIO	P4P233	79236	85534	Check	1	10082	BEAN KOE SYSTEMS INC		Yes	No	No	08/03/2023	1,348.00
PIO	P4P233	79237	85535	Check	1	10087	CENGAGE LEARNING INC		Yes	No	Ng	03/03/2023	360.00
PIO	P4P233	79238	85536	Check	1	06654	COLE PAPERS INC		Yes	No	Ng	03/03/2023	1,594.00
PIO	P4P233	79241	85537	Check	1	8887	COMPUTER TECHNOLOGY SOLUTIONS		Yes	No	No	03/03/2023	637.25
PIO	P4P233	79235	85538	Check	1	8891	FLINN SCIENTIFIC INC		Yes	No	Ng	03/03/2023	94.98
PIO	P4P233	79240	85539	Check	1	-4098	J & K SERVICES, LLC		Yes	No	No	03/03/2023	353.00
PIO	P4P233	79238	85540	Check	1	11612	MCJOWALL COMPANY	Ind/Sole Proprietor	Yes	No	No	03/03/2023	11,978.39
PIO	P4P233	79233	85541	Check	1	03403	SAINT JAMES ELECTRIC INC		Yes	No	No	03/03/2023	4,084.53
PIO	P4P233	79232	85542	Check	1	00345	SOUTH CENTRAL SERVICE CO-OP		Yes	No	No	03/03/2023	3,830.00
PIO	P401PC	79242	85543	Check	1	00386	SIMPLE BENEFIT PLAN ADMINISTRATOR		Yes	No	Yes	02/08/2023	5,565.66
PIO	P401PC	79242	85543	Check	1	00386	SIMPLE BENEFIT PLAN ADMINISTRATOR		Yes	No	Yes	02/28/2023	(5,366.66)
PIO	P402H4	79280	85545	Check	1	13585	ACUTY SPECIALTY PRODUCTS INC		Yes	No	No	08/09/2023	769.04
PIO	P402H4	79288	85546	Check	1	11873	ADAMS MECHANICAL		Yes	No	No	08/09/2023	5,629.00
PIO	P402H4	79277	85547	Check	1	13071	AMAZON CAPITAL SERVICES		Yes	No	No	08/09/2023	427.46
PIO	P402H4	79247	85548	Check	1	C0095	BOEKEIT BUILDING SUPPLY INC		Yes	No	No	08/09/2023	1,481.56
PIO	P402H4	79276	85549	Check	1	C0095	C & B OPERATIONS LLC		Yes	No	No	08/09/2023	125.38
PIO	P402H4	79243	85550	Check	1	C0003	CENTER SPORTS INC		Yes	No	No	08/09/2023	280.10
PIO	P402H4	79258	85551	Check	1	C0003	CENTERPOINT ENERGY		Yes	No	No	08/09/2023	835.77
PIO	P402H4	79258	85551	Check	1	C0487	CHRISTENSEN COMMUNICATIONS CO		Yes	No	No	08/09/2023	767.82

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5/5/2023  
09:59:37

													Pay/Void
Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Ref	Vendor	Tax Class	Print	Recon	Void	Date	Amount
PIO	PA02H4	79279	86552	Check	1	13564	CINTAS		Yes	No	No	06/09/2023	25.00
PIO	PA02H4	79267	86553	Check	1	00791	CITY OF SAINT JAMES		Yes	No	No	06/09/2023	45.00
PIO	PA02H4	79261	86564	Check	1	03990	CRYSTEL TRUCK EQUIPMENT		Yes	No	No	06/09/2023	9,391.00
PIO	PA02H4	79275	86565	Check	1	12795	CULINEX		Yes	No	No	06/09/2023	11,482.18
PIO	PA02H4	79284	86566	Check	1	10390	EDUCATORS BENEFIT CONSULTANTS		Yes	No	No	06/09/2023	289.88
PIO	PA02H4	79295	86567	Check	1	14749	ERIN WATNER		Yes	No	No	06/09/2023	40.00
PIO	PA02H4	79246	86568	Check	1	00730	ELEET AND FARM SUPPLY		Yes	No	No	06/09/2023	3,472.26
PIO	PA02H4	79291	86569	Check	1	14717	FULL COMPASS SYSTEMS LTD		Yes	No	No	06/09/2023	3,869.49
PIO	PA02H4	79290	86560	Check	1	14038	GREAT MINDS PDS		Yes	No	No	06/09/2023	2,750.00
PIO	PA02H4	79253	86561	Check	1	00491	HAWKINS INCO INCORATED		Yes	No	No	06/09/2023	1,543.96
PIO	PA02H4	79293	86562	Check	1	14144	HERITAGE EMBROIDERY & DESIGN		Yes	No	No	06/09/2023	970.00
PIO	PA02H4	79289	86563	Check	1	12096	HIGH SCHOOL ACTIVITIES ACCOJNT		Yes	No	No	06/09/2023	10,000.00
PIO	PA02H4	79272	86564	Check	1	12412	H RE IMAGE LLC		Yes	No	No	06/09/2023	276.00
PIO	PA02H4	79249	86565	Check	1	00170	HOUGHTON MIFE LIN HARCOURT		Yes	No	No	06/09/2023	12,955.72
PIO	PA02H4	79286	86566	Check	1	11323	INDOFF INCORPORATED		Yes	No	No	06/09/2023	444.25
PIO	PA02H4	79297	86567	Check	1	14151	JARED SCHWANZ		Yes	No	No	06/09/2023	550.00
PIO	PA02H4	79298	86568	Check	1	14151	JARED SCHWANZ		Yes	No	No	06/09/2023	500.00
PIO	PA02H4	79273	86569	Check	1	12512	JORDAN PUBLIC SCHOOLS		Yes	No	No	06/09/2023	35.00
PIO	PA02H4	79294	86570	Check	1	14145	KATON RES/RAUPANT SUPPLY INC		Yes	No	No	06/09/2023	2,611.90
PIO	PA02H4	79283	86571	Check	1	13630	LIGHTSPEED SYSTEMS		Yes	No	No	06/09/2023	1,240.92
PIO	PA02H4	79286	86572	Check	1	14150	LISA BELKE		Yes	No	No	06/09/2023	15.00
PIO	PA02H4	79283	86573	Check	1	16742	MARCO HERNANDEZ		Yes	No	No	06/09/2023	1,000.00
PIO	PA02H4	79260	86574	Check	1	06598	MASBO		Yes	No	No	06/09/2023	25.00
PIO	PA02H4	79254	86575	Check	1	00697	MASSP		Yes	No	No	06/09/2023	875.00
PIO	PA02H4	79259	86576	Check	1	06013	MCGRAW HILL LLC		Yes	No	No	06/09/2023	12,472.89
PIO	PA02H4	79271	86577	Check	1	12726	MENARDS		Yes	No	No	06/09/2023	498.00
PIO	PA02H4	79274	86578	Check	1	12329	NELSON AUTO CENTER		Yes	No	No	06/09/2023	46,690.00
PIO	PA02H4	79283	86579	Check	1	14152	OLSEN TRUCK SERVICE CENTER		Yes	No	No	06/09/2023	130.00
PIO	PA02H4	79295	86580	Check	1	13602	OLYMPIC POOLS		Yes	No	No	06/09/2023	750.00
PIO	PA02H4	79262	86581	Check	1	14137	PIKMYKD		Yes	No	No	06/09/2023	3,350.00
PIO	PA02H4	79265	86582	Check	1	00721	PIONEER MFG CO/PIONEER ATHLETIC		Yes	No	Yes	06/09/2023	0.00
PIO	PA02H4	79281	86583	Check	1	13631	PLUNKETTS PEST CONTROL		Yes	No	No	06/09/2023	165,151.55
PIO	PA02H4	79282	86584	Check	1	10147	PREFERRED PRINTING COMPANY		Yes	No	No	06/09/2023	55.00
PIO	PA02H4	79284	86585	Check	1	13756	QUADIENT FINANCE USA INC		Yes	No	No	06/09/2023	3,000.00
PIO	PA02H4	79285	86586	Check	1	13757	QUADIENT LEASING USA INC		Yes	No	No	06/09/2023	470.66
PIO	PA02H4	79263	86587	Check	1	10652	RTS		Yes	No	No	06/09/2023	59.18
PIO	PA02H4	79267	86588	Check	1	13912	SAILOR MOHLENBROOK		Yes	No	No	06/09/2023	800.00
PIO	PA02H4	79261	86589	Check	1	06403	SAINT JAMES ELECTRIC INC		Yes	No	No	06/09/2023	127.50
PIO	PA02H4	79244	86590	Check	1	00004	SAINT JAMES PUBLIC UTILITIES		Yes	No	No	06/09/2023	18,875.66

**St James Public School**  
**Payment Reg by Bank and Check**

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Date	Amount
PIO	P402H4	79255	85591	Check	1	00604	SCHOOL SPECIALTY LLC		Yes	No	No	08/09/2023	246.57
PIO	P402H4	79273	85592	Check	1	13563	SMARTCAREOS LLC		Yes	No	No	08/09/2023	1,300.00
PIO	P402H4	79250	85593	Check	1	00345	SOUTH CENTRAL SERVICE CO-OP		Yes	No	No	08/09/2023	100.00
PIO	P402H4	79239	85594	Check	1	13867	SOUTHERN MINNESOTA MECHANICAL		Yes	No	No	08/09/2023	4,463.79
PIO	P402H4	79246	85595	Check	1	00083	SUPERFAIR FOODS		Yes	No	No	08/09/2023	117.43
PIO	P402H4	79282	85596	Check	1	13683	TEACHINGBOOKS		Yes	No	No	08/09/2023	590.00
PIO	P402H4	79245	85597	Check	1	00082	TRUE VALUE / RADIO SHACK		Yes	No	No	08/09/2023	593.85
PIO	P402H4	79235	85598	Check	1	11180	VERIZON		Yes	No	No	08/09/2023	92.22
PIO	P402H4	79270	85599	Check	1	12279	WATSONWAN COUNTY LICENSE CENTE		Yes	No	No	08/09/2023	3,180.50
PIO	P402H4	79287	85600	Check	1	11548	WATSONS PLUMBING HEATING AC		Yes	No	No	08/09/2023	1,413.59
PIO	P402PA	79304	85601	Check	1	7797	MIN CHILD SUPPORT PAYMENT CENTE		Yes	No	No	08/09/2023	945.00
PIO	P402PA	79302	85602	Check	1	13872	MIN VALLEY FEDERAL CREDIT UNION		Yes	No	No	08/09/2023	8,513.03
PIO	P402PA	79303	85603	Check	1	14017	PIONEER BANK		Yes	No	No	08/09/2023	804.16
PIO	P402PA	79311	85604	Check	1	01219	MINNESOTA UI FUND		Yes	No	No	08/11/2023	5,781.45
PIO	P402PA	79315	85605	Check	1	14105	NATIONAL ASSOCIATION OF GUPTED C		Yes	No	No	08/11/2023	555.00
PIO	P402PA	79313	85606	Check	1	03728	RIVER BEND EDUCATION DISTRICT		Yes	No	No	08/11/2023	55,982.94
PIO	P402PA	79314	85607	Check	1	00319	SCHMIDT BAKERY		Yes	No	No	08/11/2023	78.53
PIO	P402PA	79321	85608	Check	1	11870	SOUTHERN PLANS EDUCATION COOP		Yes	No	No	08/11/2023	5,895.25
PIO	P402PA	79318	85609	Check	1	14077	ALL SEASON SPORTS LLC		Yes	No	No	08/22/2023	1,810.00
PIO	P402PA	79316	85610	Check	1	10082	RAN KOE SYSTEMS INC		Yes	No	No	08/22/2023	1,220.90
PIO	P402PA	79322	85611	Check	1	00095	C & B OPERATIONS LLC		Yes	No	No	08/22/2023	446.77
PIO	P402PA	79319	85612	Check	1	9887	COMPUTER TECHNOLOGY SOLUTIONS		Yes	No	No	08/22/2023	3,286.00
PIO	P402PA	79320	85613	Check	1	11470	RC TEAM SPORTS		Yes	No	No	08/22/2023	1,505.00
PIO	P402PA	79317	85614	Check	1	11698	ISD #318 GRAND RAPIDS SCHOOL DIS		Yes	No	No	08/22/2023	3,780.05
PIO	P402PA	79370	85615	Check	1	03728	RIVER BEND EDUCATION DISTRICT		Yes	No	No	08/22/2023	824.25
PIO	P402PA	79364	85616	Check	1	13875	A+ DESIGNS		Yes	No	No	08/22/2023	750.00
PIO	P402PA	79387	85617	Check	1	13585	ADAMS MECHANICAL		Yes	No	No	08/22/2023	1,226.00
PIO	P402PA	79376	85618	Check	1	74-2	AM ELECTRONICS		Yes	No	No	08/22/2023	830.00
PIO	P402PA	79344	85619	Check	1	14005	ALEXIS HERRERA		Yes	No	No	08/22/2023	850.00
PIO	P402PA	79380	85620	Check	1	11873	AMAZON CAPITAL SERVICES		Yes	No	No	08/22/2023	903.69
PIO	P402PA	79333	85621	Check	1	14156	ANDERS GENEALOGICAL SERVICES		Yes	No	No	08/22/2023	1,800.00
PIO	P402PA	79360	85622	Check	1	10382	BANK OF AMERICA		Yes	No	No	08/22/2023	5,069.20
PIO	P402PA	79363	85623	Check	1	13178	BIG SOUTH CONFERENCE		Yes	No	No	08/22/2023	2,302.50
PIO	P402PA	79381	85624	Check	1	15332	BU PRESS		Yes	No	No	08/22/2023	511.66
PIO	P402PA	79381	85625	Check	1	14157	BRIAR CLIFF		Yes	No	No	08/22/2023	1,000.00
PIO	P402PA	79324	85626	Check	1	13310	CASEYS BUSINESS MASTERCARD		Yes	No	No	08/22/2023	796.79
PIO	P402PA	79324	85627	Check	1	00083	CENTERPOINT ENERGY		Yes	No	No	08/22/2023	342.98
PIO	P402PA	79321	85628	Check	1	06654	COLE PAPERS INC		Yes	No	No	08/22/2023	512.76
PIO	P402PA	79371	85629	Check	1	18800	COLUMBIA SOFTWARE INC		Yes	No	No	08/22/2023	412.41



# St James Public School Payment Reg by Bank and Check

										Pay/Void			
Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Red	Vendor	Tax Class	Print	Recon	Void	Date	Amount
PIO	PA02H5	79348	85669	Check	1	11945	SOUTH DAKOTA STATE UNIVERSITY		Yes	No	No	08/22/2023	1,000.00
PIO	PA02H5	79367	85670	Check	1	13694	SPECIAL SCHOOL DISTRICT #1		Yes	No	No	08/22/2023	86.00
PIO	PA02H5	79350	85671	Check	1	12331	SWWC SERVICE COOPERATIVE		Yes	No	No	08/22/2023	4,432.67
PIO	PA02H5	79359	85672	Check	1	13844	TAHER		Yes	No	No	08/22/2023	7,058.12
PIO	PA02H5	79346	85673	Check	1	11933	TEACHERS PAY TEACHERS		Yes	No	No	08/22/2023	214.00
PIO	PA02H5	79394	85674	Check	1	10085	TWILL ENVIRONMENTAL INC		Yes	No	No	08/22/2023	14,817.00
PIO	PA02H5	79393	85675	Check	1	14156	U OF MINN TWIN CITIES		Yes	No	No	08/22/2023	1,500.00
PIO	PA02H5	79385	85676	Check	1	7295	UNITED LABORATORIES		Yes	No	No	08/22/2023	4,107.12
PIO	PA02H5	79382	85677	Check	1	14158	UNIVERSITY OF MORRIS		Yes	No	No	08/22/2023	1,500.00
PIO	PA02H5	79354	85678	Check	1	14160	VETTER STONE COMPANY		Yes	No	No	08/22/2023	620.00
PIO	PA02H5	79323	85679	Check	1	00002	WASTE MANAGEMENT		Yes	No	No	08/22/2023	2,603.00
PIO	PA02H5	79340	85680	Check	1	11545	WATSONS PLUMBING HEATING AC		Yes	No	No	08/22/2023	888.99
PIO	PA02H5	79356	85681	Check	1	12834	WINONA STATE UNIVERSITY		Yes	No	No	08/22/2023	1,500.00
PIO	PA02H5	79352	85682	Check	1	12600	WORLD BOOK INC		Yes	No	No	08/22/2023	548.00
PIO	PA02H5	79390	85683	Check	1	14161	MCDONALDS		Yes	No	No	08/24/2023	277.03
PIO	PA02H5	79396	85684	Check	1	7287	MN CHILD SUPPORT PAYMENT CENTE		Yes	No	No	08/24/2023	345.00
PIO	PA02H5	79391	85685	Check	1	11452	MN PEIP		Yes	No	No	08/24/2023	113,955.16
PIO	PA02H5	79394	85686	Check	1	13872	MN VALLEY FEDERAL CREDIT UNION		Yes	No	No	08/24/2023	5,163.08
PIO	PA02H5	79392	85687	Check	1	12017	NATIONAL INSURANCE SERVICES OF I		Yes	No	No	08/24/2023	3,070.47
PIO	PA02H5	79386	85688	Check	1	14017	PIONEER BANK		Yes	No	No	08/24/2023	804.16
PIO	PA02H5	79383	85689	Check	1	13027	SAINT JAMES CUSTODIAL PERSONNEL		Yes	No	No	08/24/2023	365.48
PIO	PA02H5	79406	85690	Check	1	08866	SIMPLE BENEFIT PLAN ADMINISTRATC		Yes	No	No	08/28/2023	711.86
PIO	PA02H5	79407	85691	Check	1	08886	SIMPLE BENEFIT PLAN ADMINISTRATC		Yes	No	No	08/28/2023	375.82
PIO	PA02H5	79408	85692	Check	1	08886	SIMPLE BENEFIT PLAN ADMINISTRATC		Yes	No	No	08/28/2023	4,276.98
PIO	PA02H5	79409	85693	Check	1	08886	SIMPLE BENEFIT PLAN ADMINISTRATC		Yes	No	No	08/28/2023	4,276.98
PIO	PA02H5	79410	85694	Check	1	08886	SIMPLE BENEFIT PLAN ADMINISTRATC		Yes	No	No	08/28/2023	1,067.60
Bank Total:													\$952,248.39
Report Total:													\$953,500.59

Bank Total: \$962,248.39

Report Total: \$963,500.53

District # 0840

**St. James Public Schools 840**  
**GL Net Pay by Fund**  
**Calendar: S202403**

Page 1 of 1  
9/5/2023  
9:11 AM

Calendar: S202403-0		Check Date: 8/4/2023	Accounting Date: 8/4/2023
Total	01-101.000		(\$27,304.81)
Total	02-101.000		(\$5,553.23)
Total	04-101.000		(\$31,268.02)
Total All Funds	101.000		(\$64,126.06)
Total Calendar/Seq	S202403-0		(\$64,126.06)

Calendar: S202324S3-0		Check Date: 8/4/2023	Accounting Date: 6/30/2023
Total	01-101.000		(\$1,751.90)
Total	04-101.000		(\$233.32)
Total All Funds	101.000		(\$1,985.22)
Total Calendar/Seq	S202324S3-0		(\$1,985.22)

Calendar: S202324-3		Check Date: 8/4/2023	Accounting Date: 6/23/2023
Total	01-101.000		(\$135,016.24)
Total All Funds	101.000		(\$135,016.24)
Total Calendar/Seq	S202324-3		(\$135,016.24)

Calendar: S202403S-0		Check Date: 8/8/2023	Accounting Date: 8/8/2023
Total	01-101.000		\$11.88
Total	04-101.000		(\$82.50)
Total All Funds	101.000		(\$70.62)
Total Calendar/Seq	S202403S-0		(\$70.62)

Calendar: S202324-4		Check Date: 8/18/2023	Accounting Date: 6/24/2023
Total	01-101.000		(\$135,777.39)
Total All Funds	101.000		(\$135,777.39)
Total Calendar/Seq	S202324-4		(\$135,777.39)

Calendar: S202404-0		Check Date: 8/18/2023	Accounting Date: 8/18/2023
Total	01-101.000		(\$29,965.23)
Total	02-101.000		(\$10,062.10)
Total	04-101.000		(\$38,815.82)
Total All Funds	101.000		(\$78,843.15)
Total Calendar/Seq	S202404-0		(\$78,843.15)

August 2023  
Wire Transfers

Description	Date	Amount	From	To
Cover bills and payroll	8/16/2023	\$800,000.00	MSDLAF Max	Pioneer
TOTAL TRANSFERS		\$800,000.00		

Resolution # 9/11/2023

Resolution for Acceptance of Gifts

Member \_\_\_\_\_ introduced the following resolution and

Member \_\_\_\_\_ moved for its adoption:

WHEREAS

ICS Inc. donated \$333.99 in labor and materials for aerator repair, Taher donated the staff lunch during workshop week, St. James Rotary Club donated \$1,000 towards the Climate Smart initiative, Smithfield Foods donated \$600 towards the La Convivencia program, St. James Sertoma Club donated \$1,000 towards the Climate Smart initiative, the following donated towards the Little Theater project: Mayberry Realty \$1,000, Jim and Darla Hoppe \$900, Joe McCabe \$3,000, Mary Sanchez \$300, Daron and Trey Hunstad Charitable Fund \$300, Charles Haycraft/Gretchen Malmgren \$100, Darrick and Kari Miest \$150, John and Jeanne Miest \$150, they have generously offered to donate to the St. James Public School District.

WHEREAS the conditions on these gifts are for the programs noted above.

THEREFORE, BE IT RESOLVED by the St. James School Board to gratefully accept the gifts.

The motion for adoption of the foregoing resolution was duly seconded by Member

\_\_\_\_\_ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same: \_\_\_\_\_

The foregoing resolution was approved this 11 day of September 2023



<b>0840 St. James Public Schools District</b> Generated on 09/08/2023 10:31:07 AM Page 1 of 1	<b>Funding Report</b> Date: 09/08/2023 Enrollment: Primary (A student can only be counted for 1 school) District(s): 1 School(s): 4 Calendar(s): 6 Students: 1156
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### District Summary

District	School Count	Student Count	Membership Days	ADM	ADA	Attendance Rate(%)
#0840 St. James Public Schools	4	1156	1,156	1,156.00	1,129.33	97.69%

### School Summary

District: #0840 St. James Public Schools Schools: 4 Students: 1156

School	Grade Count	Student Count	Membership Days	ADM	ADA	Attendance Rate(%)
#010 Early Childhood	1	9	9	9.00	9.00	100.00%
#020 Northside Elementary	6	490	490	490.00	479.40	97.84%
#025 Armstrong School	2	64	64	64.00	64.00	100.00%
#111 St. James High School	7	593	593	593.00	576.94	97.29%
<b>Total</b>	<b>16</b>	<b>1156</b>	<b>1,156</b>	<b>1,156.00</b>	<b>1,129.33</b>	<b>97.69%</b>

### Grade Summary

District: #0840 St. James Public Schools Schools: 4 Students: 1156

School	Grade	Student Count	Membership Days	ADM	ADA	Attendance Rate(%)
#010 Early Childhood	EC	22-23 9	9 -11	9.00	9.00	100.00%
#020 Northside Elementary	KA	94	94 +13	94.00	88.24	93.87%
	01	80	80	80.00	79.42	99.28%
	02	86	86	86.00	83.81	97.45%
	03	83	83	83.00	83.00	100.00%
	04	69	69	69.00	67.96	98.50%
	05	78	78	78.00	76.96	98.67%
<b>Total</b>	<b>6</b>	<b>478</b>	<b>490 +12</b>	<b>490.00</b>	<b>479.40</b>	<b>97.84%</b>
#025 Armstrong School	EC	6	6	6.00	6.00	100.00%
	PreK	58	58	58.00	58.00	100.00%
<b>Total</b>	<b>2</b>	<b>64</b>	<b>64 -1</b>	<b>64.00</b>	<b>64.00</b>	<b>100.00%</b>
#111 St. James High School	06	94	94	94.00	92.20	98.08%
	07	73	73	73.00	72.02	98.66%
	08	80	80	80.00	79.27	99.08%
	09	85	85	85.00	81.61	96.01%
	10	94	94	94.00	90.47	96.25%
	11	75	75	75.00	71.52	95.36%
	12	92	92	92.00	89.85	97.67%
<b>Total</b>	<b>7</b>	<b>552</b>	<b>593 +41</b>	<b>593.00</b>	<b>576.94</b>	<b>97.29%</b>

Starting 23-24 "HK" is no longer a grade level as per MDE

9.12.22 1,106

9.8.23 1,156

+50 Students

\* There will always be 15 day drops but we are way up from last year!



## ELD Numbers

Number of Currently Enrolled Students	
Grade	9.1.23
K	1
1	35
2	42
3	28
4	33
5	30
6	23
7	12
8	13
9	20
10	19
11	19
12	16
Total VPK	
Total K-5	169
Total 6-12	122
Total K-12	291
Total PreK-12	
Awaiting Screening	83

Good morning, Mr. Fugazzi

I am resigning from my position as a ESL Paraprofessional. I will not be returning this school year. I truly appreciate the opportunity and experience I have gained from this position. Thank you to all staff for being so kind and helpful through out these years. I truly hope for the best to all of you and a start to a great year.

Sincerely,

Erik S. Estrada

Hi Sue, Jodi, and Steve,

I wanted to inform you that I am resigning from SBTB, Sue and I discussed my resignation on August 11th. Due to the certification and grant I will continue to be involved until the paperwork can be transferred for SBTB. Do you need another resignation letter at that point?

Thank you,

Ashley Burman

Special Education Teacher

Saved by the Bell Certification/Training Director

[aburman@isd840.org](mailto:aburman@isd840.org)