

NAPLES LIBRARY BOARD MEETING

July 15, 2026

Present: Lisa Jensen, Katy Matthews, Larkin Ryan, Allyson Makepeace, Ashley Jerome, Brenda Maloy, Gail Musnicki.

Call to order

New Business

Ashley took the Oath of Office. The Oath documents were notarized by Michelle Barkley.

Katy, Ashley, Lisa, and Larkin signed the Naples Library Ethics Statement.

Motion #546 - Larkin nominated Lisa Jensen as secretary. Ashley seconds and the motion passed unanimously

Motion #547 - Katy nominated Larkin as vice president. Ashley seconds and the motion passed unanimously.

Motion #548 - Lisa nominated Katy as president. Larkin seconds and the motion passed unanimously.

Motion #549 - Katy motioned to update the access to the 5-Star bank accounts to add Katy and remove Linda. Ashley seconds and the motion passed unanimously.

Motion #550 - Katy motioned to update the FLACE account access to add Katy and remove Linda. Larkin seconds and the motion passed unanimously.

Motion #551 - Katy motioned to approve the updates to Ally's Employment Agreement. Larkin seconds and the motion passed unanimously.

Motion #552 - Katy Matthews motioned to approve the OWWL Library System 2027–2031 Direct Access Plan as a required component of the OWWL Library System 2027–2031 Plan of Service, pursuant to Commissioner's Regulation §90.3, which requires approval by a majority of member library boards before the plan may be submitted to the New York State Education Department, and directs the Board President to sign the Direct Access Plan Statement of Agreement and to forward a copy of these minutes and the agreement form to the OWWL Library System Executive Director. Ashley seconds, and the motion passed unanimously.

Motion #553 - Katy motioned to approve the Consent Agenda. Larkin seconds and the motion passed unanimously.

Motion #554 - Katy motioned to approve the bills. Ashley seconds and the motion passed unanimously.

Committee Reports

Building/Maintenance - Ashley

- The elevator stopped working and was fixed. A plumbing issue in the upstairs bathroom was fixed. A fuse in the kitchenette needed to be fixed. The AED is in motion and Ally is waiting for the signed document from the overseeing physician. The downstairs refrigerator is not working and will be removed. The freezer will be donated to the Open Cupboard. A small refrigerator has been added to the staff area upstairs.

Communication - Larkin, Brenda

- Did not meet.

Policy - Katy, Lisa, Brenda

- Did not meet. Ally and the staff instituted First Amendment audit procedures.

Planning - Brenda, Katy, Ashley

- Did not meet.

Finance - Katy, Lisa, Ashley

- There is a little extra money in the budget. The Finance committee will decide what to do with that money. It will probably go into reserve funds. This will help with shortages or special needs in the future.
- We are going to finish our AFR (Annual Financial Report) before we start the audit.

Personnel - Larkin, Lisa, Katy

- Ally is still waiting on civil service to review our new part-time tech assistant.

Friend's Update: The friends have a little over \$12,000. They contributed over \$17,000 to the library over the past year. They are planning on doing the Mother-Daughter Tea Party again next year - on May 8th.

Ally went through the Director's Report.

Dates for 2026 Board of Trustees Meetings: Third Wednesday of the month and Friends - 5:00 PM to 6:00 PM

- August 19 (Pat Cochrane), September 16 (Arden Neubauer), October 21 (TBD), November 18 (Barb Lindquist), December 16 (TBD) (Gathering)

Motion #555 - Katie motioned to adjourn the meeting. Ashley seconds and the motion passed unanimously.