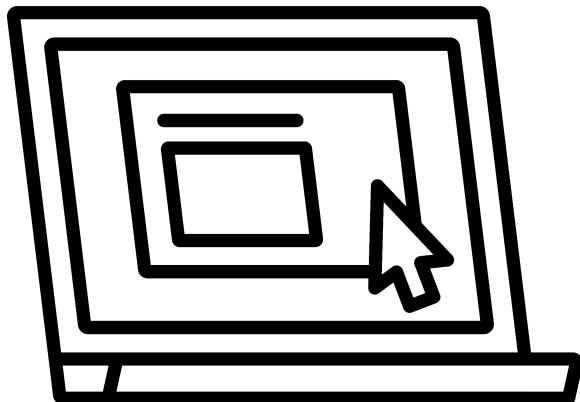# APPLICATION FORM

COMMUNITY PRODUCER APPLICATION FORM
EASY READ

INFORMATION

Please read the Job Description for information about the role.

This document contains the questions we'd like you to answer to apply for the Community Producer role at Rising.

You can apply in **one** of any of the following ways:

1/ ONLINE: Submit your answers to the six questions below online via a typeform here:
https://risingarts.typeform.com/to/gly5L8Xl
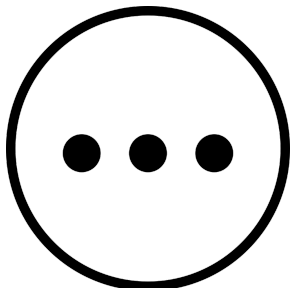
2/ DOCUMENT VIA EMAIL:

- Download a copy of this form and type in your answers
- Email the completed form in **pdf** form to hello@rising.org.uk with the subject line "Community Producer Application"
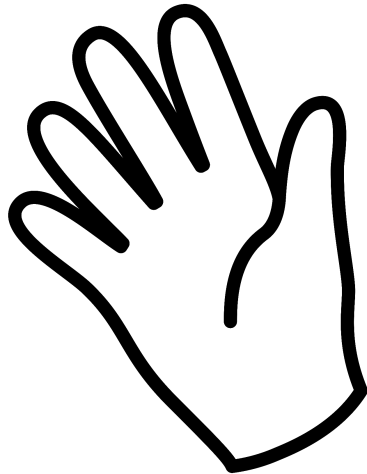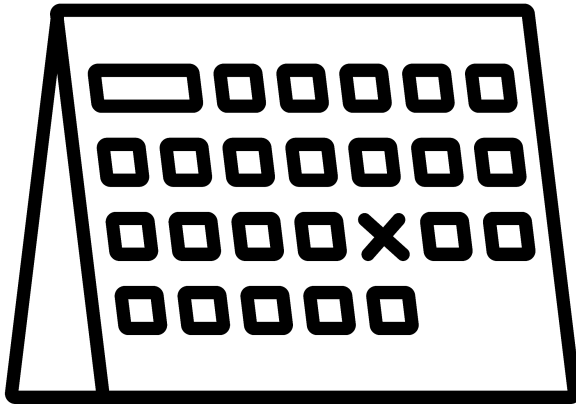
3/ VIDEO OR AUDIO VIA EMAIL:
- Download a copy of this form and type in your answers for **Part 1**
- Record 1-2 minutes per question in **Part 2**
- You can use Spoken English or BSL
- Upload the video / audio to WeTransfer and send it to hello@rising.org.uk with the subject line "community Producer Application" (be sure to include your contact details in the body of the We Transfer message / email.

4/ OTHER:
- You can use any other form to apply that works for you
- Just make sure you answer every question in **Part 1** and **Part 2**

DEADLINE

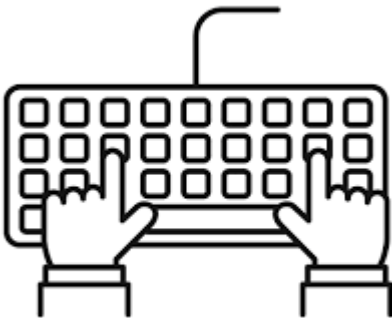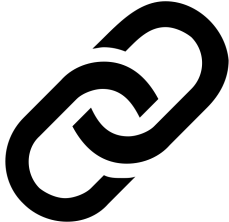- 11:59PM on Sunday 17 November 2024
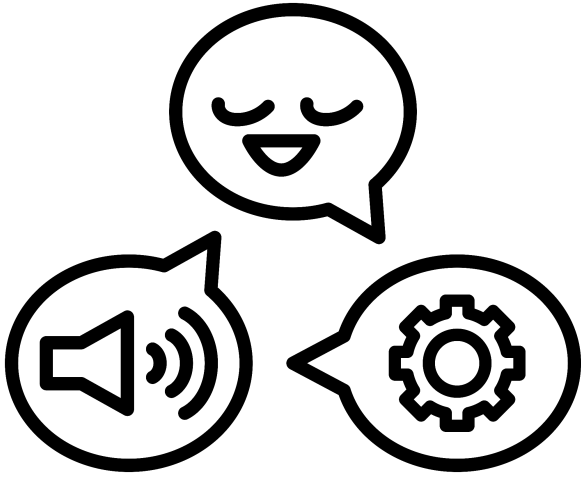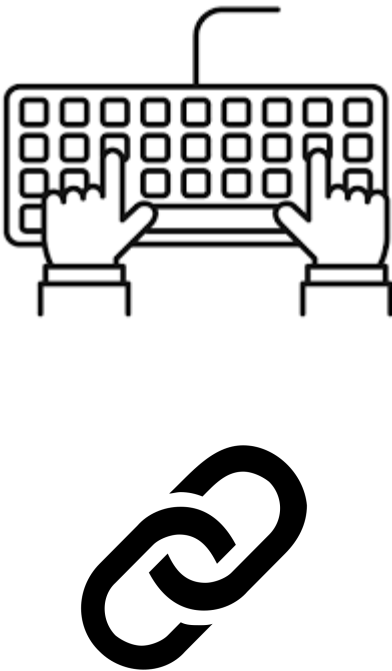
What happens after I send in my application?

- We will try to contact everyone by **26 November** to tell them if they have been selected for an interview
- If you have been selected, we will send you 3-5 interview questions to answer by Tuesday 3rd December.
- You can choose to either record a video of you answering, or to come to a live interview
- The live interview can be in-person or on Zoom
- We will try to choose the person for the job by **12th December** to start ideally by January.
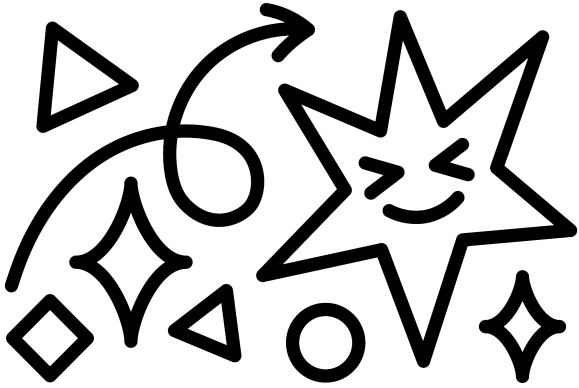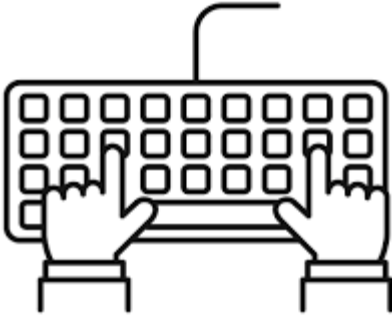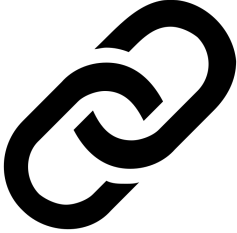
PART 1: ABOUT YOU

Your name and pronouns	
Email address	
Phone number *If you're happy with us phoning you*	
Website or Social Media Links *Optional, but we'd love to see your work*	
Access Needs *Please note: This information WILL NOT be used as a reason to reject any application. We want to know how best to support you. We will ask for this information again before the job starts. if you prefer you can wait until then to disclose any access needs*	*E.G. Live Captions for Zoom, BSL Interpretation, Wheelchair Accessible meeting spaces, Gender Neutral Toilets, Notes before meetings, 1:1 check-ins or debriefs, 1:1 Technical Support etc…*

PART 2: APPLICATION QUESTIONS

	Question 1 Tell us about a time you supported someone else to succeed. *This could be a professional or personal example that stands out for you.*
	Your answer: *Maximum 200 words or paste a link to your audio/video answer.*

Question 2

Tell us about a time that you have successfully managed people, plans or money to get something done.

This can be about something at work or in your personal life. We want to hear about how you did it and how it went. If things went wrong, tell us what you learnt.

Your answer:
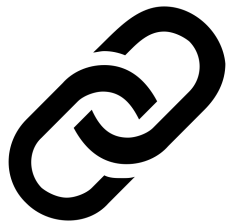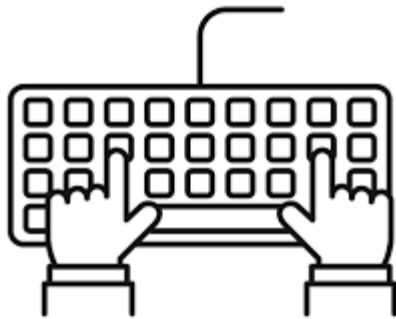*Maximum 200 words or paste a link to your audio/video answer.*

Question 3

Tell us about your relationship to creativity.

This could be related to the art you like to make, the way you approached solving a problem or something else.

Your answer:
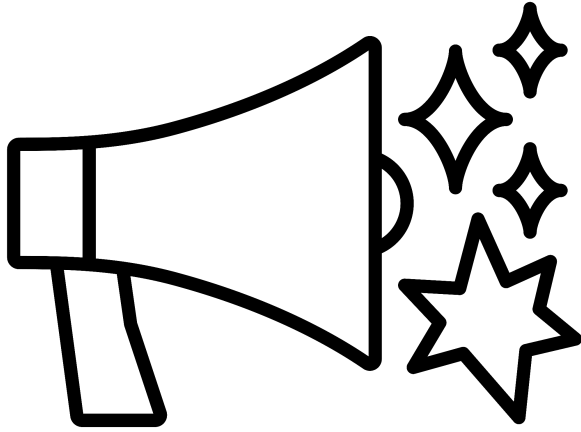*Maximum 200 words or paste a link to your audio/video answer.*

Question 4
Tell us about a time you hosted a space that considered the needs of others

How did you consider and accommodate their different needs? This could be on a personal project, professionally or even within your friend group.
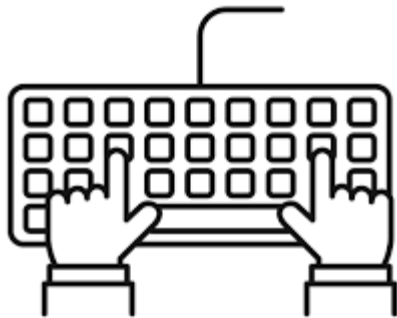
Your answer:
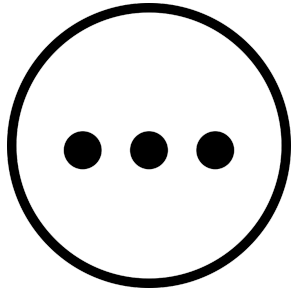*Maximum 200 words or paste a link to your audio/video answer.*

Question 5

Are there any areas of social justice that are particularly important to you and why?

Social justice is very important to Rising. Please tell us about causes that are important to you or something you've done to change things.

Your answer:

Maximum 200 words or paste a link to your audio/video answer.
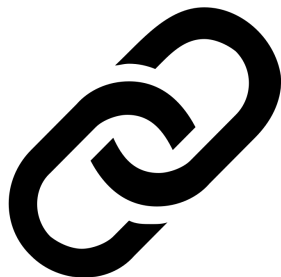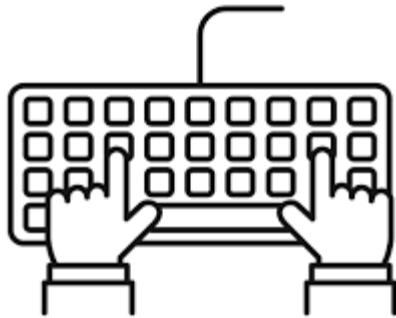

	Question 6
	Is there anything else you'd like to tell us?
	
	This could be:
	   ● *why you want to work with Rising*
	   ● *some more about you and your interests*
	   ● *anything you didn't get a chance to say above that would tell us why you're right for this role*

	Your answer: *Maximum 200 words or paste a link to your audio/video answer.*

Thank you for completing the form.

Please download it as a **.pdf** and email it to hello@rising.org.uk with the email subject line 'Community Producer Application'.