

**The purpose of this handbook
is to communicate policies,
practices, and procedures to
ensure student safety.**

Fielding Elementary Student Handbook 2021-2022



Our Mission

Fielding Elementary...building a community of learners with grit, heart, and hope.

Our Vision

Leading, Learning, Empowering All

FIELDING ELEMENTARY SCHOOL

50 W. Main St
Fielding, UT 84311

Phone: (435) 515-4200

Fax: (435) 458-2702

SCHOOL SCHEDULES

Regular Schedule

All Day Kindergarten and 1st- 5th Grades

Monday, Tuesday, Thursday, and Friday

School Hours: 8:30 A.M. - 2:50 P.M.

Kindergarten

AM Kindergarten: 8:30-11:05

PM Kindergarten: 12:05-2:50

Late Start Schedule

Wednesday

1st- 5th Grades

9:30 - 2:50

All-Day Kindergarten

9:30-11:40

Kindergarten

AM Kindergarten: 9:30-11:40

PM Kindergarten: 12:40-2:50

Bus Arrangements

Please make bus arrangements with your child before they come to school. Children need a permission note from a parent to ride a different bus or get off at a different stop. It is appreciated when you write a permission note for your child. This saves our secretary valuable time when you take care of this at home. We appreciate your helpfulness.

Dress Standards

Recognizing that dress and grooming standards are a matter of personal choice, it is important to understand the impact these standards have on self-esteem, school pride, student general welfare and the accomplishment of curriculum goals and objectives. Students are therefore expected to dress in a manner that promotes and does not distract from these goals and objectives. Extremes in dress and appearance often draw improper attention and distract from the learning environment. Therefore:

- Students should refrain from wearing distractive clothing or accessories (i.e. clattering jewelry, watches that periodically make noise, or chains that hang from pants or other clothing).
- Students may not wear clothing containing vulgar, offensive, suggestive, obscene or degenerate information. Clothing that may be perceived as discriminatory, or that promotes violence, pornography, drug use, or is contrary to the school educational mission may not be worn. No gang-related clothing or apparel will be allowed.
- Tank tops, halter tops, or otherwise abbreviated clothing, clothing that is see-through, low cut, or exposes the midriff or underwear in any way is not acceptable. Dresses, shorts, and skirts should be of sufficient length.
- "Healies" or rolling shoes of any kind are not allowed at school for safety reasons. Students are expected to participate in their PE classes and should wear appropriate shoes.
- Hats, caps, etc. should not be worn in the cafeteria..
- Please have students dress appropriately for the existing weather conditions. Children will be expected to have the appropriate clothing so they can go outside and play during breaks. This may include coats, gloves, hats, etc.

Violation of the dress code may result in having the student turn the clothing inside out, covering it with a jacket or coat, or changing into another set of clothing brought from home.

Emergency Drills

In order to be prepared in case of an emergency, various drills will take place throughout the year.

- Students will be expected to exit the building quickly.
- Take no unnecessary objects with them.
- Stand quietly in line and follow all directions given by a responsible adult immediately

In the unlikely event that the school must be evacuated during fair weather, parents will be notified and everyone will be gathered on the school grounds until they can be bused home. In case of inclement weather, students will be evacuated to the Fielding Fire Station or the Fielding LDS Stake Center and dismissed to parents. If police or other authorities are involved, students will only be released to parents once permission is given by the authorities in charge. At that point, parents must sign their students out so that all students may be accounted for. If there is an emergency, it will be crucial for parents and staff to cooperate completely.

Health and First Aid

If a child becomes seriously ill or is injured at school, the school will make the child as comfortable as possible and contact the parent or guardian immediately. If the parent or guardian cannot be reached, emergency contacts as designated by the parent or guardian will be notified. (Please inform the secretary of any changes in telephone numbers or address. This is critical information in case of an emergency.)

Note that the school may not administer medicine, this includes aspirin, Tylenol, and Ibuprofen, cough drops, etc. Students needing to take prescription medication for any reason must provide the appropriate documentation as designated by school board policy. If you are aware of special health concerns or needs for your child, be sure to notify the office.

Federal and state regulatory agencies require our school to notify all building occupants of the status of asbestos containing material. Fielding Elementary has no known asbestos containing materials.

Immunizations

Utah law prohibits any child from enrolling in a Utah school without a complete immunization record. A statement from a medical doctor exempting the child or a formal statement of objection to the immunization may be filed at the Bear River Health Department. A record of this statement must be kept on file at the school. Immunizations may be obtained at a minimal cost from the Health Department.

Internet Safety

In addition to keeping our children healthy and strong physically, we want to keep them safe in today's technological world. As adults, we must do all we can to educate ourselves and our families about the dangers in our world around us.

We strongly encourage families to take time to register with the Utah Child Protection Registry at www.kidsregistry.utah.gov. This free Utah.gov service offers protection for email addresses, mobile phone numbers, instant messenger usernames and fax numbers. Under Utah law, marketers of adult-oriented products must remove registered addresses from their sending lists at least every thirty days. Registration lasts two years and may be renewed at any time.

Preschool

Our school houses two units of the district's Early Learning Center. This is a preschool for students ages three to five with disabilities (including speech/language delays). There are a few mainstream students who attend as role models, but the slots for those students are very limited and are filled for the next two years. There is no limit to the number of qualifying students who can attend. If you have concerns about a preschooler, please contact the Corinne branch of the Early Learning Center at (435)744-2468 to arrange for a free screening to determine eligibility.

School Closing Information

If for any reason the school is not able to open one morning, or if the school is forced to let out early, district personnel will make every effort to contact families via the district's notification system, including phone calls and emails. In the event of school cancellation or delay, KSL radio 1160 AM or 102.7 FM will be notified and will announce the closure/delay every 15 minutes. The district's web page and Facebook page will also be updated with any information concerning school closure.

School Lunch

All students at Fielding may, if they choose to, participate in our breakfast program. **ALL STUDENTS AT OUR SCHOOL MAY RECEIVE A FREE BREAKFAST.**

Please check with the office for the most current meal pricing information. Costs may increase as needed at any time. Please refer to our district's website to apply for free/reduced lunch.

Student Check Out Policy

In accordance with district policy, and in an effort to protect your children; parents we need your assistance in identifying both those individuals who may check your children out of school and those who may not.

If a person enters a school and positively identifies him or herself as the student's parent, we will release the student to that person. If for some custodial rights reason the student should not be released to a parent(s), we need that

information provided to the school. This needs to be in writing and include court documentation.

Without written notification by a parent on file in the office, we will not release a student during the day to anyone other than a parent. If a student needs to be released during the day to someone other than a parent, it is the responsibility of the parent to notify the school's office in writing.

As per School Board Policy and State Law, we will continue to release students to law enforcement officials and other state workers who may need to take a student into custody for the protections of the student. This will only occur when proper identification is provided and/or appropriate court documents.

We apologize for any inconvenience this may cause. However, we believe these procedures will provide the greatest safety for our students. Your cooperation and support is anticipated and appreciated.

Student Progress Reporting

An official progress report will be sent home every six weeks. However, parents may monitor student progress as often as desired by accessing the parent information viewer (PIV) located under the "Parent" menu on the district's website.

Visitors to the School

We encourage all parents and volunteers to become involved at our school. This involvement has great positive effects on student learning. However, in order to keep students safe and minimize disruptions, we require all visitors to check in at the office upon entering the school and wear a visitor's pass.

Note to all Parents: Fielding Elementary is an asbestos-free facility

Fielding Elementary School Wide Rules of Conduct

- I will build people up, not put them down.
- I will follow directions the first time given.
- I will keep my hands, feet, and objects to myself.
- I will always be in the right place at the right time.
- I won't say, "You can't play."
- Speak in a positive manner...remember, we don't pout, argue or whine.

Teachers and students will discuss and establish these standards and rules during the first few days of school. Each class will have their own set of rules, consequences and rewards that support the school plan. Our goals as a staff are:

- Teach students expectations for responsible behavior through modeling and relating actions to the school plan.
- Provide positive feedback to students when they meet our expectations and follow the guidelines for success.
- Respond to minor misbehaviors with calm, consistent, natural consequences.
- Work with parents when problems are chronic or severe in nature.

Fielding Elementary School Wide Discipline

It is our expectation that Fielding Panthers will follow the rules. Those students making good choices will be positively rewarded and recognized. They will feel more confident and happy. There are times, however, when students make poor choices and do not follow the rules. Therefore, the following plan has been established.

Students choosing not to follow the rules will be given a pink slip. A copy of the pink slip will be given to the principal and the student's teacher. It is expected that the child will take the pink slip home and have his/her parent sign the slip. This will provide the family with an opportunity to discuss appropriate school behavior. The signed slip must then be returned to the principal. Each month is a new beginning.

First Offense: (Warning)

- Student conference with the principal
- Parents notified

Second Offense: (One Day In-School Suspension)

- Student conference with the principal
- Parents notified by phone

Third Offense: (Three Days In-School Suspension & Miss the End-of-Month Activity)

- Student conference with the principal
- Parents notified by phone

Severe Clause: In the event that a child violates the district's Safe Schools Policy, a parent contact will happen immediately. Consequences could include those

listed in the policy. In addition, the student will be moved right to the consequences of the third offense.

Fielding Elementary School Anti-Bullying Policy

Everyone at Fielding Elementary is committed to making our school (including the school bus and all school-sponsored activities) a safe and caring place for all students. We will treat each other with respect, and we will not tolerate bullying in any form.

Our school defines bullying as follows:

Bullying is unfair and one-sided. It happens when someone keeps hurting, frightening, threatening, or excluding someone on purpose.

Examples of bullying include:

- Hurting someone physically
- Taking or damaging another person's belongings
- Ganging up on someone
- Teasing someone
- Using put-downs, such as insulting someone's race or gender
- Touching or showing private parts
- Spreading rumors or gossiping about someone
- Excluding someone or trying to get other kids not to play with him/her

The staff at Fielding Elementary will do the following things to prevent bullying:

- All staff will go through the Bullying Prevention Unit Online Training
- Supervise students in the school and playground
- Watch for signs of bullying and stop it when it happens
- Educate our children about violence prevention, anti-bullying practices and teach appropriate social/emotional skills (Prevention Dimensions, DARE)
- Respond quickly and sensitively to bullying reports
- Take seriously parents' concerns about bullying
- Look into all reported bullying incidents
- Document all bullying incidents
- Assign consequences for bullying based on school discipline guidelines
- Provide immediate consequences for retaliation against students who report bullying

Students at Fielding Elementary will do the following things to prevent bullying:

- Treat everyone respectfully
- Refuse to bully others
- Refuse to let others be bullied
- Refuse to watch, laugh, or join in when someone is being bullied
- Try to include everyone in play, especially those who are often left out
- Report bullying to an adult immediately! ***Box Elder School District Safe Schools Policy***

Box Elder School District is committed to fostering an environment in the public school for students, staff, community, neighbors and visitors which is safe, conducive to the learning process and free from unnecessary disruption. A safe school environment includes the school and grounds during school hours, district-provided transportation and school

sponsored activities. The following policy and guidelines have been created for this purpose in accordance with Utah State Law.

A. Students shall:

1. Be given notice of applicable rules of conduct.
2. Comply with applicable rules of conduct as well as all federal, state and local laws and ordinances.
3. Show respect for other people and obey persons in authority.

B. Students shall not, at any school or school sponsored activity:

1. Possess, use, sell or attempt to possess, use or sell any firearm, weapon, knife, explosive, fireworks, chemical weapon, flammable material, martial arts weapon or other instrument including those which eject anything, or other material, including: illegal drugs, alcohol and other controlled substances, dangerous to persons or property, or any replica or facsimile of any of the above, regardless of intent whether functional or nonfunctional.
2. Cause, attempt, threaten or conspire to cause damage to personal or real property, or cause, attempt, threaten to conspire to cause harm i.e., create a situation of imminent danger, to a person or persons, individual or in groups, through: arson, burglary, larceny or stealing, criminal mischief, battery assault, harassment, vandalism, hazing, participation in any activity which violates an applicable school rule or federal, state or local law or ordinance, or disrupts normal school proceedings or through threats of participation in any plan or conspiracy relating to the foregoing.
3. Continually and willfully disobey and persistently defy proper authority.
4. Use language that is profane, vulgar, obscene, inflammatory or fraught with sexual connotations or overtones.

Students found violating this policy involving weapons:

1. Following parent notification, the student will be immediately suspended until the parent is able to conference with administrators.
2. In extreme or dangerous situations, the student may be released to law enforcement personnel.
3. Due process procedures under Policy #5005 will be followed.

Students found violating this policy not involving weapons:

1. The administrator will conference with the student.
2. Parents will be notified and invited to a conference.

Appropriate action will be taken consistent with school and district policies, and state and federal laws, including laws specific to students with disabilities.

Box Elder School District Wellness Policy
(Policy #5052)

Box Elder School District is committed to providing school environments that promote and protect children's health, well-being and ability to learn by supporting healthy eating and physical activity.

School personnel will not use physical activity or withhold (on a regular basis) opportunities for physical activity as punishment.

As scheduling and weather permits, all students in grades 1 - 5 will be provided a minimum of 90 minutes of structured physical education per week outside of recess or free time.

Schools are encouraged to participate in local, state and national fitness programs.

Measures will be taken to ensure that foods and beverages sold or served at school will meet federal and state nutrition recommendations and guidelines.

Food will not be used on an ongoing or regular basis as a reward for academics or behavior. In special situations where food rewards are appropriate, the food used will be "healthy food."

Parents and/or others who provide "treats" to students on special occasions will be asked to provide only "healthy foods" as treats. This policy does not apply to activities held outside the regular school day.

Schools will provide nutrition education and physical education to foster lifelong habits of healthy eating and physical activity, and will establish linkages between health education and school meal programs and with related community services. (Entire policy can be viewed on the BESD website.)