

Zucker Jewish Academy of Las Vegas
10100/10050 Banburry Cross Drive
Las Vegas, NV 89144

(Revised May 2025)

The purpose of this plan is to ensure that the staff of Zucker Jewish Academy is prepared to respond in an emergency or natural disaster. Children will participate in a fire drill (alerted by a smoke alarm) at least once a month, and a natural disaster drill (alerted by a horn) at least once every 3 months and a lock down drill twice during the school year. A record of fire and disaster drills will be maintained on the premises for 2 years. Phone numbers and emergency services are posted on all telephones in the school area and offices.

FIRE

Upon hearing the smoke alarm, designated staff from each class will access the daily attendance forms and gather the children in their classes and evacuate the building. While staying low to the ground, all classes will meet at the Play yard away from the building. The designated staff members will then use the daily attendance forms to verify that all children are present and our designated administrator will sweep campus to ensure all students are accounted for. The Fire Department or 911 will be called by the School Office or staff person at the earliest possible opportunity, ensuring that the safety of the children is of the utmost importance.

NATURAL DISASTER (EARTHQUAKE)

Teachers will direct children to the nearest inside wall or doorway, away from windows or high ledges. When shaking has stopped, teachers will access the daily attendance form, escort children to the outside area adjacent to the entrance to the hospital across the street and verify that all children are present. If a teacher smells gas, observes flooding from broken water pipes/electrical short circuit, she/he will advise the school office who will contact CNT staff to take the appropriate action of turning off the main gas valve located at the back of the building outside the kitchen, turning off the water valve located at the northeast corners of the parking lot, or turning off the electrical current located in the room right outside of the kitchen.

FLOOD, EXPLOSION, OR OTHER DISASTER

Teachers will follow the directions of the local authorities. In any event, teachers will

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attempt to access the daily attendance form in order to verify that all children are present, and then proceed as directed.

RELOCATION OF CHILDREN

If children are to be relocated, they will be taken to the outside area adjacent to the entrance to the hospital across the street, or a site designated by emergency personnel. Phone numbers of each child's parents are accessible on class rosters at each classroom. Parents will be contacted as soon as possible and instructed to pick up their child(ren), if necessary. Children will remain under direct supervision of the teacher(s) and/or school administration until picked up by the parent/guardian.

CHEMICAL OR RADIOACTIVE MATERIAL ACCIDENTS

The administration will determine if everyone needs to evacuate or remain in the building. If the former is chosen, an announcement over the intercom saying, "LEAVE THE BUILDING NOW," will notify teachers to escort children outdoors. The daily attendance form should be brought to verify that all children are present. If everyone is to stay in the building, the administration will notify all teachers, ensure that ventilation is shut off, and that all windows and exterior doors are closed.

For Leaving the Building:

1. Proceed to an evacuation area, keeping in mind to avoid fumes. (Move cross wind - probably south). The administrators will monitor the area if radioactive materials are involved.
2. The administrators will arrange for transportation to a safe location if the danger persists. The students and teachers will not return to school until the proper authorities have declared the area safe.
3. Follow Relocation of Children instruction for parents
4. Further action will be directed

For Remaining in the Building:

1. Teachers will be informed of the occurrence to ensure that all children remain in the building. The administrators will immediately turn off all heating, cooling, and ventilation systems.
2. All teachers will immediately move their classes to the inside wall of their

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classroom. Children will be seated against the wall where teachers will verify their attendance by using the daily attendance form, and will remain there until otherwise directed.

3. The entry doors in each classroom must be sealed with plastic and duct tape. One teacher will seal the doors whilst the other assists in calming and comforting the children.
4. If an unusual odor is present, protect breathing by breathing through wet paper towels.
5. Remain sheltered until given direction by the Director.
6. The supply of duct tape, thick plastic sheeting, and any other materials needed for sealing the building are located in a box labeled “For Chemical or Radioactive Material Emergencies Only” located in the school store room.

FOR BOMB THREAT AND EXPLOSION PROCEDURES

A special school announcement (“code blue”) for a bomb threat will be announced over the intercom. Normal fire alarm procedure will be used unless special instructions regarding a change are pronounced. 911 should be called as soon as possible.

If an explosion occurs prior to evacuating the school, students should seek cover under the tables, if possible. They should cover their head with their hands or books and assume a kneeling face-down position on the floor to protect themselves from flying debris.

LOCK DOWN

In the event of a lock down, “SHABBAT IS FRIDAY” will be sounded over the loudspeakers and radios.

Staff will lock doors, close window blinds and remain indoors facilitating student reading or some other quiet activity, while gathering students away from windows and doors when possible. Designated administrator will sweep the campus ensuring all students are accounted for and lock any unlocked doors.

Local law enforcement agencies together with designated school administrators will advise as to when lock down is over and it is safe for students and staff to return to regular programming.

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SUICIDE

Immediate Action - In the event that a staff member has reason to believe that a student may be suicidal or represent a potential threat to others the following action is to be taken: 1. Take all comments about suicidal thoughts seriously, especially if details of a suicide plan are shared. 2. Immediately report concerns to an administrator and school counselor. 3. Under no circumstances should an untrained person attempt to assess the severity of suicidal risk; all assessment of threats, attempts, or other risk factors must be left to the appropriate professionals.

Response to a Suicide Attempt Not Occurring at School- When a school becomes aware that a student or staff member attempted suicide, the school must protect that person's right to privacy. Should a parent or other family member notify the school of a student's suicide attempt, the family should be referred to appropriate community agencies for support services. Staff response should be focused on quelling the spread of rumors and minimizing the fears of fellow students and staff. As opposed to convening a Crisis Response Team meeting and alerting the student body, any services provided to the person who attempted suicide must be kept confidential and coordinated with outside service providers, such as a suicide crisis counselor or hospital emergency team.

School Reentry for a Student Who Has Attempted Suicide- Efforts to respond to suicide attempts and other traumas should be focused on making the student's return to school a comfortable one. Because families exposed to a suicide attempt experience considerable guilt and fear, they are more likely to disclose that a daughter or son has made an attempt if they know the school has a helpful, nonthreatening manner of dealing with suicide. Because a student who attempted suicide often is at greater risk for a suicide in the months following the crisis, it is extremely important to closely monitor his or her reentry into school and to maintain close contact with parents and mental health professionals working with that student. Assuming the student will be absent from one to four weeks after a suicide attempt and possibly hospitalized in a treatment facility, our school will follow these steps: 1. Obtain a written release of information signed by the parents. This makes it possible for confidential information to be shared between school personnel and treatment providers. 2. Inform the student's teachers regarding the number of probable days of absence. 3. Instruct teachers to provide the students with assignments to be completed, if appropriate. 4. Maintain contact with the student to keep him/her informed of the latest developments in the school, if appropriate. 5. Seek recommendations for aftercare from the student's therapist. If the student has been hospitalized, a Crisis Response Team member should attend the discharge meeting at the hospital. 6. The Crisis Response Team member should convey relevant nonconfidential information to appropriate school staff regarding the aftercare plan. 7. Once the student returns to

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school, a Crisis Response Team member should maintain regular contact with him/her. 8. The school should maintain contact with the parents, provide progress reports and other appropriate information, and be kept informed of any changes in the aftercare plan.

FALLEN AIRCRAFT

If an aircraft falls in the immediate vicinity of the school, the Director will determine what action, if any, should be implemented. When necessary, teachers will take immediate action for the safety of the children without waiting for the Director's instructions. Should the building be struck or the proximity of the fallen aircraft warrant evacuating the building, the action of LEAVING THE BUILDING will be implemented in the following manner:

1. The action DROP should be initiated when necessary. (Knees on the floor and covers the head with arms.)
2. The teachers on their own initiative or upon notice from the Director will implement the action of LEAVING THE BUILDING utilizing the exits farthest from the downed aircraft.
3. The evacuation will be determined by the location of the downed aircraft and at a distance that would be safe in the event of an explosion.
4. Further action will be directed by the administrators as required.