

PLEASE INSERT THE ANNEX B IN YOUR COMPANY LETTERHEAD

ANNEX B – FINANCIAL PROPOSAL

Please kindly submit your financial proposal using the template below. The evaluation steps are indicative, feel free to add steps and/or adapt the table as needed. Thank you!

Description of task	Daily fee* €	Nr of working days €	Total for the task* €
Analysis of basic project documents and presentation of the evaluation proposal during Kick-off meeting			
Inception report			
Data collection			
Data analysis			
Drafting of the report			
Debriefing Final evaluation report			
Total Expert 1 ¹			
...			
Total Expert 2 (if applicable)			
TOTAL* for Final External Evaluation			

* Kindly note that the total fee should include all costs incl. VAT if applicable.

¹ Please provide total number of working days per envisaged expert