



National Extension Association
of Family & Consumer Sciences

North Carolina Extension Association of Family & Consumer Sciences

Business Meeting August 16th, 2023

In Attendance: Refer to XLMS for NCEAFCS conference registration. Everyone should have registered to attend the Board Meeting through XLMS

Presiding: Sydney Knowles

Sydney welcomed everyone and called the meeting to order at 1:07 pm

Rhonda Peters delivered the thought for day: "The most important swing in golf is the next one"

Taneisha Armstrong presented the January 2023 Executive Board minutes. Minutes attached to the agenda and emailed to members. Taneisha read partial minutes as members looked over minutes. Molly Alexi approved the motion to dismantle the reading of the minutes since it's been posted. Lisa Benavente seconded, motion carried. Molly made motion to approve minutes as presented, Nancy Abasiekong seconded, motioned carried.

Treasurer's Report: Julie Sawyer shared the treasurer's report, treasurer's report linked in agenda

Reflects from 1-1-June 30, 2023

PNC Checking Account

\$29,965.09: Beginning Balance

\$3,256.00: Total Income

\$33,221.09: Balance

\$17,146.69: Total Expenses

\$16,074.40 : Ending balance

Toi Degree made a motion to approve the treasurer's report as presented. Jayne McBurney seconded, motioned carried

PNC Money Market

\$15,103.88: Beginning Balance

\$0.75: Earned

\$15,104.63: Ending Balance

Foundation Endowment Accounts

FCS Annual Conference
\$49,379.59: Beginning Market Value
\$14,549.68: Income Account Ending Balance
\$2,600.00: Spending Budget

Report on Ada D. P. Account
\$88,616.93: Beginning Market Value
\$10,469.79: Income Account Ending Balance
\$2,940.00: Spending Budget

Call for Annual Reports (2022-2023)
Plan of Work Updates:

Prepared by Ivelisse Colon: [Professional Development & Recognition](#)

Shared by Ivelisse Colon: The committee met in November 2022 for orientation about duties of office and the development of award promotion strategy. Purchased some items that will stay with the office and they will be passed to the state officer at that time will have access. This year, 24 award applications were received. 4 state applications and 20 state national applications.

Will hand out 58 awards at tonight's banquet. 6 Southern Region National winners. Annual session September 11-14, 2023 in Rhode Island. 17 members are going to the National conference. ECA State Meeting in Kill Devil Hills October 24-25, 2023. Recognize colleagues: West-Erin Massey and Marlana Baker, North Central-Jordan Jeffries-James. Advanced Degree Completion: South Central- Janice Roberts, Rhonda Peters, Der Holcomb, South East-Kelly Tyndall, Michelle Estrada, West District-Margie Mansure

Prepared by Ivelisse Colon-Submitted Aug,14, 2023

Prepared by Marcus McFarland: [Member Resources & Historian](#)

Shared by Sydney Knowles: Marcus provided the report.

West District-6 new agents hires in 2022 and lost 2 new retirees in 2022

North Central District- Jeannie Leonard retired on June 30 and Courtney Tevepough welcomed a baby girl

Northeast- CatieJo Black welcomed a baby boy. 2 new FCS Agents in Northeast

Southeast District- Taylor Crumpler welcomed a baby boy. 4 new agents in the Southeast District

South Central District- Welcomed district association, Barbara Worley as new CED in Mecklenburg County.

Prepared by Margie Mansure: [Public Affairs](#) ([Impact Reports](#))

Shared by Margie Mansure: Living Well Campaign: Offered Wellness Wednesday Challenge to members in February. 36 who participated but 15 completed both pre and post surveys. Sarah

Kirby sponsored extenders to the 5 people who were eligible. Margie pulled together impact reports across the state

District Presidents Reports:

-Northeast: Catie Jo Black (via Olivia Patchel)

21 total members; 16 paid agents, 3 new agents, and 2 EFNEP RNEA's to join. Held Fall District Meeting December 1st: 8 members present at fall meeting. Held Spring District Meeting on March 31st: 10 members were present and celebrated CatieJo's 3rd baby and celebrated new agents

-Southeast: Michelle Estrada

Met October 31st for the Fall meeting which was also Peggy Gardner's last day. Held Spring meeting May 19th in Wayne county; had to replace officers. 7 members were present at Spring meeting and did a program about watermelons.

-North Central: Ivelisse Colon

Have about 15 to 16 total members; lost members Zach Troutman, left job at Extension and Shameca Battle, is no longer a member of district because she is a part of NCA&T campus staff and now is the Eastern Regional Coordinator. 75% of officers have less than 5 years as Extension Agents. They welcomed Wykia Macon, new CED and FCS representative in Vance County.

-South Central: Andrea Sherrill

19 members and new FCS Agent in Lincoln County, Jana Ramirez. Lost Greg Huneycutt because he has transitioned to CED in Hoke County and Marcus McFarland is leaving Extension (very instrumental in planning conference). Met last Spring in Anson County and visited a local creamery. Fall and Spring meetings revolved around planning for the state conference.

-West: Julie Sawyer

12 members total. Met in Fall via zoom and met in Spring in person in Blowing Rock, NC. Hosted a meet and greet for new agents. West District hosting 2024 annual meeting

Standing Committees:

By-Laws/Policies & Procedures: Sydney Knowles

-Committee met about by-laws policies and procedures and will discuss details in new business

Budget: Julie Sawyer [Budget](#)

-NCEAFCS has one checking account at PNC and a Money Market at PNC... both accounts are now paperless and statements are emailed to the state treasurer. Budget committee met in October 2022 to review plan of work and discussed collecting membership dues for 2023. Operating funds for association come in the form of membership dues and district donations of \$300 per district and that amount is given to the annual conference host district to put towards annual conference.

Dues-\$157.00

As of December 2022, 79 renewing members and 7 new members. Between January & July 31st of 2023, added 9 new employee members and total membership of 2023 is 95 members. 2024 budget proposal will be presented later today and 2024 budget plan of work will be updated following this meeting.

Nominating Reports:

Presented by Olivia Patchel

-9 new officers that will be voted on later. JCEP needs to fill roll of treasurer

Annual Meeting Reports:

Presented by Andrea Sherrill

-89 people registered for the Annual Session. Network and learn from each other

Website:

Presented by Olivia Patchel

-Revamped website. Please send suggestions to Olivia

Association Meeting Reports:

JCEP Report presented by Sydney Knowles

-February Rhonda and Sydney went to the Extension Leadership Conference. Received ideas about doing different workshops related to stress management

PILD Report presented by Margie Mansure

-Rhonda and Margie attended the PILD Conference in Arlington, Virginia. Margie connected with other FCS Agents during sessions. Value of Extension Foundation connecting with professionals across the country. Referenced extension.org to agents.

Slate of Officers, 2023-2024

Olivia Patchel, Nominating Chair

Office		2024
President	Rhonda Peters Montgomery	SC
President Elect	Margie Mansure Watauga	W
VP Public Affairs	Ivelisse Colon Orange	NC

VP Professional Development & Recognition (2 year term)	Regina Moseley Edgecombe	NE
VP Member Resources & Historian (2 year term)	Katie Elkins	W
Secretary (2 year term)	Michelle Estrada	SE
Treasurer (2 year term)	Stephanie Stevensons	NC
Counselor & Nominating Chair (Immediate Past President)	Sydney Knowles Sampson	SE
State Life Member	Phyllis Smith (Possibly)	NC
JCEP Treasure	Janice Roberts	

Discussion on slate of officers:

-Katie Elkins mentioned that Niki Maness was interested in VP Member Resources & Historian Role. It was stated that nominations are decided in the districts

-Stephanie Stevenson is in the Southeast not North Central(it was adjusted)

Meleah Evers motioned to approve nominating officers. Carmen Long seconded and motion carried.

[2024](#) Proposed Budget: Julie Sawyer, Treasurer

No discussion on 2024 proposed budget

Rhonda motioned to approve the upcoming budget. Michelle Estrada seconded, motion carried

Proposed Changes, [By-Laws](#)

Presented by: Sydney Knowles, President

-By-laws were sent out and highlighted anything that was changed. Added Associate membership. Members read over by-laws.

Molly motioned to approve by-laws.

Discussion about by-laws:

Jayne-In Section E. top of page 8. suggested to remove “one possible”(changes were made)
Cathy Hohenstein: wanted to clarify associate membership details. Ivelisse provided further explanation. Cathy wanted to know if the by-laws and membership details will be read at national level.

Cathy Hohenstein seconded to approve by-laws as presented. Motion carried

Policies and Procedures: [Policies & Procedures](#)

Presented by: Sydney Knowles, President

-Sent to members ahead of time and there have been adjustments

Mary Morris motioned to approve the policies and procedures changes.

Discussion-Jayne page 3 under recognition and awards #7- “Why are we asking that all costs for awards provided by EFNEP state leadership will not be covered by NCEAFCS”. Sarah Kirby stated “because there are endowment funds that cover those particular awards. Those awards already have money allocated so they don’t need NCEAFCS association’s money”. Jayne suggested changing the wording in the policies & procedures to reflect what Sarah said so that it doesn't come across as NCEAFCS will not pay for the awards for the dues paying members. EFNEP awards come from the foundation and have designated money for EFNEP awards. (Changes have been made)

Michelle Estrada second to approve the policies & procedures, motioned carried.

Voting Delegates for NEAFCS

-got an extra voting delegate this year so the chart had to be adjusted to represent voting delegates of alternates. Hayley stated that her’s should say South Central.

Delegate	District	Representative
President (VD)	SE	Sydney Knowles
District Delegate (A3)	SE	Sarah Ware
President-Elect (VD)	SC	Rhonda Peters
District Delegate (A4)	NC	Hayley Cowell
District Delegate (VD)	W	Niki Maness
District Delegate (A1)	NC	Virginia Lopez
District Delegate (A2)	NE	Olivia Patchel
Treasurer (VD)	SE	Stephanie Stevenson

Unfinished Business

-Officer Training: Olivia and Sydney are working to adjust the way officers are trained

Announcements:

-National Meeting September 11th - 14th 2023 in Providence, RI. Registration closes Sep. 1st. 17 individuals this year to represent.

-National Health Outreach Conference: May 13-16 2024 in Greenville, SC. They want NC to help plan that.

-Please include NC State campus staff who are members of NCEAFCS about the district meetings so they could attend.

Meeting adjourned @ 1:56pm.

Toi Degree motioned to adjourn meeting. Rhonda Peters seconded the motion, motion carried.

Meeting adjourned.

Respectfully submitted by Taneisha Armstrong