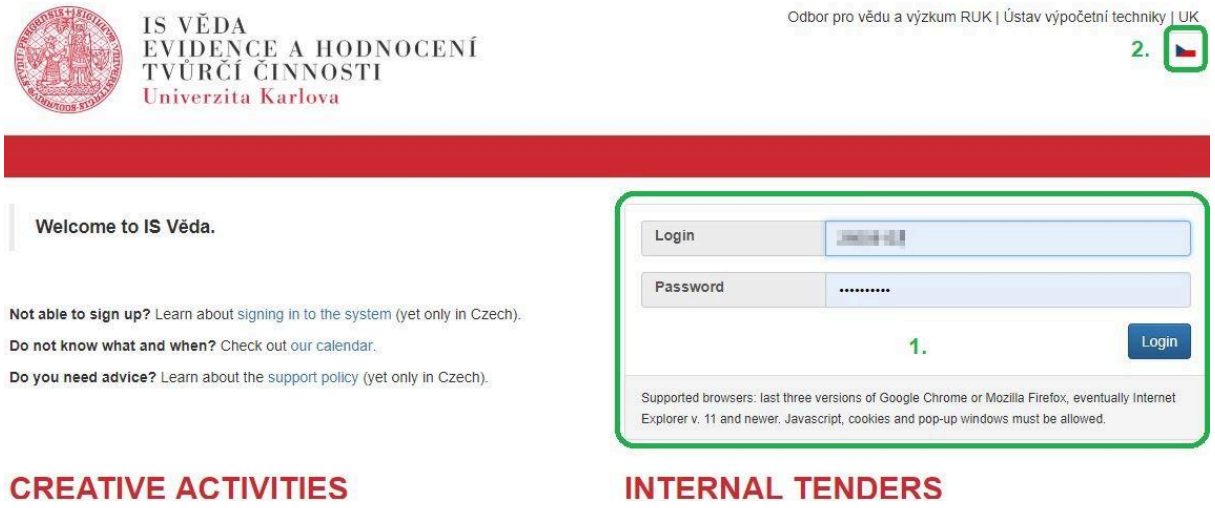
How to access the IS Veda system
(Board/Panel Members and Reviewers)

Last edit: **October 10th 2019**

Log in to the IS Věda system

To access the system, please log in at: https://is.cuni.cz/veda:



1. Here, you are supposed to log in, using the credentials, that should have been sent to your e-mail address. In case of loss of credentials or problems with logging in, please contact the evaluation administrator at evaluation@cuni.cz.

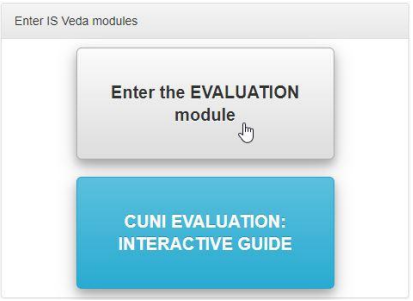
   Non-voting board members (UK employees) use their standard university system credentials (CAS login and password).

2. You can change the language of the site to english by clicking the flag in the upper right corner. *(Some parts of the system not so close related to the evaluation may not be translated in English yet though.)*

FYI: "Věda" means "Science" in Czech - hence the name of the system.

Enter the Evaluation module

After logging in, you'll find yourself on the main site of the IS Věda Portal. The most notable feature here is the "Enter IS Veda modules" section containing large buttons, which will take you to various parts of the system (depending on your access rights, only a few of them might be visible to you) To enter the evaluation module, click the silver one.



How to ask for help

Once you are in the Evaluation module, there is a HelpDesk ticket system available for you to ask questions and report errors. It can be accessed by clicking Ask for help option, located at the bottom part of the navigation bar. Here's a detailed guide, how to submit a ticket.

If you have trouble logging in or can't use the HelpDesk for some reason, you can contact the Evaluation administrator at evaluation@cuni.cz.the output has been reported) panelist has been selected.