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Title of Paper in Title Case Format Size 18 Bold

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Abstract. Text in size 10. All text must be in Book Antiqua. Page size A4. Margin: Top/Bottom: 1.2', Left/Right: 1.4". Single line spacing everywhere. All other text in size 11 except abstract, section names, references and title. The words **Abstract** and **Keywords** must be in bold. A colon follows the word **Keywords**. The text for the abstract must follow on the same line as the **Abstract** word. Text in size 10. All text must be in Book Antiqua. Page size A4. Margin: Top/Bottom: 1.2', Left/Right: 1.4". Single line spacing everywhere. All other text in size 11 except abstract, section names, references and title. The words Abstract and Keywords must be in bold. A colon follows the word Keywords. The text for the abstract must follow on the same line as the Abstract word. Write the abstract as a single paragraph. A semicolon separates each keyword.

Keywords: keywords must be separated by a; not more than 5 keywords; multi-word keywords accepted; not more than 3 words in one keyword; no acronyms in keywords

1. Introduction [Titles of main section in 12-bold][General text – 11]

If there are more than 1 author and their details are different, the details of the second author must be placed below the first one. If the details are common, follow this format: othername1 surname1 and othername2 surname2. Sections may or may not be numbered. Thus, both Introduction and 1. Introduction are equally acceptable. All text must be justified except where the alignment is explicitly mentioned. The default line spacing is 11 units.

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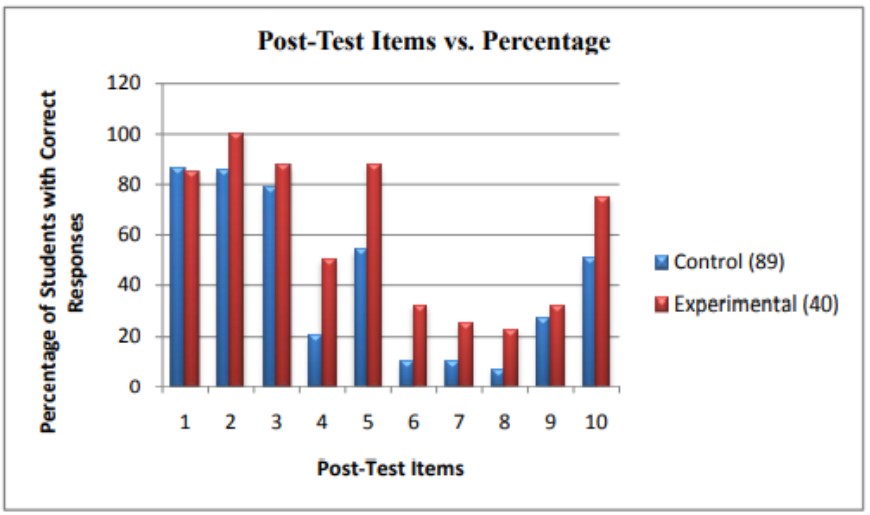


Figure 1: Percentage of students with correct responses

Label of tables and figures are centred, bold and size 10. For tables, the label must be placed above the table while for figures it must be place below the figure. The distance between the figure and the label must be 6 pt. Paragraph > Spacing > Before. All figures must be cited within the text. The word Figure must be used instead of figure or Fig when referring to the Figure. If figures are small, they can be arranged differently.

Table 1: Relevance of objectives of teaching subjects at the university

Level of Satisfaction		**Frequency**	**Percent**
Valid	Neutral	4	5.9
	Satisfied	27	39.7
	Very satisfied	37	54.4
Total		68	100.0

The distance between the table and the table label must be 6 pt. Paragraph > Spacing > After. Authors are allowed to use alternative layouts for tables. However, these must be used consistently throughout the paper, as far as appropriate. All tables must be cited within the text. For example, Table 1 should be referred to as Table 1 and not table 1 or anything else. Font size for text within tables should normally be at 10 pt. If majority of the tables are small in width, they can be left-aligned but this must be consistent throughout the paper.

6. Conclusion [12-bold]

Page number in top right corner of the page with size 10 and in italics. Headers and footers must be set at 0.5". Font size for footer is 10, italics and left-aligned. All text must be in Book Antiqua. Do not change anything in the footer. Page

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7. Acknowledgements [12-bold]

Individuals who contributed to the research but do not meet the criteria for authorship should be acknowledged, with their permission. This may include technical assistance, administrative support, language editing or other contributions. The use of any AI tools must also be declared here.

8. References [12]

[Actual references must be in size 11 - references must follow APA style, 6th edition]. Hanging distance is 0.5 inch. Failure to write references in the proper format will delay publication of the paper.
References must be sorted in alphabetical order.
If doi is not available, add another url from which the material was taken. The word doi must start with a lowercase character (i.e., lowercase d).
Note that the journal's name and volume number must be in italics.
Books titles must also be in italics.
Note that there is comma (,) before the & symbol before the last author's name.
Note that there is a full stop before the year. And year is in round brackets.
Do not write the year more than once in a reference.
The city and country of publisher must be provided.
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Follow the APA 7th edition guidelines strictly for both in-text citations and the list of references.
Publication Manual of the American Psychological Association, Seventh Edition (2020) (apa.org)

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Coget, J. F. (2011). Technophobe vs. techno-enthusiast: Does the Internet help or hinder the balance between work and home life? *The Academy of Management Perspectives*, *25*(1), 95-96.

In-text: Coget (2011) suggested that ...
In-text, inside brackets: (Coget, 2011)

Two Authors

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Charness, N., & Boot, W. R. (2009). Aging and information technology use potential and barriers. *Current Directions in Psychological Science*, *18*(5), 253-258.

In-text: Charness and Boot (2009) suggested that ...

In-text, inside brackets: (Charness & Boot, 2009)

Dorrian, J., & Wache, D. (2009). Introduction of an online approach to flexible learning for on-campus and distance education students: Lessons learned and ways forward. *Nurse Education Today*, *29*(2), 157-167. https://doi.org/10.1016/j.nedt.2008.08.010

In-text: Dorrian and Wache (2009) suggested that ...

In-text, inside brackets: (Dorrian & Wache, 2009)

Three Authors or more

Altbach, P. G., Reisberg, L., & Rumbley, L. E. (2010). *Trends in global higher education: Tracking an academic revolution*. UNESCO.

In-text: Altbach et al. (2010) proposed that

In-text, inside brackets: (Altbach et al., 2010)

Beckner, C., Blythe, R., Bybee, J., Christiansen, M. H., Croft, W., Ellis, N. C., & Schoenemann, T. (2009). Language is a complex adaptive system: Position paper. *Language Learning*, *59*, 1-26. https://doi.org/10.1111/j.1467-9922.2009.00533.x

In-text: This idea first proposed by Beckner et al. (2009).

In-text, inside brackets: (Beckner et al., 2009)

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(Leskowitz, 2017, p. 324)
(Smith & Bruce, 2018, pp. 25-26)

d. All figures and tables must be referred to in the main body of the text.

The citation for this paper must also be included at the end of the list of references in APA 7th edition format.

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Appendix 1 (start on a fresh page)

Please add your survey questions /questionnaire /research instrument here.
It is very important to do so.
Refer to the appendix 1 at its appropriate location in the main text.

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