KC COLLECTIONS
country home accents

Part-time Furniture Handler & Retail Sales Assistant/

Store Maintenance Assistant

Job Description

Duties and Responsibilities:

- Assist with unloading furniture truck and perform quality control checks on furniture;
- Perform minor furniture adjustments and repairs;
- Prepare for additional furniture receipt;
- Participate in sales floor furniture resets;
- Assist customers with loading furniture;
- Perform and document routine maintenance activities;
- Perform minor furniture repairs and adjustments;
- Perform janitorial work to include keeping building grounds presentable;
- Greet and assist all customers in a friendly manner;
- Actively listen to and engage customers;
- Communicate customer feedback to store management team;
- Actively participate in store meetings and training sessions, and
- Other duties as assigned.

Qualifications and Special Skills Required:

- High school diploma or equivalent education preferred.
- Ability to work a flexible schedule including weekends;
- Communicate with customers, team members, and management in a friendly, respectful, and cooperative manner;
- Must be detail oriented to ensure accuracy;
- Must be eager to learn a broad array of products;
- Utilize excellent verbal, written, and interpersonal skills;
- Ability to spend up to 100% of working time standing, walking, and moving around the store;
- Ability to regularly bend at the waist, squat, kneel, climb, carry, reach, and stoop;
- Ability to occasionally push, pull, and lift more than 50 pounds;
- Ability to use all store equipment;
- Ability to perform basic mathematical calculations commonly used in retail environments;
- Must be fast learner with proactive attitude who is able to handle multiple tasks at one time, and
- Ability to perform in a unique & changing environment.

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Hours will include a combination of Monday, Thursday, Friday, Saturday and/or Sunday OR weekends only.

To apply:

Please submit your resume to kccollectionsmarketing@gmail.com
Or complete our online application - Click to apply.

KC Collections is a Drug Free/Smoke Free Workplace. Also, all applicants must submit to a criminal background check. This is a hourly position which does not include benefits.

KC COLLECTIONS
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www.kccountryhomeaccents.com
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540.254.1489
North I-81: Exit 162, Turn Right, 3 Miles on the Right
South I-81: Exit 167, Turn Left, 3 Miles on the Left