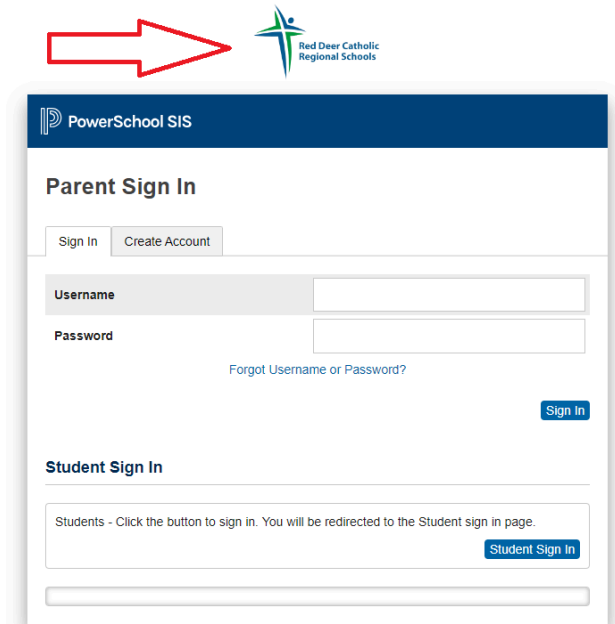


How to Access Permission Forms for Parents

1. Log in to PowerSchool Parent Portal on a PC, you are not able to log in on the app and complete forms. Ensure that you are logging in through an RDCRS School website, please visit the school website of your children and in order to log in through the PowerSchool Link they have posted.

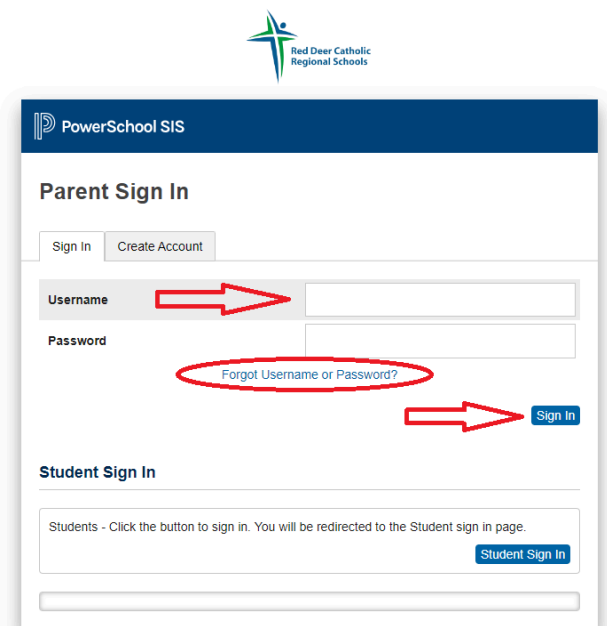


The screenshot shows the PowerSchool SIS Parent Sign In page. At the top right, there is a logo for Red Deer Catholic Regional Schools. A red arrow points to this logo. Below the logo, the page has a blue header with the PowerSchool SIS logo. The main content area is titled 'Parent Sign In' and contains a 'Sign In' button and a 'Create Account' button. There are input fields for 'Username' and 'Password'. Below the password field is a link that says 'Forgot Username or Password?'. At the bottom right of the sign-in section is a blue 'Sign In' button. Below this section is a 'Student Sign In' section with a message: 'Students - Click the button to sign in. You will be redirected to the Student sign in page.' and a blue 'Student Sign In' button.

2. Here is where you sign in with your username and Password and click the **Sign In** button.

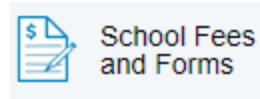
If you are not able to recall your username and password, please try the '[Forgot Username or Password?](#)' link

If the link does not send you an email, it means the email address is not the one that is linked to the PowerSchool Account. Please call your current RDCRS school for them to assist you in resetting your password.



This screenshot is similar to the one above but includes red annotations. A red arrow points to the 'Forgot Username or Password?' link. Another red arrow points to the blue 'Sign In' button. The 'Student Sign In' section is also visible at the bottom.

3. Scroll on the Left hand side until you see the words the words.



and click on

PowerSchool SIS

Alerting

SwiftReach
SwiftK12

Navigation

Grades and Attendance

Grade History

High School Progress Report

Attendance History

Email Notification

Teacher Comments

School Bulletin

Class Registration

My Schedule

School Information

Account Preferences

School Fees and Forms

SchoolEngage

Grades and Attendance: [Search Bar]

Grades and Attendance ND | Grades and Attendance RDCOS | Standards Grades

Exp	Last Week					This Week					Attendance By Class	
	M	T	W	H	F	M	T	W	H	F	Course	
1(A-B)											Social 20-2 [Student Name] Rm: 1910	
2(A-B)											English 20-4 [Student Name] Rm: 2505	
4(A)											Religions of the World 35-3 [Student Name] Rm: 1906	
7(A-B)											School Team [Student Name] [Student Name] Rm: Europe	
NDH(A-B)											NDHS(RTI) HB-3 [Student Name] Rm: NDHS	
3(B)											CALM [Student Name] Rm: 2203	
4(B)											Learning Strategies (2018) 15-3 [Student Name] Rm: 1204	

Current Weighted Percent - S2 GPA (S2) [Input Box]

Show dropped classes also

Legend

Attendance Codes: Blank=Present | L=Late | P5 - Unexcused P5 | P5 - Tardy | LE=Left Early E | T=Tardy | A=Absent Excused | Q=Quarantine | U=Absent Unexcused | F=Field Trip | N=Not Changed PE | W=Work Experience | LU=Left Early Unexcused | E=Absent Athletics | C=Bus Cancelled
SSC=Student Support Centre | A=Absence Excused III | CC=Career Counselling Appt

4. Click on the students name that you are wanting to select forms for at the top grey bar

Red Deer Catholic Regional Schools

\$0.00 Menu

Summary **Molly** Renee

Student ID	Name	Grade	School	Due
	Renee		Red Deer Catholic Regional Schools	\$0.00
	Molly	12	École Secondaire Notre Dame High School	\$0.00

Summary **Molly** Renee



Molly

Grade: 12

Due Now Future Charges Paid Completed Forms

There are currently no fees due on this account.

New Items Athletics



5. Once it opens click on the word tabs

- New Items
- Athletics
- Permission
- Hot Lunch
- etc

6. Any available forms will appear and you can click on it and complete the form



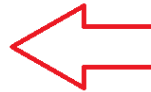
Molly

Grade: 12

Due Now Future Charges Paid Completed Forms

There are currently no fees due on this account.

New Items Athletics



7. Once all the fields on the form are completed click to finish the form.

Submit