

Crafting the Inclusion - Expander: Crafts and Practices in non-formal education for increasing social inclusion (CRAFT:IN)

Dear partner,

Please read the information in sections Project Summary and Activity Details – Example from the Coordinating organisation UPSET Croatia, and then please write the short description of your activity in section Activity Details – YOUR ORGANISATION. Only fill in sections with a **yellow background**.

In short, **CRAFT:IN** is a partnership for sharing good practices in crafts and applied arts (especially those that use recycled materials or produce eco-products) in inclusive education for adults. Partners meet to share their craft/applied art, raise their human resources, and promote inclusion of marginalised groups (e.g. people with disability, refugees, minorities, unemployed etc.).

Your role will be to (list is indicative, not exhaustive - additional shared tasks might come up during implementation):

- Assign a project manager and their assistant/substitute who will be the main contacts for this partnership
- Host a local workshop (LTT) on the topic/method you will describe in the next section (each partner will send to you 1-3 participants). Each workshop ends with a public moment: livestream Pitching forum of projects that participants will pitch.
- Act inclusively: Include members of marginalised groups (as local participants when you host at home and/or as staff/volunteers from your organisation who will travel to other partner's workshops)
- Act Green: include "green" approach in your workshop design, travel and all activities (no printing etc.).
- Send 1-3 participants to other partner's educational activities (18+, english speaking, informed, motivated, staff/volunteers, i.e. no learners)
- (Optional, but welcome) Host a TPM project managers meeting (1-2 day coordination meeting for project managers)
- Handle you own and share with other partners administration, communication, promotion, translation during the whole partnership
- Publish educational materials: eVideo and eManual (step-by-step description of your workshop/method/topic), livestream of pitching forum (presentations by participants)
- Be a partner, i.e., share responsibilities all unpredictable tasks with the coordinator and other partners

FUNDING: Even though Erasmus+ has changed their budget scheme, we plan to use the same lump sum system as before. Each partner receives 100% of the applied budget for the work they have done. Basically, it comes to this:

ERASMUS+ FUNDING RULES	Unit	Sub-unit	Maximum Lump Sum
COORDINATOR PROJECT MANAGEMENT	Month		€ 500,00
PARTNER PROJECT MANAGEMENT	Month		€ 250,00
TRAVEL	Kilometre	500-1999 km	€ 275,00

		>2000 km	€ 360,00
		0-99 km	€ 20,00
		100-499 km	€ 180,00
INDIVIDUAL SUPPORT	Day	Days x Participants	€ 106,00
		100-1999 km	€ 575,00
		>2000 km	€ 760,00
TRANSNATIONAL PROJECT MEETING	Mobility	0-99 km	€ -
INTELLECTUAL OUTPUTS	Day	See Funding rules Per Country	€ -
SPECIAL NEEDS	Real costs	Invoice, contract, real cost	100% of the REAL COST
EXTRA COSTS	Real costs	Invoice, contract, real cost	85% of the REAL COST

Full information about budget headings can be found in the Handbook for KA2 Lump sum: <https://www.erasmusplus.it/wp-content/uploads/2023/01/Handbook-on-KA2-lump-sum-2023.pdf> and in the Erasmus+ Guide

https://erasmus-plus.ec.europa.eu/sites/default/files/2021-09/2021-erasmusplus-programme-guide_en.pdf#page=185

(these rules will apply in our partnership)

Please send your PIF and Activity Description by 24 February 2022 to upset.theatre@gmail.com or upset@upset.hr.

If you have questions, please let us know at upset.theatre@gmail.com or upset@upset.hr. Thank you all for continuing this effort – I am sure we have a good chance once we get the feedback from partners.

Best regards,

Ivan Hromatko, director

Association of prevention of stigmatisation and education through theatre – UPSET

Project Summary

Crafting the Inclusion - Expander: Crafts and Practices in non-formal education for increasing social inclusion (CRAFT:IN-EX) is a partnership focused on exchange of various crafts that will develop human resources within partner organisations, develop key competences of their staff, start new non-formal educational activities and entrepreneurship initiatives, and promote social inclusion of marginalised groups.

CRAFT:IN-EX consists of **XX partner organisations from Croatia, XX, XX, XX, and XX** with transferable knowledge of a craft – one that their educators use in educational work with adults from various marginalised groups (refugees, Roma, people with disability, migrants...).

Working with marginalised groups, partner organisations noticed that crafts can play a role in raising social inclusion, cultural awareness and mutual understanding between the dominant local culture and marginalised. Simply said, doing crafts, working with hands,

sharing tools, methods, and owning their final products helps motivation, communication and mutual understanding.

For the most part, crafts can be taught nonverbally (through practice) and, as such, are ideal for outreach campaigns and inter-cultural work even with communities who don't speak the language. Crafts bring together people from various backgrounds (including marginalised groups) and promote interest in both "old" (local) and "new" (e.g. refugees) tradition, heritage, culture, skills, and design. As such, crafts help preserve the local culture, but also mirror the cultural diversity of peoples in Europe and can be platforms for intercultural exchange.

However, positive effects are limited and quite vulnerable. To overcome this, activities should be continuous and explicitly established. They simply don't occur spontaneously, as researchers Erasmus Universiteit in Rotterdam found in 2018. In other words, there has to be an agent that will facilitate inspiring craft programmes for marginalised groups, after which crafts show positive effects and harbour social inclusion and build "new", mutual European cultural identity.

For this reason, partners have gathered in CRAFT:IN as they will gain knowledge of new crafts they can then introduce to their marginalised groups and develop new craft educational programmes of higher quality and international appeal. This will enable partners to develop their human resources and network further, their staff members to raise their EU Key Competences (multilingualism, cultural expression, entrepreneurship), and (with time) help heal social divides between the locals and marginalised groups.

Each partner will host one independent Learning Teaching and Training (LTT) workshop where each host will, through methods of practical learning and non-formal education, share a craft they are masters of, and incite cultural exchange through practical experience and face-to-face participants' interaction. Each workshop will end with an exhibition of products made at the workshop and/or public event where participants will promote inclusion, meet the locals, and discuss the role of crafts (and applied arts) in developing inclusion at local level.

In order to utilise newly gained knowledge and skills the most, partners will send two representatives to each workshop, to learn new skills and crafts. Upon their return, they will organise follow-up presentations (XX in total) of the new skills and, where possible, start new inclusive programmes in the local community based on their new craft.

To make their experiences tangible, partners will publish a Manual on various crafts we shared in effort to promote inclusion.

Equally important, partners will host three (3) Transnational Project Meetings (TPM) where managers will monitor project's implementation, evaluate its past activities, and plan the future ones; including online campaigns for promotion and dissemination, and coordinating production of outputs.

In total, **XX educational mobilities, XX participants from marginalised groups, 3 project meetings, 1 publication on inclusive crafts, XX workshops and exhibitions/public discussions** will be held. These activities will significantly increase partner organisations' human resources, develop individual key competences, and promote crafts as means of inclusion and non-formal learning.

Partnership is titled EXPANDER as it aims to expand on the successful CRAFT:IN partnership (2020-1-HR01-KA227-ADU-094674) both geographically and methodologically. By introducing new partners and sharing new crafts, this partnership aims to achieve our long term goal of developing a sustainable and open European platform for inclusive crafts and applied arts – a platform that will help preserve, develop and promote crafts for social inclusion.

BASIC EXPECTATIONS FROM PARTNERS: IN NUMBERS

- **LTT (workshops)**
 - Each partner hosts one 3-5 day workshop – workshop must be on inclusive crafts/applied arts (some method you use in working with marginalised groups)
 - Each partner sends a minimum of 2 participants to other partners' workshops. Only staff/volunteers can participate (no learners)
 - Give participants with fewer opportunities a chance to join your activities (minimum 1-3 at your local activity, but mobilities for participants with fewer opportunities are welcome). Act inclusively.
- **PM (project management)**
 - Minimum 1 social media post/month
 - active promotion and dissemination via all available channels (website, newsletter etc.)
 - 1 monthly online Project Managers' meeting
 - 1 monthly online Team Building meeting
- **TPM (management meetings)**
 - Bonus point to a partner who is willing to host a 1-2 day management meeting
- **Intellectual Output**
 - Work/volunteer toward production of a publication – Manual – that will share our knowledge, crafts, and experiences
 - 10 day work by teacher/trainer/researcher staff

Activity Description – UPSET CROATIA (Example)

Here is the description of our workshop. You can use it to see what is expected from you, in your description. However, please note that this is just one way of describing our work.

You might have your own style and that is preferable actually. Please describe the workshop that is relevant for this project. Also, there is no need to “invent” completely new workshops. You already possess certain knowledge that you will share in this partnership. It is better to describe some workshop that you are master of than to invent a completely new programme you are not certain of.

HOST	Association for Prevention of Stigmatization and Education Through Theater – UPSET
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EID	E10064372
ACTIVITY TITLE	Enterprise, Play, Include, Create (EPIC) aromatherapy, clay work, hygiene and disinfectants production crafts for inclusive work
ACTIVITY DURATION (minimum 3 days, maximum 7 days)	5 WORKSHOP DAYS (+ 2 TRAVEL DAYS)
PREFERRED MONTH OF HOSTING	12/2023, 02/2024, 04/2025
LOCATION	The workshop will be held in Zagreb, Croatia – at a day care centre for people with intellectual disabilities. Weather dependent, outdoor activities are planned as well – so that participants get first-hand knowledge of the local culture.
FACILITATOR(S)	SVJETLANA BOBINAC is a painter, sculptor & designer with 15+ years of experience in working with people with intellectual and other disabilities. Svjetlana combines her work with her passion for clay work, making various handwork products, and aromatherapy. VANJA BUDIMIR has a MA degree in Portuguese and French language and she owns her own tourist agency. But her passion is homemade cosmetics and hygiene products that are eco-friendly and healthy. This is an especially important craft in times of coronavirus. Vanja is a highly skilled entrepreneur with years of experience in production of eco-friendly hygiene products.
PARTICIPANTS PROFILE	Each sending partner will have 2 representatives, staff members who are capable of receiving and transferring the newly gained craft to others in their local community. Besides providing facilitators, host organisations will include few members from their local community and marginalised groups – ensuring inclusive work. Participants will have to be: adults (18+), active English speakers, capable to facilitate a follow up workshop with marginalised groups; * LOCAL: members of marginalised group and local community
LOCAL AND MARGINALISED PARTICIPANTS	Host will include two (2) members of our local community and two (2) members of a marginalised group we work with - people with disability (intellectual or otherwise).
ACTIVITY DESCRIPTION	Our workshop will present a variety of crafts used for inclusive work with marginalised groups in our local community that combine the use of recycled materials and/or produce homemade eco-products. Aromatherapy workshop will teach the participants the basics of aromatherapy and of its positive benefits in working with marginalised groups.

	Clay workshop will teach methods of clay sculpting and transferring this skill to people with disabilities. Clay work benefits motoric skills, planning, self-esteem. Hygiene products workshop will teach the basics of making eco-friendly soaps, lotions, creams, and disinfectants, which is crucial in times of coronavirus era. Knowing this craft can incite entrepreneurship. Origami workshop will cover all activities with a fun activity that develops motoric and planning skills, and gives agency to learners. All workshops will follow methods of experiential, practical learning from play and non-formal education. Participants will create objects based on their new craft(s) that they will present to the public and media at the end of the workshop. Workshop will encourage individual and group work, cultural and social mixing, production of new products (mix of different cultures etc.). Host will organise additional outdoor and indoor activities that will teach guests about the local culture, history, and connections between the local country and the EU. Equally important, host will give the opportunity to guests to present their culture and skills – ensuring mutual sharing and learning. We put high emphasis on equality and equity in our work so we will try to achieve gender and disability participation equality. We will also welcome and encourage participants' free creation and ownership of their own products.
GOALS OF THE ACTIVITY	- sharing local craft that can be used in working with marginalised groups - professional networking & international experience - raising Key Competences of participants - inclusion of locals and marginalised groups - cultural exchange between participants and local community - promotion & dissemination (presentation of final results/discussion with local community and media)
RESULTS OF THE ACTIVITY	<i>THESE WILL BE THE SAME FOR ALL WORKSHOPS, BUT ADD MORE IF NECESSARY</i> OUTCOMES - INDIVIDUAL: - o learning new/different craft and skills - o raising employability through development of Key Competences: ▪ Multilingualism (working in English language) ▪ Entrepreneurship ▪ Cultural awareness and expression

	- o raising self-esteem - ORGANISATION: - o expanding human resources - o developing new educational programmes (new craft) - o networking OUTPUTS - products made by the participants - exhibition or discussion with public and media - contribution for the final publication about inclusive crafts, including the evaluation/recommendations for others - promotional materials (poster, leaflet) and design - online promotion and dissemination campaigns (social media, website) - do's and don'ts evaluation (to the benefit of future facilitators)
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Activity Description – YOUR LOCAL ACTIVITY

In the previous section, you can find a description of our activity. You can use it to see what is expected from you, in your description. However, please note that this is just one way of describing our work. You might have your own style and that is preferable actually. Please describe the workshop that is relevant for this project. Also, there is no need to “invent” completely new workshops. You already possess certain knowledge that you will share in this partnership. It is better to describe some workshop that you are master of than to invent a completely new programme you are not certain of.

ORGANISATION TITLE	??
EID NUMBER	??
ACTIVITY TITLE	TITLE?? <i>If possible, please write something “catchy” that shows the purpose of the workshop. If you are not feeling creative, make the title about your method (e.g. Learning method X for inclusion)</i>
ACTIVITY DURATION (minimum 3 days, maximum 7 days)	XX DAYS <i>Ideally, workshops will be given within 3-5 days.</i> <i>1 WORKSHOP DAY = 8h of work/programme (including breaks)</i> (!) Travel days are not included (!)

PREFERRED MONTH OF HOSTING	MM/YYYY <i>Range between 01.09.2023 – 31.08.2026</i> <i>(!) If you have more options, put them in ranks (option 1., option 2....)</i>
LOCATION	(if possible – write the VENUE) and obligatory - CITY <i>(!) Usually the same as your organisation, but could be a town nearby, somewhere in the countryside etc.</i>
FACILITATOR(S)	NAME & SURNAME Short biography (1-2 sentences) <i>(!) One or more facilitators (!) - if more facilitators, please write their short biography CV for each facilitator</i>
PARTICIPANTS PROFILE PER ORGANISATION	Each partner will send 1-3 educators who will gain new skills and learn new craft(s). To ensure inclusive education, hosts will invite few members from the local community and from marginalised group(s). Participants will have to be: - Adults (18+) - Active English speakers - Capable to facilitate a follow up workshop with marginalised groups - In case of host organisation: members of marginalised group (adult)
LOCAL AND MARGINALISED PARTICIPANTS	TYPE OF MARGINALISED GROUP e.g. People with disability, refugees, migrants, economically marginalised people, homeless, addicts, unemployed youth etc. (people you work with usually) <i>(!) Each host will give opportunity to few (2-3) participants from the local community and from marginalised groups – in order to promote their craft in the local community, promote inclusion and face-to-face experiential learning</i>
ACTIVITY DESCRIPTION	Answer as much of the following questions as possible Describe in maximum of 2000 characters with spaces - HOW? What is your method, your craft that you will show? If applicable, please add its name and short background - WHAT? will the participants do and learn at your workshop? You can have a mix of various crafts (e.g. you can show us two-three crafts and make a longer workshop of some 5-6-7 work days) - WHY? is that method good practice for doing inclusive work with marginalised people

	<i>Croatian National Agency puts emphasis on projects that include "environment and fighting against climate change", so please include green practices in your workshop design (e.g. you will only use recycled materials, you will explore a topic of inclusion and ecology etc.)</i>
GOALS OF THE ACTIVITY	BASIC GOALS ARE THE SAME FOR ALL WORKSHOPS, BUT YOU CAN ADD MORE IF NECESSARY - sharing local craft that can be used in working with marginalised groups, that promotes use of recycled materials and/or production of eco-products - professional networking & international experience - raising Key Competences of participants - inclusion of locals and marginalised groups - promotion & dissemination (presentation of final results/discussion with local community and media)
RESULTS OF THE ACTIVITY	BASIC RESULTS ARE THE SAME FOR ALL WORKSHOPS, BUT YOU CAN ADD MORE IF NECESSARY OUTCOMES - INDIVIDUAL: - o learning new/different craft and skills - o raising employability through development of Key Competences: ▪ Multilingualism (working in English language) ▪ Entrepreneurship ▪ Cultural awareness and expression - o raising self-esteem - ORGANISATION: - o expanding human resources - o developing new educational programmes (new craft) - o networking OUTPUTS - products made by the participants - exhibition or discussion with public and media - contribution for the final publication about inclusive crafts - promotional materials (poster, leaflet) and design - online promotion and dissemination campaigns (social media, website) - do's and don'ts evaluation (to the benefit of future facilitators)

TPM in your city

Is your organisation willing, and has human and other relevant capability to host one Transnational project meeting? It is a 1-2 day meeting of project managers used for coordination of partners.

YES or NO

If your organisation wants to host one TPM meeting, please input your preferred meeting and preferred month of the meeting

Choose a month between 09/2023 and 08/2026.

If your organisation can host in several months, please input them all, ranked from the best choice to the last.

Project managers will meet in TPM meetings at the beginning of the project, at its middle, and at its end. Coordinator (UPSET NGO) will host the Kick-off meeting, while other meetings will be hosted by 2-3 other partners (Interim, mid-term meeting, and Final Report meeting).

How is this project complementary to other initiatives already carried out by your organisation?* 500 characters

What needs do you want to address by implementing this project?* 500 characters

How did you identify the needs of your organisation and those of your target groups?* 500 characters

Please describe the potential impact of the project on your organization. Are there other groups or organisations at local, regional or national level that will benefit from the project?
*700 characters

If applicable, please list and describe the associated partners you want to involve in the project. *300 characters

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