

# How Students Submit a Kaltura Video for an Assignment

Reviewed July 2026

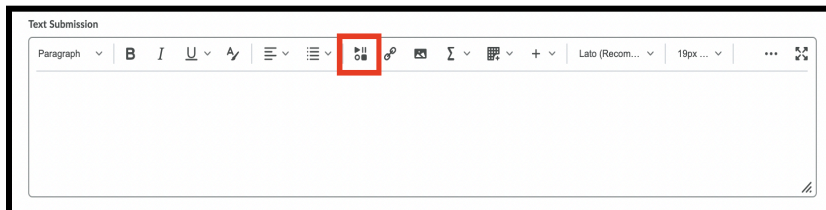
This tutorial will go over how students can submit a Kaltura video for an assignment. All images in this tutorial are screenshots of the preceding step(s).

## Step 1: Access Brightspace Assignment

Find the assignment you are submitting a video to and **click the name of the assignment**.

## Step 2: Access the Insert Stuff Icon

Go to the Text Submission box and click the **“Insert Stuff”** button. It is in the top left corner of the text box and is represented by a play button.



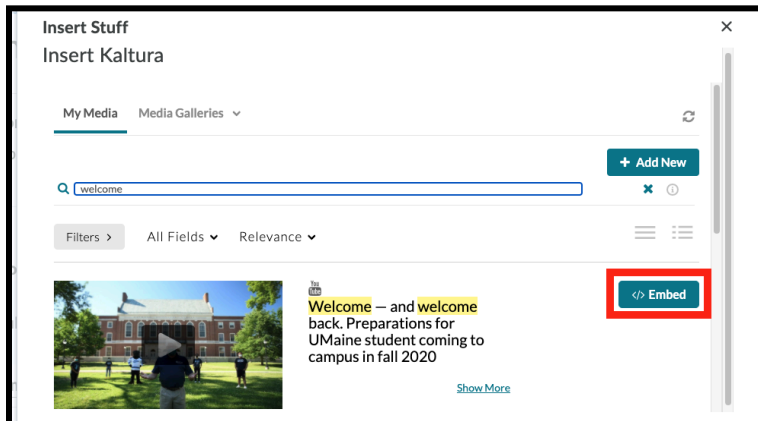
## Step 3: Insert Kaltura Option

Select **“Insert Kaltura”** from the pop-up menu that appears, which should be found near the bottom.



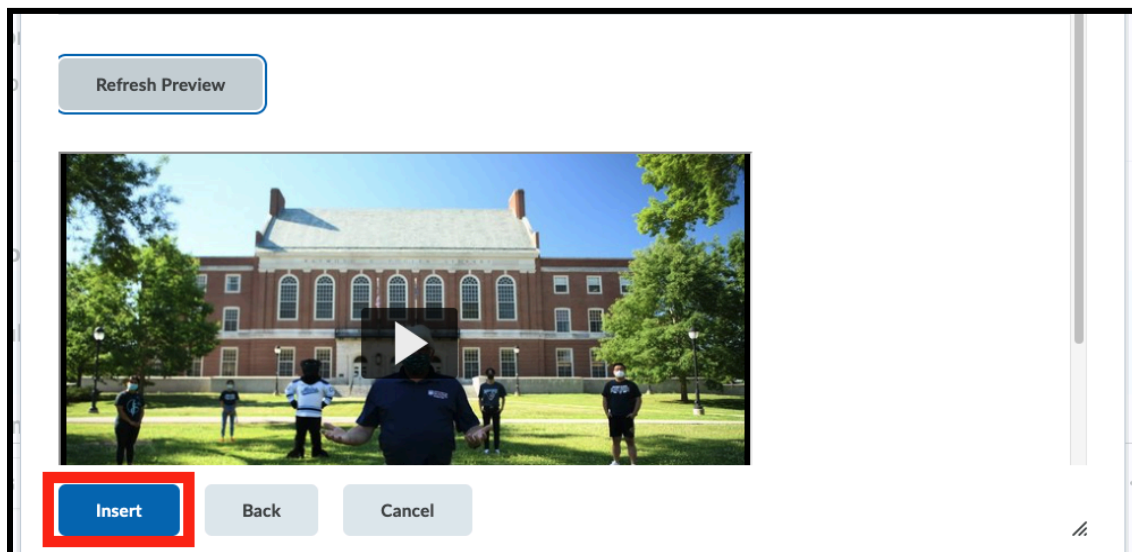
## Step 4: Embed Video

Find the video you want to submit and click the “**Embed**” button next to the video.



## Step 5: Insert Video

Double-check that you selected the correct video and click “**Insert**” at the bottom of the window.



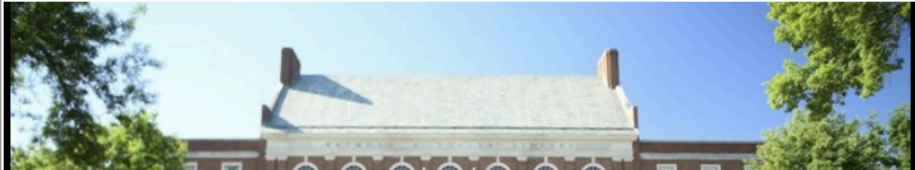
## Step 6: Submit Video

You should now see your video in the **Text Submission box**. If you'd like, you can add a message to your professor in the Text

Submission box in addition to your video; otherwise, just click **“Submit.”**

Text Submission

Paragraph ▾ | **B** *I* U ▾ | *A* | ▮ ▾ | ▮ ▾ | 🎧 🔗 📧 ∑ ▾ | 📊 ▾



**Submit** Cancel