How Students Submit a Kaltura Video for an Assignment

Reviewed July 2026

This tutorial will go over how students can submit a Kaltura video for an assignment. All images in this tutorial are screenshots of the preceding step(s).

Step 1: Access Brightspace Assignment

Find the assignment you are submitting a video to and **click the name of the assignment**.

Step 2: Access the Insert Stuff Icon

Go to the Text Submission box and click the "**Insert Stuff**" button. It is in the top left corner of the text box and is represented by a play button.



Step 3: Insert Kaltura Option

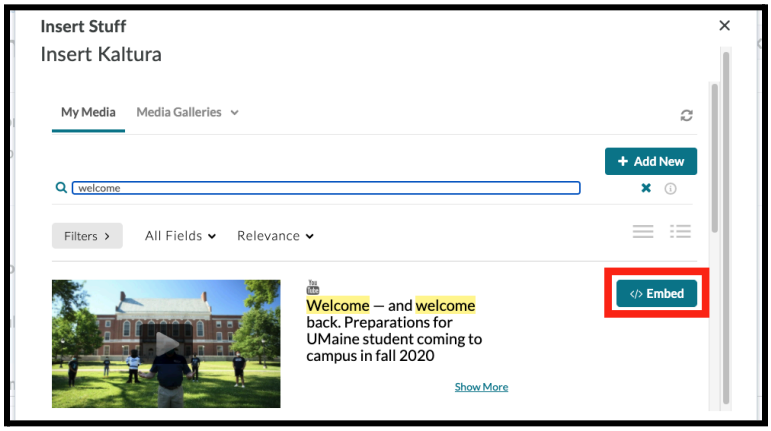
Select "**Insert Kaltura**" from the pop-up menu that appears, which should be found near the bottom.



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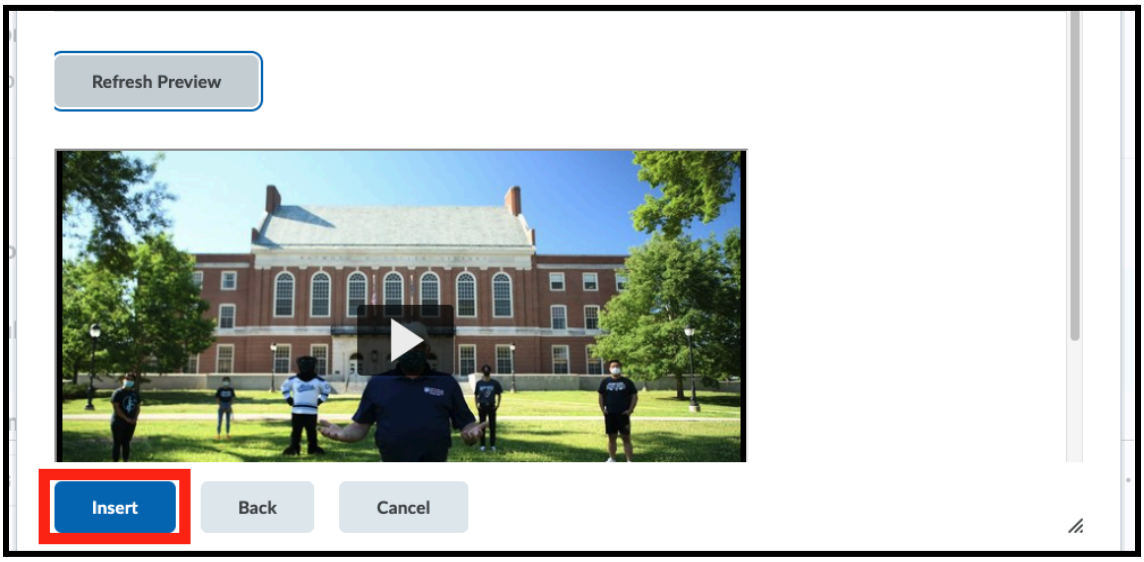
Step 4: Embed Video

Find the video you want to submit and click the "**Embed**" button next to the video.



Step 5: Insert Video

Double-check that you selected the correct video and click "**Insert**" at the bottom of the window.



Step 6: Submit Video

You should now see your video in the **Text Submission box**. If you'd like, you can add a message to your professor in the Text

Submission box in addition to your video; otherwise, just click "**Submit**."

