Background

As the SILS project nears our go-live date in July 2021, the CDL SILS Implementation Team recognizes the need for a permanent way to gather people throughout CDL to discuss ongoing SILS operational needs. The existing and proposed SILS Governance Structures focus on cross-UC issues and discussions and do not address CDL's needs as the operational home of the SILS. As such, we need a regular way to share information across programs and locations to facilitate CDL staff's work outside of that governance structure.

Proposal

We propose a SILS Connect group. This Connect can blend seamlessly with the existing CDL SILS Implementation Team, as nearly all the membership will be identical. Membership will come from D2D, PAD, Collections, and SCP. To begin, we propose the following membership:

- Sarah Houghton (liaison to Directors Cabinet)
- Alison Ray
- Caitlin Nelson
- Gem Stone-Logan
- Joe Ferrie
- Kathryn Stine
- Lisa Schiff
- Adriana Moran
- Brian David
- Holly Eggleston
- Kate Garvey Clasby
- Shi Deng

It is likely that new members will emerge and existing members will drop off as the product management cycle matures.

We propose the following simple charge to the group:

> The SILS Connect Group is charged with coordinating CDL staff's work on the systemwide operations of Alma and Primo. The SILS Connect Group is responsible for sharing of expertise and information across CDL programs in regards to the systemwide and campus implementations of Alma and Primo. The SILS Connect Group is also responsible for coordinating on systemwide issues with Alma and Primo and representing CDL's position on various issues through participation in various elements of the SILS Governance Structure. The SILS Connect Group is accountable to CDL Directors Cabinet through a member of Directors Cabinet who serves as liaison between the two groups. Meetings are to be held every two weeks unless another meeting frequency is agreed upon by the membership.