

# Birthday Party Terms & Conditions

## BIRTHDAY PARTIES AT THE DES MOINES CHILDREN'S MUSEUM

Thank you for your interest in celebrating a birthday at the Des Moines Children's Museum!

There are two party packages to choose from. Each package includes the use of our party room, including tables, chairs, disposable plates, cups, napkins, and cutlery. Party hosts are welcome to bring any food and drink they would like to serve at the party; a refrigerator is available for use, and electrical outlets are available in the party room. No alcohol is allowed on the DSMCM premises.

### **Package #1 – Parties During Museum Hours \$175**

Includes a 2-hour reservation of a one-party room and admission for 15 guests (between ages 1-10). Adults and infants are not counted toward this total.

Only the party room reservation is limited to a 2-hour time window; party guests may play in the museum any time during our open hours on the day of the party.

Parties are scheduled a minimum of 30 minutes apart. Party hosts may use this time for set up and clean up.

We recommend arriving approximately 15 minutes before your start time to allow time for the previous group to pack up and our staff to clean and sanitize the party room.

### **Package #2 – Private Parties \$350**

Private parties are scheduled outside regular museum hours; the museum will not be open to the public during the party reservation time.

Includes a 2-hour reservation of our exhibit space and one-party room, and up to 30 party guests. Children ages 1-10 are counted toward the total party guests; adults and infants are not.

Parties are scheduled a minimum of 30 minutes apart; party hosts may use this time to set up and pack up. The extra 15 minutes before and after the reservation are not guaranteed to be fully private; the group before or after may be arriving or leaving during the same 30-minute period.

### **Deposit**

A \$50 deposit is required at booking; the remaining balance is due by the conclusion of the party

### **Decorations**

Party hosts are welcome to decorate the party room however they would like for the party, provided that decorations do not cause damage to DSMCM property.

### **Outside Entertainers**

Party hosts are permitted to bring in outside entertainers such as face painters, magicians, or costumed characters. For parties held during regular hours, any such activities that are not available to all museum guests must stay in the reserved party room only. Please contact [dsmchildren@gmail.com](mailto:dsmchildren@gmail.com) to inform our staff about any planned activities and confirm details.

### **Additional Guests**

Additional guests are allowed at a rate of \$6 per child. Payment is due by the conclusion of your party.

Please note that the Children's Museum reserves the right to charge a \$50 fee if party guests are still using the party room after the reservation has concluded.