

Catherine Mehringer & Will Knorring: Saturday, October 24, 2026

Church: St. Annes Church in Barrington
120 Ela St, Barrington, IL 60010

Knorring Family Home
223 Oakdene Drive, Barrington, IL 60010

Catherine: (708) 738-9860

Will: (847) 337-5764

Reception: Barrington Hills home for reception

NEED UPDATE ON HAIR/MAKEUP -

HOTEL: hiex.events@gmail.com says to connect two months prior to the wedding to inform and schedule the shuttle for guest transportation. Other transportation to be booked 1-2 months before the wedding - AUGUST 20

DECOR:

- Envelopes being pinned up against the backing for table assignments vs seats assignments

Heirloom Secured Discounts:

- Blue Peak Flooring discount of **\$5,240**
- 15% Funktastic discount for any add-ons
- Viola free bar, welcome sign, and seating chart (mirror signage included), champagne tower, select décor items, including table candles, bud vases, and similar accents

Tent + Rentals: Blue Peak Tent (\$47,189.69)

- 1st payment (33%): \$15,572.60 paid upon signing
- 2nd payment (33%): \$15,572.60 due 60 days prior
- Final payment (34%): \$16,044.49 due 2 weeks prior
- Layout and design elements are not locked in advance. Adjustments can be made up to **1 month prior**, including: number of generators, table arrangements/layout, tent panels/openings, heating or fans
- Install date: October 22 - 23
- Strike/Removal date: October 25 - 27
- The contract requires the client to obtain and maintain liability insurance for the event and Blue Peak Tents as an additional insured on the policy.
- For guest safety, the contract requires the tent to be evacuated in the event of sustained winds over 25 mph, wind gusts exceeding 40 mph, or lightning detected within 10 miles of the venue.
- The flooring package includes custom-ordered full hardwood tent flooring and subflooring, which becomes non-cancelable within 90 days of the event and is subject to a 100% cancellation fee if removed after that point.
- Rentals in this include Sailcloth tent, Full hardwood flooring + subfloor, Generator/power distribution, Heating, Restroom trailer, Lighting, Tables/chairs, Stage, On-site attendant

- Specifics:
 - **Tent + Infrastructure:** The tenting package includes a 66' x 73' translucent sailcloth tent with wood grain poles, clear roll-up sidewalls, custom bistro lighting with dimming capabilities, a built-in stage, generator and power distribution system, executive restroom trailer, tables, chairs, and on-site event support for a fully customized backyard wedding installation.
 - **Flooring:** Flooring includes a full panelized hardwood floor system throughout the tent with stringer subflooring and finished installation, creating a fully leveled and weather-protected surface for guest seating, dining, and dancing.
 - **Heating + Climate:** Climate accommodations include three tent heaters with propane supply and eight high-velocity mounted fans to help regulate guest comfort throughout the event regardless of October weather conditions.
 - **Lighting:** Lighting includes professionally swagged Italian café bistro lighting with warm LED bulbs and dimming capabilities installed throughout the interior of the tent to create a warm, elevated atmosphere.
 - **Power + Generator:** The power package includes a 20kW generator, seven dedicated 20-amp circuits, power distribution boxes, grounding equipment, cables, and diesel fuel to support lighting, entertainment, catering, restrooms, and overall event operations.
 - **Restroom Trailer:** Guest accommodations include a five-stall executive restroom trailer equipped with heating and air conditioning for guest comfort throughout the event.
 - **Furniture:** Rental furniture includes 25 sixty-inch round guest tables and 200 fruitwood garden chairs with padded seats.
 - **Staffing + Services:** Services include professional installation and removal, finished flooring installation, delivery and pickup logistics, forklift access for load-in/load-out, and an on-site Blue Peak attendant for up to eight hours during the wedding day.
- Questions to answer as we get closer:
 - Who is responsible for table/chair placement: tent, Heirloom or catering?
 - Is there an updated CAD/floorplan or a generator power allocation sheet?
 - Exact restroom trailer placement?
 - Tent ceiling height for florist/band?
 - Rainwater management around flooring?
 - What happens if install dates experience rain?
 - Does flooring include ADA ramp access?
 - Are sidewalls intended to stay down/up during reception?
 - Is there enough power for catering + entertainment simultaneously?
 - Can heaters safely operate with draping/florals overhead?
 - Is the on-site attendant staying full event or partial shift?

Catering:

Interested in a July 11 tasting

Wine is the important part to them and a byob element is a must

Photography: Adams Photography (\$8,000 (or \$8,247.43 with credit card fees)

Alexa and Josh Adams: contact@adamsphotography.co

- Deposit of \$2,061.86 (25%) due at signing to hold the date
- Final payment of \$6,000 (or \$6,185.57 w/credit card fees due at the day of the wedding)
- 8 hours of coverage
- 2 shooters

- 700 images sent within 60 days | sneak peeks are within the wedding week with 50 photos
- Overtime rate is \$850 per hour
- Vendor meals are required – Alexa has dairy allergy
- Timeline to be confirmed two weeks before the wedding date
- No RAW files can be delivered

Band: Funktastic Productions: (\$16,725)

- Deposit of \$8,362.50 due at signing
- Final balance of \$8,362.50 due October 17, 2026
- **12 vendor meals required**
- Big Band 10-Piece Bundle
- Cocktail Jazz Piano
- 2 instruments during dinner
- 10 piece: 3 vocalists, guitar, bass, drums, keys, tenor sax, trumpet, trombone
- Up to 3 hour dance set after dinner (2 x 15 minute DJ'd set)
- Premium sound system and stage lighting
- Wireless mics for speeches and toasts
- MC
- Full set list customization
- Load in is 3 hours | Load out is 2 hours from the end of the shoe
- Overtime is \$1,000 for 30 minutes for 1 hour | \$450 for DJ for 30 minutes or \$600 for full hour
- If a band member is unable to play due to sickness and cannot be replaced \$1000 will be reimbursed
- Requested song list must be provided more than 14 days before the wedding. Client gets up to 3 set list revisions
- Staging requirements of at least 24 x 12 or 16 x 16 feet with complete overhead and backdrop. We need the side panels in the event of inclement weather
 - o The sound system is placed on the floor in front or corners of the stage so an extra couple feet is necessary
- Parking accommodations are required
- An area to store cases for equipment is required for when band is not performing
- Meals but be served near the beginning of dinner
- A minimum of 20 amps separate/dedicated circuits. 1 dedicated to the PA. 1 dedicated to artist equipment, 1 dedicated to lighting rig.
- No day of song requests are allowed
- Generator: 13KW or larger in size for the band use only (not tent lighting or other vendors). Ensure power distribution from the generator provides 120 circuits via a spider box or distro box with outlets. Send a picture of it before renting and our engineer can just double check it as we get going.
- Jazz piano during cocktail hour – either amplified or positioned closer to the guests works great on our end
- We love the idea of rotating duo instruments during dinner
- Any add-ons would be offered to Heirloom clients at a 15% discount

Late Night Snack: Hubby's Dog House

Marci Lehnert: HubbysDogHouse@gmail.com.

- \$150 Deposit to move forward (Zelle 8473707205 or Venmo @marci-lehnert)
- Suggest quantity is hot dogs for 75-80% of the expected guest count. Marci says 175 is ideal
- Veggie dogs can be added at \$4 each

- They are size 10:1 franks (we can cut in half but Marci thinks most of the guest would rather eat the entire hot dog)
- The server will dress the hog dogs for the guests
- They do not need additional power or lighting for service
- If there is inclement weather they can use their cart under the tent
- The server is stationed for guests to walk up to the cart. They prefer to be in a location visible to all and easy access
- For the \$450 package there are 50 Vienna Beef Hot Dogs (poppyseed buns - toppings: ketchup, mustard, relish, onion, sport pepper, dill pickle, celery salt)
- 1 hour of on-site cooking with 1 server
- Also includes napkins, food trays, waste basket
- Any items left at the end of service will be wrapped up and left for you
- A travel fee may apply
- Gratuity is NOT included

Heirloom Notes:

- We saved them **\$5,500** with our relationship with Blue Peek
- Any upgrades will either be free or discounted for Funktastic (we'll push for more)
- Catering - free/upgrades based on who the caterer is