

## (Application Template for Result/Grade-sheet Correction)

To

The Controller of Examinations

Gauhati University

**Sub**-Application for correction of result/ grade-sheet.

Date-

Sir

I do furnish the following particulars/documents for correction of my grade sheet

**Particulars/documents:-**

Name of the candidate-

(IN BLOCK LETTERS)

Name of the College/ institution-

Roll No-

Correction applied for-

(Put Tick ✓ and fill in the box wherever necessary)

**Semester showing withheld/arrear:**

Sem-1		Sem-2		Sem-3		Sem-4		Sem-5	
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**Subject/Paper showing absent**

Semester	Subject	Paper Code

**Subject/Paper Code where correction needed**

Semester	Incorrect Subject/Paper Code	Correct Subject/Paper Code

**Error in Name/Surname-**

Incorrect Name/Surname	Correct Name/Surname

**Error in SGPA/CGPA**

Semester	Incorrect SGPA/CGPA	Correct SGPA/CGPA

**Error in Registration Number**

Incorrect Registration Number	Correct Registration Number

**Any other error found in the grade-sheet (Not mentioned above)**

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Signature of the applicant

Email –

Phone Number-