



RURAL REGION AND AGRO-FORESTRY DEVELOPMENT CENTRE (RRAFDC)

JOB DESCRIPTION

Position: Aquaculture Field Coordinator (AFC)

Job Location: Based in Kalaiya, Bara, with responsibilities covering local operations in the Bara and Parsa districts.

Position Overview:

The Aquaculture Field Coordinator (AFC) will be responsible for establishing and strengthening fish farmer groups, leading capacity-building initiatives, and promoting best aquaculture practices. The AFC will collaborate closely with fish hatcheries, nurseries, feed millers, processors, feed dealers, sub-dealers, government officials, aquaculture/fisheries associations, research institutes, universities, and farmer leaders. Additionally, the AFC will provide direct support to Aquaculture Field Facilitators and report to the Aquaculture Specialist. The position offers flexibility in deployment according to project needs and requirements.

Job Responsibilities:

The appointed candidate will undertake the following duties:

a) Formation and Development of Fish Farmer Groups (FFGs):

- Support to Aquaculture Field Facilitators (AFF) to identify individual fish farmers and farmers' groups interested in fish farming within the municipality.
- Facilitate the creation of new Fish Farmer Groups.
- Provide continuous support to ensure the groups operate effectively.
- Promote collaboration and knowledge sharing among group members.

b) Conducting Capacity-Building Sessions:

- Collaborate with Aquaculture Field Facilitators to ensure farmers are informed about training schedules, venues, and content.
- Deliver training sessions for AFFs, farmer group leaders, and other market actors.
- Distribute training materials provided by the Aquaculture Specialist.
- Tailor training content to meet the specific needs and knowledge levels of participants.

c) Facilitating Access to Inputs and Markets:

- Identify and facilitate access to essential resources such as feed, seed, fertilizers, finance, and technical support.
- Assist farmers in connecting with reliable suppliers, financial institutions, and potential markets.

d) Visiting Fishponds, Hatcheries, Nurseries, and Feed Mills:



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- Conduct regular visits to monitor and evaluate fish conditions.
- Provide technical assistance and advice based on observations.
- Serve as a liaison between aquaculture market actors, farmers and aquaculture specialists, providing regular updates.

e) Fish Health and Growth Monitoring:

- Perform routine checks on fish health and growth, keep records and share with ASs
- Promote knowledge exchange among hatchery operators, nursery operators and fish farmers to enhance best practices.

f) Networking and Fish Marketing:

- Assist in connecting hatchery and nursery operators, fish farmers with buyers, markets, and distributors.
- Share information on market trends and opportunities.

g) Establishing Demonstration Ponds and Field Days:

- Support the creation of demonstration ponds to showcase best practices.
- Support aquaculture field facilitators to organize field days for community members to visit and learn.

h) Monitoring Farmers' Daily Records:

- Maintain accurate daily records of their activities.
- Review records to assess management practices and provide feedback.
- Offer guidance on improving farm operations based on recorded data.

i) Data Collection and Reporting:

- Collect relevant data on aquaculture activities, production, and community engagement.
- Provide regular reports to assist in project monitoring and decision-making.

j) Reporting to the Aquaculture Specialist:

- Maintain regular communication with the Aquaculture Specialist.
- Provide updates on progress, challenges, and key activities.
- Collaborate closely to ensure project goals are met.

3. Qualifications and Experience:

- **Academic Qualification:** At least Bachelor in Fishery, or Aquaculture Business, or a related field.
- **Experience:** A minimum of 2 years of experience in aquaculture or rural development program with relevant trainings