

AI Retrofit: Daily Schedule

January 5-8, 2026

Day 1: AI Literacy Zoom Link Participant Folder Link		
9 am	Welcome Introductions	Zach Justus VP Monique Sendze
9:30	AI Literacy	Cass and Zach
10:30	Academic Integrity and AI, including detection	Allison and Stephen Brown
11:00	Individual exploration. List of Generative AI Tools	Individual work Individual Exploration of AI Tools Debrief May 2025 AI Retrofit
11:45	Quick Debrief	All
12:00 pm	Lunch	N/A
1:00	Microsession: Learn about an application NotebookLM/Gemini LTI	Christine
1:30	Learning outcome disruption	Zach and Cass Presentation
2:30	Assignment disruptions	Zach and Cass
3:30	Perusal Preview	Liahna and Nik
3:45	Plan for day 2 including assigned reading/listening	Zach and Cass
Homework		
Research/reflect on the changing professional environments for your students. Contact employers, read trade publications, and consider the world they are entering.		
Listen: Teaching with AI (or read the last ⅓ of the Bowen and Watson book)		
Listen: A Big Picture Look at AI Detectors		

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Day 2: Disruptions Zoom Link Participant Folder Link		
9:00 am	Debrief on homework	All
9:30	Introduction to Meaningful Online Teaching	Liahna and Nik
10:00	Perusall Part 2	Liahna and Nik
10:30	Break	
10:45	Intro to Beginner AI Assignments	Liahna and Nik
11:15	Hands on, discussion, and pitches	Liahna and Nik
12:00 pm	Lunch	N/A
1:00	Microsession: ChatGPT for assessment creation	Alex Wilson and Erik Wasinger
1:30	Intro to Advanced AI Assignments	Liahna and Nik
2:00	Hands on, discussion, and pitches	Liahna and Nik
3:00	Break	Liahna and Nik
3:15	Non-AI Assignments	Liahna and Nik
3:45	Plan for day 3	Zach and team
Homework		
Make sure you have your Disruption Tables filled out		
Read: Ethan Mollick on Homework		
Read: The assistant for the rest of us		
Assignment Makeover or listen to a podcast on the same topic		

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Day 3: Paths Forward Zoom Link Participant Folder Link		
9:00 am	How I redesigned	Zahra Alavi and Hannah Burdette
9:30	Using AI for Assignment and Learning Outcome Revision	Zach
10:15	Break	N/A
10:30	Micro Session: Learn about a tool, Gamma!	Claudine
11:00	Draft alternative assignments and learning outcomes	Tables , rethinking schooled writing (slide deck & tldr document)--credit Kim Jaxon
12:00	Wrap-up	
Homework		
Continue working on your revision tables		
Read: AI Policies		

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Day 4: Finish Strong Zoom Link Participant Folder Link		
9 am	Quick check-in to start the morning	
9:30	Syllabus statements FDEV Sample Syllabi Statements	Share your AI Syllabus Statement Drafts in this Doc
10:00	Main room: Hub Consult with Zach Consult with TLP Silent work	
12:00 pm	Deliverables and Wrap Up Deliverables due on 6/13 at 5pm. Including Video .	Whole Team May 2025 AI Retrofit Channel
Homework		
Make sure you have your Revision Tables filled out		
Revise and update drafts for assignments/syllabi/learning outcomes		
Record a video tour of your work		