

GUIDELINES FOR SALES AT TOWER HILL GARDEN SHOP

INTENT TO SELL FORM:

Please complete one Intent to Sell form for each product type (e.g., print, card, or card pack) regardless of the image provided the price is the same. You may access the form here:

[Wildflowers Intent to Sell Form](#)

EMAIL RECEIPT: You will receive a receipt of your submission by email. **Please print out a copy of this email and include it with your merchandise.** This will facilitate check-in at Tower Hill

SALES GUIDELINES:

- Individual cards: provide at least 6 cards per image priced at a minimum of \$5.00 each.
- Card packs: provide a maximum of 6 packs per image.
- Prints: the maximum size for prints is 11 x 17 and prints must be on a firm backing. Tower Hill recommends 3 prints per image.
- Products will be sold at the price listed on the Intent to Sell form.

LABELING:

Make sure your name and the title of the work is visible on each item. The Garden Shop will add the pricing information.

Many of you are experienced at this. Individual typically package individual cards are packaged with the envelope enclosed in the card so the information printed on the back of the card is visible (see image below).

You can find additional print and card guidelines on the NESBA website: <https://www.nesbaartists.com/print-guidelines>

DROP-OFF:

You will deliver your merchandise with your artwork. Please include your email receipts with the inventory you are submitting.

