College Council Meeting Minutes
June 5, 2024

A. PRELIMINARY ITEMS

1. Call to Order

The meeting was called to order at 2:00 pm.

Council Members in Attendance:
Anna Scott, Stephanie Bulger, Kara Flath, Amanda Blunt, Adrienne Mitchell, Kevin Steeves, Gerry Meenaghan, Mandie Pritchard, Edrees Nawabi, Meggie Wright, Laura Pelletier, Gina Szabady, Shelley Tinkham, Jenn Kepka, Sophie Gibson, Cathy Thomas

Council Members Absent: Andi Graham
Audience/Zoom Guests: Tammie Stark, Jocelyn Cloutier, Claire Dannenbaum, Josh Manders, Ian Coronado, Brent Munoz
Minutes: Amy Skehan

A. Preliminary Items
1. Call to order
2. May 8, 2024 Minutes Approval
Motion to approve - Laura Pelletier
Second - Gerry Meenaghan
Discussion: Request access to minutes/agenda items earlier, as well as correction/update to times individuals left.
Ayes: Anna Scott, Kevin Steeves, Meggie Wright, Amanda Blunt, Kara Flath, Laura Pelletier, Jenn Kepka, Avery Old Coyote, Stephanie Bulger, Shelley Tinkham
Abstention: Edrees Nawabi, Adrienne Mitchell
Nayes: none
Minutes Pass
3. Agenda Review and Modifications -
a. Motion to adopt the June 5, 2024 College Council Meeting agenda as written.
Motion to adopt - Shelley Tinkham motions to approve as is,
Second: Cathy Thomas
Discussion: Adrienne Mitchell requested a friendly amendment to the agenda, adding a discussion under new business about the notice and comment period for tuition increases. Meggie Wright also requested a correction regarding the College Council co-chairs' addition to the Governance Manual, as she had

withdrawn her comment but remains open to discussion. Anna Scott will now lead this discussion

Ayes: Meggie Wright, Amanda Blunt, Kara Flath, Laura Pelletier, Jenn Kepka, Shane Turner, Avery Old Coyote, Shelley Tinkham, Anna Scott, Kevin Steeves, Cathy Thomas, Sophie Gibson, Stephanie
Nays: none
Abstentions: Edrees Nawabi
Sideways: Adrienne Mitchell
Motion passes

4. Announcements
- Mid-cycle evaluation scheduled for October
- June marks the end of Governance meetings, great thank you to all who have taken the time to be a part of the Governance system here at Lane.
- Commencement June 15th

B.

1. **Motion to approve & Second Read of the Academic Integrity Policy**
   Kevin Steeves introduced the second read of the Academic Integrity Policy, with Claire Dannenbaum walking through updates, including an updated structure, streamlined purpose, and restated narrative.
   Motion: Kevin Steeves
   Second: Shelley Tinkham

   Discussion: The course syllabi currently do not include a link to the College's Student Code of Conduct in the syllabus procedure, and this would need to be added. Additionally, the Links Definitions document requires revision dates to ensure it stays current, as there are concerns it may become outdated without regular updates.

   Ayes: Cathy Thomas, Shelley Tinkham, Meggie Wright, Kara Flath, Stephanie Bulger, Jenn Kepka, Kevin Steeves, Anna Scott, Adrienne Mitchell, Amanda Blunt, Laura Pelletier, Sophie GIbson
   Abstentions - Edrees Nawabi,
   Nays - none
   The motion carried.

2. **Motion to approve & Third read of the Software Purchasing and Requests Policy**
Meggie Wright introduces - Infrastructure Council has reviewed the feedback, changes implemented changes, and brought members to help answer questions.
Motion: Laura Pelletier
Second: Shelley Tinkham
Discussion: Discussion on specifics in the narrative of the policy, LTI issues, and point of order brought up by Adrienne asking to table the motion.
Kevin Steeves calls for the question to approve the policy as is.
Ayes: Cathy Thomas, Laura Pelletier, Jenn Kepka, Stephanie Bulger, Anna Scott, Shelley Tinkham, Kara Flath, Sophie Gibson, Meggie Wright, Amanda Blunt, Mandie Pritchard.
Nays: Edrees Nawabi
Abstention: Adrienne Mitchell
Sideways: Kevin Steeves
Motion carries

3. **Motion for stakeholder parity**
Stephanie Bulger reviewed the College Council's membership representation and moved to establish parity among stakeholder groups.
Motion: Stephanie Bulger - To have parity in the representation.
Second: Anna Scott
Discussion: concerns that the motion was not presenting or reviewed through the Governance Subcommittee as well as the late receipt of this request, and how would this work, Stephanie and Anna agree to table the motion.
Ayes: Cathy Thomas, Laura Pelletier, Stephanie Bulger, Anna Scott, Adrienne Mitchell, Kevin Steeves, Amanda Blunt, Jenn Kepka, Sophie Gibson, Mandie Pritchard
Abstentions: no
Nays: none
Motion Tabled

4. **Motion: College Council Friendly Amendment to the governance manual**

   Link to the [Google doc with draft motion language](#).

   Link to [minutes with previous vote June 2023](#) concerning College Council co-chairs.

Motion: Anna Scott
Second : Shelley Tinkham
Discussion - The motion is to consider the Friendly amendment draft language to add to the governance manual. Discussion and clarification on the two-year term/ two year pilot and the voting membership positions. Motion - The College Council recommending a 2 year pilot of a co-chair model, division of labor is at the discretion of the co-chairs, they will collaborate with the vice chair.
Ayes: Cathy Thomas, Stephanie Bulger, Shelley Tinkham, Kara Flath, Anna Scott, Adrienne Mitchell, Kevin Steeves, Mandie Pritchard, Meggie Wright
Abstention: None
Sideways: Laura Pelletier, Jenn Kepka, Sophie Gibson
Nays: None

5. **Motion for 2024-25 College Council chair(s)**
   Point of Order - Gina Szabady: Gina raised concerns, stating that it would be unethical to implement changes and immediately proceed with nominating new chairs, as members would be agreeing to something they were not aware had been implemented.
   Nominations are reviewed and opened from the floor. Anna Scott was nominated, and requested Kevin Steeves co-chair. Meggie Wright nominated and requested a co-chair nomination from Amanda Blunt, Amanda accepted., Laura Pelletier and Edrees Nawabi (per A. Mitchell) declined their nomination.

   Motion: Adrienne Mitchell moves to elect Meggie Wright and Amanda Blunt as co-chairs.
   Second: Kevin Steeves
   Discussion: none
   Ayes: Cathy Thomas, Laura Pelletier, Jenn Kepka, Sophie Gibson, Shelley Tinkham, Adrienne Mitchell, Gerry Meenaghan, Meggie Wright, Amanda Blunt
   Abstention: Anna Scott, Stephanie Bulger, Mandie Pritchard
   Nays: None

C. **Old Business**
   1. Review June Annual BOE Report
D. **New Business**

1. Academic Board Policy Assignment & Status
   Shelley Tinkham - Review of 3 Policy Library policies needing action, would like to assign each policy to the designated councils. Adrienne Mitchell asked if this item would be moved to the October agenda for a decision, and Chair Anna Scott confirmed it would.
   > Honorary Degrees- Faculty Council
   > Field Trips and Excursions - Student Success Council
   > Academic Renewal - Student Success Council

Motion to extend the meeting to 4:05 - Anna Scott
Second - Jenn Kepka
All in favor

2. First read of the College-Wide Survey Policy
   Gerry Meenaghan reviews the policy, request for a citation on line 37
3. First read of the Copier Management Policy
   Adrienne Mitchell, no substantive changes, asking for feedback on the policy itself, asked if it needed to go through the notice and process procedure.

4. Discussion of Notice and Comment for Tutition Increases

Meeting ended 4:08

Zoom Link -
https://zoom.us/rec/play/6GRxeTehjMtYekXUTGUGxsZhP33WqH-ItZsJ6YN62LwtuXym HVMw7eTVZjXOC70qcAzqi4e5pofuL1N8.L6bGGXEHQnmX9NkH?canPlayFromShare =true&from=share_recording_detail&continueMode=true&iet=QqeeBW_4I-GKEJ7UzKa R28wwCXGxwl9Gxyh0jpCsqY8.AG.w3onGZN0GnJfZklvfhR8u0pL7kMvg7WShGQBuD 0Xg5CzFvab8-eTFwUOUtCvJCzeYVUYNOFZjbVNKeTNC_vMFh-WUlgyJTKHbepymrlt Jr5qZT5DniA2CCDYhw.ekrf4QHosT2-mjwiP-2GYw.0FrdYw05xfNZNPOS&componentN ame=rec-play&originRequestUrl=https%3A%2F%2Fzoom.us%2Frec%2Fshare%2FDHI FwammrK5qw2Nzu6ATP_E0srQyI-tpSTzW9x6HuLUf_OxSAXqddT_WLtMcvjNM.IS-sA Pp5YPD_i7eE%3Fiet%3DQqeeBW_4I-GKEJ7UzKaR28wwCXGxwl9Gxyh0jpCsqY8.AG .w3onGZN0GnJfZklvfhR8u0pL7kMvg7WShGQBuD0Xg5CzFvab8-eTFwUOUtCvJCzeY VUYNOFZjbVNKeTNC_vMFh-WUlgyJTKHbepymrltJr5qZT5DniA2CCDYhw.ekrf4QHos T2-mjwiP-2GYw.0FrdYw05xfNZNPOS