



Fire Adapted Colorado Prospective Board Member Information

Vision

Colorado wildland fire mitigation professionals are valued, supported and empowered. They have the financial, legislative, educational, and peer-to-peer support they need to make our state the recognized leader in wildland fire risk mitigation and resilience.

Mission

Connecting and empowering wildfire resilience leaders to improve wildfire outcomes in Colorado communities and landscapes.

Bylaws

The following mission-related objectives guide Fire Adapted Colorado toward achieving its vision:

- Functioning as a representative body in Colorado to provide coordinated opportunities for all stakeholders concerned with reducing the negative impacts of wildfires;
- Securing funding and providing coordination (via committees) for an annual statewide conference focused on all aspects of reducing the negative impacts of wildfires;
- Leveraging resources and relationships to provide fire-adapted messaging, educational tools and outreach mechanisms to interest groups and partners;
- Assisting new and existing organizations by increasing their ability to obtain funding to promote capacity building and by;
- Maintaining a statewide directory of agencies and entities involved in wildfire-related issues.

Board Member Expectations

Fire Adapted Colorado does not have any staff. A working board is important to the function of this organization. FACO has a current contract with Rebecca Samulski to provide Executive Director Services.

- Have a strong interest in community wildland fire resilience.
- Attend monthly board calls (typically the second Wednesday of the month), and committee meetings as necessary, and participate actively in FACO outreach and events:
 - Colorado Wildland Fire Conference every 18 months
 - FACO blog and facebook posts
 - Annual in-person Board Retreat
 - Give notice if unable to attend.
- Work 5-10 hours per month on FACO projects, business or events. Track your in-kind contributions on our board [volunteer hour tracking sheet](#).
- Be prepared for board meetings and actively participate. A link to board meeting agendas, financials, Director reports, and additional supplemental materials is shared prior to each board meeting. Board



members track progress on an annual running [agenda/ minutes document](#) and may also participate via webinar so they may view other screen share information.

- Use email for correspondence; participate in and respond in a timely manner to all communications submitted outside board meetings.
- Use Google Drive to access [FACO files](#) and edit as needed for working groups.
- Like @fireadaptedco on Facebook. Share interesting items to post on FB, Blog, Podio, or in newsletter.
- Follow and write at least one story each year for our blog:
 - <https://fireadaptedco.org/blog/>
- Create a [Podio profile and use this social networking platform](#) to share helpful resources for place-based practitioners or questions and answers that you think other FACO members would be interested in.
- Recruit and support new board members as needed.
- Understand that board members as a group are fiscally, legally and ethically responsible for the well-being of FACO.
- Support fundraising by giving what to you is a substantial donation each year. No specific amount is requested.
- Actively assist in fund development in whatever way suits you: sharing projects and accomplishments with your professional connections; assisting with any fundraisers; writing mail appeals; thanking donors; and bringing potential donors to the attention of the board and staff.
- Be a positive advocate for FACO.

FACO Liaison Roles and Responsibilities

Fire Adapted Colorado (FACO) liaisons are considered non-voting members of the FACO Board. The purpose of the FACO liaisons is to support the success of FACO and the FACO Board's activities by providing additional knowledge and resources that each liaison is uniquely qualified to contribute.

Specific roles and responsibilities of a FACO liaison shall include:

- Participation in a minimum of two quarterly meetings per year (in person or via conference calls)
- Promotion of FACO by sharing information about FACO's mission and activities with other state and national leaders
- Contribution to FACO Board decisions by sharing knowledge and information about activities, opportunities, and resources at the local, state, and national levels
- Additional support and assistance with FACO activities based on each liaison's unique affiliation(s)

The following list provides potential FACO liaison representatives:

- Bureau of Land Management
- Fire Adapted Communities Learning Network
- Colorado State Forest Service
- Colorado Department of Public Safety (Division of Fire Prevention and Control)
- USDA Forest Service

This is not an exhaustive list; further, the FACO Board retains the authority to identify, invite and select FACO liaisons and determine the longevity of each liaison position.



A list of Board Members and Liaisons is included in Board Packets and an updated list and profiles can be found [online here](#).

New Member Recruitment Process

1. Names of potential board members are presented to the E.D. and full board before approaching the individual.
2. A board member contacts the potential board member to discuss the expectations and work of the board.
3. If the potential board member is interested in serving, the individual is invited to submit a short letter to the existing BOD that highlights the skills and interests they would bring to FACO.
4. If applicable, please let us know that you have approval/support from your agency or Board to participate as a FACO Board member.
5. Prospective members are then invited one BOD conference call/ meeting as a guest participant to make sure the opportunity is a good fit and to see how meetings are conducted.
6. At the following board meeting, board votes on individual. New BOD members may be voted on at any time when there is one or more vacancy and will begin serving as voting members upon a vote of approval for the appointment.

Questions for Prospective Board Members

Please respond to the following in writing, either as a letter to the board or simply answering the questions. Send your response electronically to Rebecca Samulski at rebecca@fireadaptedco.org.

1. Why are you interested in serving on the FACO Board?
2. We typically meet on the 2nd Wednesday of every month from 1:00-2:30 pm via phone and we schedule one 2-3 day in-person strategic planning session. Would you be available for most meetings and to travel for several days to an annual in-person meeting?
3. What is your history with community wildfire preparedness?
4. If elected to the Board, how could we benefit from your participation?
5. Are you willing to be a positive advocate for FACO among your community of friends, peers, and organizational circles?
6. Do you have any experience in fundraising? Are you willing to participate in this effort (e.g., soliciting sponsorships for the Colorado Wildland Fire Conference, seeking project support for the Opportunity Fund, hosting an event, making thank you calls, signing thank you letters, identifying and bringing new donors to the board's attention)?
7. Are you willing and able to make a personal financial contribution (to your ability) annually to FACO so that we can say on grant applications that 100% of the board contributes financially?

Please provide your contact information:

Mailing address:

Home phone:

Cell phone:



Email address: