



## WINTER SPORTS SCHOOL IN PARK CITY BOARD OF TRUSTEES MEETING MINUTES - APPROVED

**COMMITTEE:** Board of Trustees

**MEETING DATE:** February 8, 2023, 5:00 PM, @ Winter Sports School campus, Room 2 with Zoom  
Electronic Meeting Access:

Join Zoom Meeting

<https://wintersportsschool-org.zoom.us/j/89896321554?pwd=TzkxY3RMNHlEYjY3RmNHEyaW9IMXJTZXBUZUUrZz09>

Meeting ID: 898 9632 1554

Passcode: 675969

I. **Welcome and Introductions** – Whalen Louis opened and led roll call

**In Person:** Tess Miner-Farra, Bud Canaday, Nick Penze, Dylan Rothwell, Whalen Louis, Thomas Cooke;

**On Zoom:** Casey Holmes, Kristen Haaijer, Abi Wright-Grissom, Jana Dalton (as proxy for Christie Hind), Megan Altman

**Not Present:** Christie Hind, Tim Gaylord, Geoff Crockett, and Missy Kelly

II. **Potential Motion:** Approval of [minutes from December 14, 2022 BOT meeting](#)

Thomas Cooke– made a motion to approve the minutes from the December 14, 2022 BOT meeting. Nick Penze provided the “second”. Vote passed unanimously by Dylan Rothwell, Nick Penze, Kristen Haaijer, Bud Canaday, Abi Wright Grissom, Whalen Louis, Thomas Cooke

III. **Financial update:**

Bud Canaday started by highlighting the balance sheet and financial summary. Positive overview of cash holdings and finances. Tess discussed line items on the budget and discussed the impact of buying laptops for every student. Casey reiterated the positives and that bottom line looked healthy.

IV. **Head of School Report (Tess)**

Tess gave an upbeat overview of the enrolled students and the higher number of applicants, 15, to join 9<sup>th</sup> grade in this third round of the enrollment window. Highlighted her desire to increase the percentage of students meeting the target 93% attendance rate



set by the state. The school is in line with State targets as a whole as athletic absences are counted as positive attendance as they are school activities but she wanted to maximize learning time in person and in by minimizing other “discretionary” absences for family vacations, appointments, other special events not related to athletic travel.

Further discussion on classroom expectations and school improvement goals directed at dealing with impact of technology on academic integrity violations and distractions to learning in class.

Also Tess provided annual reports to board as required by the state including class of 2022 math competency graduation status, school attendance and behavior reports, and student achievement data on state summative testing for grades 9-11 on the UA+ and ACT tests.. State test showing year over year incoming grade level proficiency scores, as well comparative achievement for each class as those students progress at WSS year over year 9<sup>th</sup> grader testing results have been inconsistent, but we can show positive growth during their years at the school. Tess explained how how new pre-ACT testing in grades 9-11 in the spring allows school to track student progress from Beginning of Year (BOY) and over time when used in conjunction with Utah State Testing (UA+ and ACT) in the fall as summative End of Year (EOY) assessment. . Composite scores on 11th grade ACT in 2022 have improved significantly from 2021 and continue to be above average compared to state and national averages.

Tess then presented a proposed revision to the WSS attendance policy and wanted to put some urgency and accountability on the students and parents for limiting discretionary absences. The new policy proposes conditioning acceptable attendance in each class to eligibility to participate in the graduation ceremony. Those who exceed limits set for parent-excused absences in any given semester will need to remediate a UA citizenship grade for that course to become eligible again to participate in graduation ceremony.,

V. **Potential Motion:** Approval of proposed updated WSS Attendance Policy

Bud Canaday – “I make motion to approve”, Abi-Wright Grissom “second”. Vote passed unanimously by Dylan Rothwell, Nick Penze, Kristen Haaijer, Bud Canaday, Abi Wright Grissom, Whalen Louis, Thomas Cooke

VI. Board Training Verification: Audit Committee Training required for all trustees [Module 1 – LEA Board Member Training](#) ; Trustee Completion Verification

Dylan Rothwell gave update that vast majority of Board Members are in compliance and just waiting on a few who will watch training video this week.

VII. Board Training: Review & Self Assessment of [UNA Standards of Ethics](#) & Re-Affirmation of [UNASTandards\\_of\\_Ethics\\_Final.pdf](#)



Abi Wright-Grissom – “ I make motion to reaffirm the UNA Standard of Ethics” Kristen Haaiker – “second.” Vote passed unanimously by Dylan Rothwell, Nick Penze, Kristen Haaiker, Bud Canaday, Abi Wright Grissom, Whalen Louis, Thomas Cooke

VIII. Reaching New Peaks Committee updates (Whalen)

Whalen provided an overview of current situation, and school needs \$400,000 before we can move ahead with school expansion. Also option to try and find grants for school or expansion, but have not pursued this avenue. As well as the annual fund starting in the spring, asking each family for \$1,000.00. Year before that only 68% of the parents paid into the fund, which seemed overly low.

IX. Board Chair update (Tim/Whalen)

Discussed raising board funds to make a donation in honor of Board chairman Tim Gaylord’s father who recently passed. Wanted to thank Jana Dalton for the fundraising efforts. Discussed marketing efforts for athletic programs. Liked the aspect of having a wait list as showing demand.

X. Public comment – No public in attendance

XI. **Potential Motion:** Close session to discuss the character, professional competence, or physical or mental health of an individual.

No closed session needed.

XII. Adjourn

Bud Canaday – “ I make motion to close the board meeting ” Abi Wright-Grissom provided the “second.” Approval by: Dylan Rothwell, Nick Penze, Kristen Haaiker, Bud Canaday, Abi Wright Grissom, Whalen Louis, Thomas Cooke.