The Kavod Organization Chart

Main School Number for Time Sensitive Matters: 858.386.0887

Teachers/Instructors:
Best resource and first point of contact

To best ensure you are supported timely, it is imperative you reach out to the appropriate team member as your first point of contact for anything pertaining to Explorers and/or general operations of the program. Always begin with, and include, your Explorer's teacher or advisor in communications regarding your child. As our priority is supporting our explorers and we only communicate during our work hours, team members are not readily available to respond to communication; therefore, directing your communication to the correct team member will assist in a timelier response and urgent and/or time sensitive communication must be relayed by calling the main office at 858.386.0887. Please remember to always be respectful in communication. Steps for support on following page.

The Admin Team: Each administrator has specific responsibilities to best support our explorers and their families. These are the core individuals in which to go to after the homeroom teacher/subject matter teacher and/or advisory teacher.

Attendance - along with teachers
Main Office Support

Ms. Lopez
April.Lopez@KavodCharter.org
Administrative Support Coordinator

Oversight of the office and coordinates with the entire Kavod team. The Administrative Support Coordinator is a phenomenal resource for parents and can help direct you to the appropriate team member.

Enrollment/Immunizations/Record Requests

Eduardo Mezza
EMezza@KavodCharter.org
Director of Compliance & Student Services

The enrollment and record keeping of all Kavod Explorers in addition to assessment coordination, and state-reporting data.

Contact to update your information.

Program Questions Subsequent to Teachers

Ms. Mac
Maggie.Mac@KavodCharter.org
Director of General Studies

Oversight of our instructional programs including the support of the Team and Explorers. The Director of Instruction oversees all areas of the academic and instructional program at Kavod.

Explorer Behavior & Interactions Subsequent to Teachers

Mr. Lopez
Eric.Lopez@KavodCharter.org
Director of School Culture

Ensures a positive school culture through supporting relationships, school expectation adherence and establishing leadership opportunities for our Explorers. The Director of School Culture is a follow up point of contact, after first reaching out to the teacher directly, for anything involving interactions between Explorers, behaviors, or any issues that would be considered school culture.

Language & Global Studies Program Subsequent to Teachers.

HaMorah Ronit
Ronit.Ron-Yerushalmi@KavodCharter.org
Director of Languages and Global Studies

Oversight of our Languages & Global Studies programs.
Contact only when pertaining to the language team or Global Studies curriculum.

במידת האפשר, אנחנו מבקשים מכם להימנע מלפנות אליה בנושאים שאינם קשורים לתחומי אחריותה - שפה ולימודים גלובליים. אם יש לכם צורך בעזרה בתרגום מעברית אנא פנו לגברת לופז והיא תאתר חבר או חברת סגל שיוכלו לסייע לכם. תודה רבה!

The Kavod Parent Committee: KPC supports with family-fundraising and school events to enhance the Kavod program, it does not have influence over the daily operations or general school programming. This organization primarily works in small sub-committees on various projects. The parent committee chair can be contacted to support with program enhancement. This committee is a subset of Friends of Kavod.
KPC@kavodcharter.org

Executive Director: Alexa Greenland Alexa.Greenland@KavodCharter.org
Oversees the entire Kavod program to ensure the success, stability and growth of the program and often requires prioritization of off-campus commitments. To ensure timely support the teachers and site-Directors should be contacted for all matters and at their discretion they can escalate to the Executive Director level.

Board Parent Representative: Layah Stienberg ParentRep@KavodCharter.org

The liaison for Kavod parents to reach out to the Kavod Board and is the board member to contact if you have any questions or concerns that you would like to be referred beyond the Executive Director.

Main School Number for Time Sensitive Matters: 858.386.0887

School Office Hours: 7:45am-11:30am; 1:00pm-2:00pm; 3:00pm-3:30pm.

All visitors, including parents/guardians/volunteers must have an appointment/scheduled visit and sign in at the main office.

Explorer early dismissals must occur during school office hours and be coordinated with the main office and the homeroom teacher/advisor.

Absences: Email Ms. Lopez and the Homeroom Teacher/Advisor.

For pressing assistance with student wellbeing and safety concerns: REPORT4SUPPORT@KAVODCHARTER.ORG

Steps for Additional Support

To support you in a timely manner, please follow these steps, skipping the progression may result in delayed support.

Step	Academic	Behavioral
1	Subject Specific Teacher (Homeroom teacher for Elementary General Studies)	Subject Specific Teacher (Homeroom teacher for Elementary General Studies) Please include in your communication the Homeroom Teacher (Elementary) or Advisory Teacher (Middle School), even when related to another class/subject.
2	Program Director: ● Director of General Studies ● Director of Languages & Global studies	Director of School Culture
4	Executive Director	
5	Kavod Board Parent Representative	

Special Programs and Compliance Contacts

Phone:
858.386.0887

Address:
6991 Balboa Ave
San Diego, CA 92111

- Special Education Admin Gina Devencenzi gina.galvin@kavodcharter.org
- 504 Coordinator: Kelley Holman Kelley.Holman@kavodcharter.org
- Title IX Coordinator: Alexa Greenland alexa.greenland@kavodcharter.org
- Homeless Liaison: Eduardo Mezza emezza@kavodcharter.org
- Harassment, Discrimination, Bullying (Peer to Peer): Eric Lopez eric.lopez@kavodcharter.org
- Uniform Complaint Policy/Procedures Contact: Alexa Greenland alexa.greenland@kavodcharter.org
- Free/Reduced Price Meals Contact Eduardo Mezza emezza@kavodcharter.org
- Athletics - Patrick McKerring patrick.mckerring@kavodcharter.org
- Wellness Coach - Moran Mishli moran.mishli@kavodcharter.org *(fluent in English and Hebrew)*