DuPage Unitarian Universalist Church
September 19, 2023, 6:30 pm in the Founder's Room and via Zoom
(Approval at the October 17, 2023 meeting)

Call to order: Ann Arellano

Roll Call: Board members: President: Ann Arellano, Caroline Bailey, Chris Cable, Brigid Coleman, Nell Haslett-Brousse, Katie Hay and Kelley Trombly-Freytag. Ex-officio member: rev. mandi huizenga. Guests: Steve Cooper, DRE; Tina Lewis, DME; Kevin Mulqueeny (COSM), Doug Kocher-Cowen (Governance), Steve Pratapas (capital campaign consultant).

Opening Words and Chalice Lighting: mandi

Old Business:

- Capital Campaign update – Pratapas Associates feasibility study summary report and Board discussion
    - Steve led a page-by-page review of his report.
- Ann asked for discussion regarding the vote to continue with the campaign.
    - Discussion was had regarding what precisely this vote is and how the process will proceed.
    - **Motion #1:** The Board moves to proceed with the capital campaign.
        - The motion was unanimously approved.

Board Covenant: Guided by our seven UU principles, we encourage unity, honesty, transparency, and communication. We model curiosity, patience, and active listening. We are prompt, prepared, focused, respectful, and welcoming to all at meetings. We offer and accept constructive feedback, honor all voices, practice discretion and speak with one voice, unified in our work with the congregation.

Process Observer: Kevin

Time Keeper: Doug

Welcome to Guests: Ann

Gratitude/Check-in: Led by Ann

- Tina is impressed with all we have done and are doing.
- Kelley thanked Ann for hosting the Board Retreat.
- Ann expressed gratitude for Sheri Regalado. She has been with us for 20 years.

Changes to the Agenda: None

Consent Agenda:

- Reports from the Minister, Staff, Committees reporting to Board
- Board of Trustees Meeting Minutes – Aug 15, 2023

- Committees of the Board and Congregation procedure updates
- Committee appointment(s): **Motion #2:** Jeremy Lime to Personnel
- All Consent Agenda items are adopted.

Items Moved from the Consent Agenda:

- Facilities procedure: Memorial Garden and Ash Scattering
- Request for reallocation of 2023-24 budget funds

New Business:

- Facilities procedure: Memorial Garden and Ash Scattering
    - Kelley is concerned regarding amount ($100) charged to scatter ashes. Would rather that it be termed a recommended donation.
    - **Motion #3:** Board moves that the Memorial Garden and Ash Scattering Procedures be approved with the addition of the word “recommended” before “fees.”
        - Motion is unanimously approved.

- Request for reallocation of 2023-24 budget funds
    - **Motion #4:** The Board moves that the budget adjustments and the $1000 allocation for childcare proposed by rev. mandi be adopted.
        - Motion is unanimously approved.

- Assign Board task force: Creation of Campaign Leadership team
    - Ann will head this task force.
    - Ann is asking for two additional board members.

- Governance Committee revision/repurpose proposal - FYI
    - Put together by Jenny Hobbs, Doug, Dean Reschke and Ann.
    - To enable/promote the cultural shift necessary to move from a pastoral to program-size church.
    - Training for new committee and board members as necessary.
    - Kelley suggested that training should be made available as needed rather than at the beginning of the church year.

- Governance process review – request topic/volunteer for Oct.
    - Ann requested a volunteer to investigate a question regarding governance and report back to the Board.
    - Brigid volunteered.

- Board growth and exploration – books, essays (assign for Oct)
    - rev. mandi will send October excerpt.

Comments, Announcements, Other Business:

- Other Comments and Announcements

- Reports from timekeeper and process observer.

Adjourn:

- Katie moved to adjourn the meeting.
  - Kelley seconded the motion.
  - The board voted unanimously to adjourn at 8:42 p.m.

Respectfully submitted by Katie Hay
Clerk, DuPage UU Church Board of Trustees

Appendix

Motions from September 2023 Board Meeting

Motion #1: The Board moves to proceed with the capital campaign.

- Motion passed unanimously.

Motion #2: The Board moves that Jeremy Lime be appointed to the Personnel Advisory Committee.

- Motion passed unanimously.

Motion #3: The Board moves that the Memorial Garden and Ash Scattering Procedures be approved with the addition of the word “recommended” before “fees.”

- Motion passed unanimously.

Motion #4: The Board moves that the budget adjustments and the $1000 allocation for childcare proposed by rev. mandi be adopted.

- Motion passed unanimously.